



PREPARATION OF ABSTRACTS

General Information

Applications must be received by February 19, 2018

1. Abstracts are limited to 250 words and must be prepared in Microsoft Word, Times New Roman, 10- or 12-point font. Please email the completed abstract to: office@nyschp.org
2. Abstracts should include the following: Introduction/Background, Objective(s), Methods, Results, and Conclusions.
3. Proofread abstracts carefully, particularly doses, numerical values, and drug names. After the deadline, changes cannot be made to the title or content. Be sure to use proper format, see examples for submission type designation. Use standard abbreviations. Special functions such as tabs, underlines, trademarks, subscripts, bold italics, superscripts, or hyphenations in the abstract may be used with Microsoft Word. Special symbols (Greek letters, degree signs, and plus/minus) may also be used.
4. Abstracts with a commercial tone will not be accepted
5. Abstracts which review existing literature will not be accepted
6. Only completed abstracts (with results and conclusion) will be accepted
7. Please type the abstract **exactly** as noted here in order to ensure that all of the abstracts printed in the Assembly Syllabus look the same. Your cooperation is greatly appreciated. See the example below for style.
 - Type the title of the abstract in all upper-case letters. Please be sure your title accurately and concisely reflects the abstract content. The title will appear in the meeting program exactly as you type it. After the title, enter a hard return.
 - Type the name of the first author in the following manner: last name, space, first initial of the first name. Then, type a comma, enter one space and enter the names of other authors following the same format (last name, first initial of first name). Please remember to separate the names of the authors with a comma and then one space. Do not place any additional commas, periods, semicolons or colons to separate last name from the first name of an author, etc.
 - **If you are submitting a poster as a student to be considered for the Best Student Poster Award, please place yourself as the first author and note (Student) next to your name.**
 - Underline the name of each author, and place an asterisk (*) after the name of the primary author - the person to whom questions/comments should be addressed. After the last author's name, enter a hard return.
 - Type the name and then the address of the affiliated institution (including zip code). After the address, enter a hard return and then another hard return in order to skip one line.
 - Type the abstract. Single spacing is preferred.
8. Standard abbreviations may be used without definition (e.g., mg/dl, mMol/L, ng/ml), but nonstandard abbreviations must be placed in parentheses after the first use of the word in the abstract body. It is important to keep nonstandard abbreviations to a minimum, this allows ease of readability and understanding of the abstract.
9. When presenting a medication, use only the generic name.
10. It must be indicated in the abstract that all clinical research was approved by the appropriate ethics committee or institutional review board and, if appropriate, informed consent was obtained for all subjects.
11. Encore presentations will be accepted. Please denote in the submission if the presentation was previously submitted, the date submitted and the organization it was submitted to.

Sample Abstract - to show style:

COMPREHENSIVE THERAPEUTIC INTERCHANGE PROGRAM IN A TEACHING HOSPITAL

Briscoe-Dwyer LA*, McCauley DL, Hoffman DM

University Hospital Department of Pharmacy L3-559, Stony Brook, NY 11794-7310

Introduction/Background:

Objective(s):

Methods:

Results:

Conclusions:

ABSTRACT REVIEW CRITERIA

1. Introduction/Background (max 3 points)
 - Establishes the importance of research
 - Describes a need for the research: (generates new knowledge; answers whether a previous observation can be replicated; documents if previous findings can be applied to a different population; or determines if improved measurement techniques can clarify a relationship)
 - Provides relevance of research to clinical pharmacy
 - None of the above
2. Objective(s) (max 3 points)
 - Is/Are focused/simple/specific
 - Is/Are important
 - Is/Are feasible to study/testable
 - None of the above
3. Methods (Study Design) (max 3 points)
 - Is a documentable quantitative, qualitative, or hybrid study design
 - Is concisely stated
 - Is the most efficient study design needed to get a satisfactory answer to the research question
 - None of the above
4. Methods (General) (max 3 points)
 - Describes a stepwise approach to what was done
 - Identifies primary end points/outcomes
 - Maximizes internal and external validity, and minimize bias/error
 - None of the above
5. Methods (Data Analysis/Statistics) (max 3 points)
 - Is deliberate and systematic
 - Uses optimal inferential or descriptive statistics
 - Promotes a conservative approach to data analysis (eg. provides alpha/level of significance, power, non-inferiority margin or equivalent)
 - None of the above
6. Results (max 3 points)
 - Addresses the research question
 - Uses design-appropriate raw data to characterize the primary and secondary outcomes with appropriate statistical indices
 - Avoids interpretations, explanations, and speculations

- None of the above
7. Conclusions (max 3 points)
- Addresses the original research question or hypothesis
 - Are supported by the results without extrapolating beyond the results of the study
 - Do not repeat results or introduce findings not presented in the results section
 - None of the above
8. Readability and Organization (max 3 points)
- Clearly communicates thoughts and concepts
 - Utilizes professional language and a concise writing style
 - Is free of grammatical or technical errors
 - None of the above
9. Overall Impression: Abstract is:
- Very Poor
 - Poor
 - Good
 - Very Good
 - Outstanding
10. Recommendation
- Accept
 - Reject

All Criteria in items 1-7 included (Yes)

All Criteria in items 1-7 score: (≥ 2)

Readability and Organization Score: (≥ 2)

Overall Impression Score: (\geq Good)

Recommendation: Accept