

**Presentation Information for Residents**

* Please arrive 5-10 minutes before the start of the session in which you have been scheduled to present and locate the moderator so you can put your presentation on the designated laptop.
	+ Please bring presentation on a portable USB thumb drive.
	+ Schedule will be available no later than March 15th, 2024
* Presentation requirements:
	+ All platform presentations should be in Microsoft PowerPoint. Apple Keynote functionality will NOT be accepted, all presentations MUST be formatted in Microsoft PowerPoint and PC compatible
		- Please do not rely on “Presenter View” as we cannot guarantee that it will be available.
		- No MAC computers will be available so all presentations MUST be PC compatible.
	+ Slide 2 of the presentation **must** contain acknowledgement of conflicts stating none if there are none.
	+ Platform presentations are allocated in 20 minute increments
		- Each presentation **must** be completed in 15 minutes
			* 12 minutes for the presentation
			* 3 minutes for questions
		- The remaining 5 minutes allows for the changing of speakers and for the evaluator to meet with the resident to review their presentation evaluations.
	+ Suggested presentation format/sections to include
		- Disclosures/Conflict of interests (see above, must be included)
		- Background
		- Objectives
		- Methods/Study Design
		- Results including Data/Statistical Analysis
		- Discussion/Conclusions
			* Including discussion of strengths and limitations
	+ Your assessment question does NOT need to be included in the presentation
* Residents will receive feedback from an assigned evaluator immediately following their session. All evaluations will be collected on paper and distributed to the resident at the conclusion of their presentation.
* **Residents and preceptors are strongly encouraged to attend all presentation sessions, participate and complete an evaluation for each presentation.**
* **Research Awards will be determined by the organizing committee for the top Residency Program presenters in PGY1 or PGY2 categories. Awards will be conferred at the Annual Assembly Awards & Installation Banquet Saturday, April 20, 2024.**