



Guideline for Committee on Nominations

To ensure that all willing and qualified potential nominees are considered for candidacy to NYSCHP elective office, the Committee on Nominations is charged with assembling a roster of nominees, recommended by our members and chapters. A member or group submitting such a recommendation should provide a brief summary of the recommended individual's experience and accomplishments via nominations form and should state why NYSCHP would be well served by his or her election. Recommendations can come from any single member or group of members. Self-nomination is acceptable. The Chair for the Committee on Nominations will be the contact person for all recommendations.

NYSCHP will issue a "Call for Nominations" to all members via various channels, to encourage individual members or a group of members to submit their recommendations at appropriate times. A good faith effort will be made to identify qualified candidates from various geographic areas across New York State. These will include:

- Email from NYSCHP office to the membership
- Announcements on Chapter President's conference calls
- Notices in NYSCHP publications including news briefs, social media, and other communication vehicles of NYSCHP

In addition to reviewing suggestions received from members and affiliated local chapters, the Committee on Nominations will also review the membership rolls for potential candidates. Nominees who are selected to be slated for the ballot will be contacted by the Nominations Committee and provided additional information about holding elective office, and given an opportunity to formally accept or decline nomination.

Qualifications of nominees should include, but are not limited to recent activity in some or all of the following areas:

- Demonstrated leadership qualities and exemplary practice
- Experience having served as a chair on a NYSCHP committee
- Extensive participation on a NYSCHP committee(s)
- Served as President or held a leadership position in a local chapter
- Served as a delegate to NYSCHP or ASHP
- Demonstrated active involvement in other state and national organizations

Guidelines for Candidates for Elective Office

Introduction

To ensure that a broad spectrum of willing and qualified potential nominees are considered for candidacy to NYSCHP elective offices, the Committee on Nominations with carrying out an annual search process for the selection of candidates and assembling a roster of nominees. The Committee on Nominations is a committee of the House of Delegates and reports up to the Chair of the NYSCHP House of Delegates. The source for potential nominees comes from individual members, local chapters, committees, and other individuals in NYSCHP leadership.

The strong preference is for the committee to prepare a slate of at least two candidates per elected office to provide diversity and choice to the members. Once a slate of candidates for elective office is prepared, the names are sent to the NYSCHP House of Delegates.

Any perceived or actual conflicts of interest should be disclosed to the Committee on Nominations. These include but are not limited to:

- Being a member of the New York State Board of Pharmacy
- Running on a ballot for another local, state or national organization. Ie. ACCP, ACHE, etc.

The Committee on Nominations will review each case individually and provide guidance.

Policy

Receipt of the report from the Committee on Nominations to the Council publicizes the names, background and qualification of all nominees to voting members via communication media (broadcast email and social media). A special edition of the NYSCHP News brief contains information about each candidate and is maintained on the NYSCHP website throughout the election season, until voting closes.

All discussions held during nomination meetings are confidential and not to be shared with any other individuals which includes post ballot selection and election. Members of the Committee on Nominations should solicit feedback from Directors who oversee committees in which the nominee was a participant to assess and confirm their level of involvement. These conversations are essential to optimally assess a candidate's participation in the role to which they may be elected and should not be considered a break in confidentiality.

Once the candidates for elective office are announced at the NYSCHP HOD held during the Annual Meeting, it is expected that candidates for office will avoid activities that would be viewed as self-promotional or "campaigning" for election whether in print, through electronic media, such as social networking forums or blogs, or actual statements by the candidate. Further, candidates should not endorse or encourage others or third parties to promote their individual candidacy for office. Any third-party announcements or other forms of broad communication that discusses the upcoming election should include all candidates for a particular office and their qualifications and should not promote the selection of a specific candidate. If such activity (ies) occur the infringement will be reviewed on a case by case basis by the Committee on Nominations. The Committee on Nomination reserves the right to disqualify a candidate based upon the infringement(s).

Further, individuals who are candidates for office for NYSCHP are expected to protect NYSCHP's image, not to engage in any activity which might bring discredit to NYSCHP, and not to participate in discussions or votes if a personal conflict of interest is involved.

Members of the Committee on Nominations agree to abide by, support and uphold these guidelines. Each member attests to this by providing their signature below.

2019 – 2020 Committee on Nominations Members

Anthony J Longo, Chair: _____ Date: _____

Heide Christensen: _____ Date: _____

Henry Cohen: _____ Date: _____

Christopher Jadoch: _____ Date: _____

Thomas Lombardi: _____ Date: _____

Joseph Pinto: _____ Date: _____

Stephanie Seyse: _____ Date: _____

Elizabeth Shlom: _____ Date: _____

Lisa Voigt: _____ Date: _____

Kimberly Zammit: _____ Date: _____