Recommendations of the 2020 House of Delegates

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| **Delegate(s)** | **Recommendation** | **Referred to** | **Action Taken**  **(y/n)** | **Describe Action Taken** | **If No Action Taken, Indicate Why** |
| Karen Berger - BOD Andrew Kaplan - BOD | The Constitution and Bylaws should be updated to mandate that the Nominations Committee provide at least two candidates per position; if two candidates are unable to be slated, the Nominations Committee should solicit suggestions from the membership and continue to vet candidates until there are 2 candidates per position. | C&B Committee / Nominations Committee | N |  | Roberts Rules of Order suggests to not indicate a specific # of candidates in the C&B as that could potentially lead to the inability to produce a ballot. The committee charter also includes guidance for identifying 2 candidates for each position. |
| Karen Berger - BOD Andrew Kaplan - BOD | The Nominations Committee should not slate a candidate unopposed for the same position if they were unsuccessful in the previous election for that position (ie; the other candidate was elected).  C&B updated to provide more detailed procedure for Nominations Committee such that if a member is slated for a position and is not chosen by the members, they shall not be listed unopposed in for that same position thereafter. | Nominations Committee | N |  | The goal is always to have 2 candidates/position. This is included in the committee charter guidance. If a candidate is deemed appropriate to be placed on the ballot, they may be slated for additional times if they were note successful initially. |
| Andrew Kaplan - BOD | Support Personnel Committee gather/collate information on best practices for pharmacy technician scope, practice, duties and create a “toolkit” for NYSCHP members seeking to utilize and optimize technicians in preparation for upcoming licensure. | Pharmacy Technician Committee | N |  | Pharmacy Technician Committee discussed and decided to not take action because the “toolkit” was for pharmacy directors and it was outside the purview of the committee. Outside of the committee, a survey toolkit survey was distributed. Upon discussion of these results, a technician toolkit workgroup was created. |
| Andrew Kaplan - BOD | Membership committee cross-references the student members in our database vs. the NYS Office of Professions license verification tool to see if they are actually licensed pharmacists and no longer students. | Office (Cap Hill) / ED / Faculty Liaison | Y | Faculty Liaison’s will be asked to review student lists to see who graduated on an annual basis & let Office know so membership categories can be updated |  |
| Leigh Briscoe-Dwyer – Past President | Council appoint a special work group to identify potential areas of new revenue to allow the council to be less reliant on dues and meetings for financial security and longevity. | Treasurer, ED | Y | Established a Resource Development Committee. One charge is to: Identify potential areas of new revenue to allow the NYSCHP to be less reliant on dues and meetings for financial security and longevity. |  |
| Frank Sosnowski – Past President | NYSCHP have an annual session for its membership on ASHP Policy Recommendations and Resolutions that will be presented at the ASHP House of Delegates at the Summer Meeting. | President-Elect | Y | A summary of the policy recommendations from the ASHP HOD will be compiled. Work continues on finalizing the process to disseminate the summary. |  |
| Greg Mack - LI | In the event of an emergency meeting or in the case of a Virtual HOD, where NYSCHP is not able to obtain a Quorum, procedures and policies need to be drafted to allow NYSCHP the ability to conduct the business at hand. | BOD | N |  | Issue not fully resolved.  Recommendation is pending further discussion and analysis. |
| Greg Mack - LI | NYSCHP Nominations Committee should be members who are not part of the NYSCHP Board nor be Nominated for Elections while serving on the Nomination Committee. | Nominations Committee | Y | C&B & Regulations of the HOD were updated. |  |
| **Recommendations Assigned to HOD Chair** | | **Actions Taken** |  |  |  |
| Greg Mack - LI | The Speaker of the House, should be required to publish the Quorum Number of Delegates Required in the list of Delegates for an official voting meeting to be held. | ED | Y | The number needed for quorum will be announced at the beginning of the HOD once Roll Call is taken as that determines these values. The number will then be included in the minutes. |  |
| Greg Mack - LI | NYSCHP is required to respond to all Recommendations from HOD and is required to respond to HOD at the next session | HOD Chair / BOD will include recommendations in HOD report | Y | Will utilize a new (this) document to track recommendations from the HOD each year |  |
| Greg Mack - LI | NYSCHP needs to allow all members to have access to all Virtual HOD Sessions and the information should be published and sent to all membership, this would have no voting capabilities but have voice enabled if rules are suspended to allow specific members to speak. | Office (Cap Hill) / ED / HOD Chair – is this possible? | N |  | Due to technology restrictions we are unable to have non-voting individuals attend a virtual HOD |
| Greg Mack - LI | NYSCHP needs to hold Virtual HOD at times where the general Delegation has access to computers as required for voting and reading changes in documents. These meeting should be held no earlier than 17:30 Mon thru Fri and Between 09:00 and 17:00 on Saturdays or Sundays | BOD / HOD Chair | y | Survey sent to delegates to determine preferred times – April HOD will take place from 7-9pm |  |