

Moderator Tips and Duties

1. The sessions will be held in Broadway 1,2,3,4, Phila and Travers. There will be two evaluators and one moderator for each session
2. All presenters have been asked to arrive 5-10 minutes before their assigned session so that the moderator may put their presentation on the laptop's desktop

Announcements:

1. **Thank everyone for being here and ask them to join us for the Residency Program Roundtable for Residents, Preceptors, Coordinators and RPD's on Saturday from 5:15-6pm in Room M2B where they can also give us feedback on this program.**
2. **Remind everyone to complete the evaluation forms for each presenter**
3. **The conference has scheduled (3) three sessions on Friday April 12 and (1) session on Saturday April 13, 2019. Residents and preceptors are strongly encouraged to attend all presentation sessions, participate and complete an evaluation for each presentation.**
4. **Platform presentation awards will be determined by for the top three Residency Program presenters and conferred at the Annual Assembly Awards & Installation Banquet Saturday, April 13, 2019**
5. **Thank the NYSCHP Research Education Foundation for their generous contribution to the program (this only needs to be done at the beginning of each session and not between presentations). Encourage everyone to apply for NYSCHP Research Education Foundation Awards next year, information available on the website**

Start each platform presentation by introducing speaker:

- Keep presentations **on schedule** (remind speaker of time limit and cut them off if necessary):
 - 12 minutes for the presentation
 - 3 minutes for questions
 - **MAX:** 15 minutes
 - Signs will be provided and should be explained to the presenter. The signs state: "5" (for 5 minutes remaining), "2" (for 2 minutes remaining), "Time is up"
- Ask at least one question of presenter (if there are no other questions being asked).
- Announce the CE codes at the end of Session. CE codes can be found on the last page of the binder in each presentation room.

THANK YOU FOR PARTICIPATING IN THE RESIDENCY RESEARCH & PRACTICE FORUM!

If you have any questions please contact any of the members of the Residency Research and Practice Forum Planning Committee

Membership: John Adams, Heide Christensen, Henry Cohen, Daniella Ferri Vice-Chair, Shaun Flynn, Emma Gorman Studlack, Rebecca Harrington, Jeffrey Kennicutt- Chair, Brian Kerstan, Rochelle Rubin, Stephanie Seyse Ex Officio Chair, Mark Sinnet, Lisa Voigt, Tim Vink, Letitia Warunek, Lukas Waller, Kimberly Zammit