

**Evaluator Tips and Duties**

1. The sessions will be held in Broadway 1,2,3,4, Phila and Travers.
2. All presenters have been asked to arrive 5-10 minutes before their assigned session so that the moderator may put their presentation on the laptop's desktop.
3. There will be two evaluators and one moderator for each session, evaluators can alternate evaluation of each resident
  - Review the format of the evaluation form (see back of form for additional information).
  - Complete your own evaluation of the presenter.
    - Note: please include area(s) where they can improve upon
  - Ask at least one question of presenter (if there are no other questions being asked).
  - Collect all evaluation forms at end of each presentation and scan forms to identify specific comments.
  - Deliver your evaluation: speak with the resident after their presentation in the hallway on their project presentation.
    - Give all evaluations to the resident.

**THANK YOU FOR PARTICIPATING IN THE RESIDENCY RESEARCH & PRACTICE FORUM!**

**If you have any questions please contact any of the members of the Residency Research and Practice Forum Planning Committee**

Membership: John Adams, Heide Christensen, Henry Cohen, Daniella Ferri Vice-Chair, Shaun Flynn, Emma Gorman Studlack, Rebecca Harrington, Jeffrey Kennicutt- Chair, Brian Kerstan, Rochelle Rubin, Stephanie Seyse Ex Officio Chair, Mark Sinnet, Lisa Voigt, Tim Vink, Letitia Warunek, Lukas Waller, Kimberly Zammit