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## **2019 HOUSE OF DELEGATES**

Saratoga Springs, NY

April 11, 2019

## **REPORT OF THE EXECUTIVE DIRECTOR**

**Shaun C. Flynn**

*This report is for consideration by the New York State Council of Health-system Pharmacists House of Delegates only and does not represent official policy until approved the House of Delegates.*

## **I. Responsibilities of the Executive Director**

The Executive Director shall be responsible for the administrative activities of NYSCHP including direction of all operations, programs and activities. The Executive Director shall at all times, support the vision, mission and goals of NYSCHP.

## **II. Operations**

### **A. Administration**

1. The 2020 Annual Assembly will be held on April 21 through April 27, at the Saratoga Hilton, Saratoga Springs, NY.
2. Tri-State Educational Program is tentatively scheduled for September 20, 2019 in Tarrytown NY.
3. NYSCHP continues to provide administrative support for the New York State Council of Health-system Pharmacists Research and Education Foundation (REF) and assists in the administration of the REF awards.
4. The Council office is developing web-based forums and groups to support the work of the Board of Directors and the committees.
5. The Council completed its first year with our new contract lobbying firm, Empire Strategic Planning. Based on the experience in the first year the Council has made some adjustments and the Executive Director is now providing strategic direction to the firm and is playing a larger role in advocacy.
6. The Council office has worked with the Audit firm of Bataglia and Associates to conduct a review of the Council's Finances and support the work of the Audit Committee.
7. The use of the Anymeeting webinar platform continues to expand with additional webinars and meetings being added. The latest webinar offering will be a two-part Critical Care webinar in June and the office is working with the New Practitioner committee to develop it as a networking platform.
8. Cost containment efforts continue to be very successful in improving the health of the Council's finances. Changes in insurance vendors resulted in significant savings and the Council negotiated a no increase contract for lobbying services. The move to Capitol Hill Management Services reduced the Council's administrative expenses by a third and maintained those savings with only inflationary yearly increases. Overall the rest of the administrative expenses have been held to approximately the rate of inflation. These savings continue to support strategic investments in specific areas such as communications, education and advocacy while allowing the Council significant contributions to reserves.
9. The Council is currently in the final months of its three-year agreement with Capitol Hill Management Services and is in the final stages of negotiating a successor agreement.

10. Social media activity for the Council continues to grow with an increased focus on advocacy and Council information. As a result of these efforts we have increased our followers on all of the Council's accounts.

### III. Activities

**Nationally:** I have represented NYSCHP at the following ASHP events: the 2018 Presidential Officers Retreat in Dallas Texas, the 2018 Midyear Clinical Meeting in Anaheim California, 2019 State Executives meeting in Bethesda Maryland the and the 2018 ASHP Lobby Day in Washington DC.

**State:** On the state level, I have attended meetings with the Alliance of New York Licensed Health Professionals (ANYLHP), IPRO, Empire state Society of Association Executives (ESSAE), NYS Cancer Consortium Steering Committee, NYS Pharmacy Conference, NYS Senate, NYS Assembly, NYS Office of the Professions, the State Education Department, State Department of Health, Bureau of Narcotic Enforcement and NYS Board of Pharmacy. NYSCHP continues to work collaboratively with PSSNY, the Chain Pharmacy Association and ASCP to promote our mutual legislative agendas. I completed my term as secretary of the NYS Pharmacy Conference during 2018. I will continue to work to expand the Council's visibility in these areas and pursue avenues for NYSCHP to provide input with regard to professional and legislative issues that promote and enhance the pharmacy profession.

Respectfully submitted,



Shaun C. Flynn  
Executive Director