

<u>DATE</u>	<u>EVENT</u>	<u>ATTENTION</u>
1/10/2020	Internal Conf Call to discuss resolutions process @ 2:00 – 3:00 pm	HOD Chair, Resolutions Committee Chair, President, Parliamentarian, Exec Dir
2/20/2020	Deadline for Resolutions	Delegates
2/21/2020	First mailing to delegates	NYSCHP Office
3/3/2020	Internal Conf Call to pre-review submitted Resolutions @ 12:00 – 1:00 pm	HOD Chair, Resolutions Committee Chair, President, Parliamentarian, Exec Dir
3/16/2020	Deadline for end-of-year Board Reports for HOD	Board of Directors
3/18/2020	BOD Conf Call @ 12:00 – 2:00 pm · to approve Board Reports for HOD · to review Resolutions	Board of Directors, Resolutions Committee Chair, Parliamentarian
3/20/2020	Second mailing to delegates	NYSCHP Office
4/2/2020	Open Hearing Conf Call @ 4:00 – 5:00 pm <i>Note: takes place 21 days before the HOD</i>	HOD Chair, Delegates, Board of Directors, Parliamentarian
4/14/2020	Resolutions Committee Conf Call @ 12:00 – 1:00 pm	Resolutions Committee Chair, HOD Chair, Representative from each Chapter, Authors of Resolutions, Exec Dir, Parliamentarian
4/23/2020	Open Hearing @ 11:30 - 12:00 pm House of Delegates Lunch @ 12:00 - 12:30 pm HOUSE OF DELEGATES MEETING @ 12:30 - 4:00 pm	HOD Chair, Delegates and Past Presidents, Board of Directors, Parliamentarian, Office