2022-23 House of Delegates Calendar (Dates Subject to Change)

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| **Virtual HOD (11/30/22)** | | |
| **Date** | **Item to be Completed** | **Who is Responsible/Participating** |
| 10/1/2022 | First mailing to delegates  *Note: Delegates to the 2022 HOD participate in the virtual HOD on November 30, 2022* | NYSCHP Office |
| October BOD Meeting (Date TBD) | BOD meeting:   * Review process of VHOD * BOD review and approval of position statement recommendations for VHOD * Deadline for policy recommendations * Review any proposed changes to C&B | Board of Directors, Parliamentarian |
| 10/31/22 | Second mailing to delegates | NYSCHP Office |
| 11/30/22 | Virtual HOD @ 6-8pm | HOD Chair, Delegates, Board of Directors, Past Presidents, Parliamentarian, Office |
| **Annual Meeting HOD (4/20/23)** | | |
| Week of 1/2-1/6 2023 | Complete chapter delegate apportionment; review and send to Chapter Presidents | NYSCHP Office |
| 1/10/2023 | Discuss resolutions process via conf call @ 3-4pm | HOD Chair, Resolutions Committee Chair, President, Parliamentarian, Exec Dir |
| 2/17/2023 | Deadline for resolutions | Delegates |
| 2/18/2023 | First mailing to delegates | NYSCHP Office |
| 2/23/2023 | Internal conf call to pre-review submitted resolutions @ 1-2 pm | HOD Chair, Resolutions Committee Chair, President, Parliamentarian, Exec Dir |
| 3/10/2023 | Deadline for board reports | Board of Directors |

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| 3/16/2023 | BOD Conf Call @ 4-5pm   * to approve board reports for HOD * to review Resolutions | Board of Directors, Resolutions Committee Chair, Parliamentarian |
| 3/21/2023 | Second mailing to delegates | NYSCHP Office |
| 3/30/2023 | Open Hearing @ 6-7pm  *Note: takes place 21 days before the HOD* | HOD Chair, Delegates, Past Presidents, Board of Directors, Parliamentarian |
| 4/13/2023 | Resolutions Committee Call @ 3-5pm | Resolutions Committee Chair, HOD Chair, Representative from each Chapter, Authors of Resolutions, Exec Dir, Parliamentarian |
| 4/20/2023 | Open Hearing @ 11:30-12pm followed by lunch for delegates (buffet or box lunch) | HOD Chair, Delegates and Past Presidents, Board of Directors, Parliamentarian, Office |
| 4/20/2023 | HOD at Annual Assembly @ 12:30-4pm | HOD Chair, Delegates and Past Presidents, Board of Directors, Parliamentarian, Office |