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| **Proceedings of the House of Delegates**  April 20, 2023  Dr. Stephanie Seyse, Chair  Saratoga Springs, NY  Shaun Flynn, Executive Secretary  Dr. Thomas Lombardi, Parliamentarian | | |
| **Call to Order** | The 50th meeting of the House of Delegates of the New York State Council of Health-system Pharmacists was called to order at 12:30 pm on April 20, 2023 by Stephanie Seyse, Chair. |  |
| **Greetings/Acknowledgements** | The Chair introduced the officers |  |
| **Rules of the House**  *Dr Stephanie Seyse* | Chair, Dr. Stephanie Seyse, reviewed the rules of the House of Delegates. |  |
| **Roll Call of Delegates**-  *Mr. Shaun Flynn* | The Executive Secretary of the House called the roll of the Delegates | *A quorum was declared*  *Present.* |
| **Minutes of the Previous Meeting** | The minutes of the 2022 House of Delegates meeting were posted on the official website of the New York State Council of Health-system Pharmacists and the delegates received links to the minutes. These minutes were considered received. | *Minutes approved by the*  *House.* |
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| **Report of the NYSCHP PAI Committee**  *Dr. Heather Brenner* | Dr. Brenner gave the report of the PAI Committee. | *The report was received by the*  *House.* |
| **Report of the NYSCHP REF**  *Dr. John Manzo* | John Manzo gave the report of the NYSCHP Research and Education Foundation. | *The report was received by the*  *House.* |
| **Report of the NYSCHP DEI Committee**  *Dr. Charrai Byrd* | Charrai Byrd gave the report of the DEI Committee. | *The report was received by the*  *House.* |
| **Preliminary Report of the Committee on Resolutions**  *Dr. Ruth Cassidy* | **01-23** The New York State Council of Health-system Pharmacists supports medication take back bins (drop off boxes) at hospitals, nursing homes and community pharmacies for expired/unused medications.  **02-23** The New York State Council of Health-system Pharmacists supports programs allowing emergency departments to dispense narcan without a prescription to new overdosed patients.  **03-23** The New York State Council of Health-system Pharmacists supports the expansion of mental health services, resources, and programs for healthcare workers to decrease the risk of work related burnout, mental health illnesses, and suicide.  **04-23** The New York State Council of Health-system Pharmacists supports the inclusion of pharmacists in identifying and addressing social determinants of health as part of their routine practice to deliver quality patient care.  **05-23** The New York State Council of Health-system Pharmacists recognizes and supports the new york state laws protecting access to abortion services and supports pharmacists and pharmacy technician’s role in providing access to medication abortion care.  **06-23** The New York State Council of Health-system Pharmacists encourages pharmacy institutions engaged in residency training to seek education on requirements for international candidates, promoting equal access to all those electing to pursue residency training.  **07-23** The New York State Council of Health-system Pharmacists supports emergency regulations that allow early refilling current medication(s) by patients in the affected area(s) without extra documentation or delays by third party payors. The New York State Council of Health-system Pharmacists also supports the adoption of these springing regulations to be included in all New York State emergency policies or actions, when federal, state or local official(s) place these regulations into effect.  **08-23** The New York State Council of Health-system Pharmacists supports health systems throughout New York State developing and implementing successful anticoagulation stewardship programs.  **09-23** The New York State Council of Health-system Pharmacists will be known by the abbreviation NYSCHP, which is to be pronounced phonetically as "nice-ship" or /niship/. The affiliated chapters of the New York State Council of Health-system Pharmacists shall not use nomenclature that could look or sound alike, or otherwise be mistaken for that of that of the Council.  **10-23** The New York State Council of Health-system Pharmacists recognizes the role of NYSCHP historian in the bylaws of the organization as a non-voting member of the board of directors. The function of the historian will be to archive the history of the Council on the Council's website, as well as in other media formats as may be requested by the president. The historian will be elected by the membership for two­year terms, with no term limits. | *The report was received by the*  *House.* |
| **Report of the Committee on Nominations –** *Ms. Heide Christensen* | The Committee on Nominations announced the nominees for the following offices:  President-Elect: Leila Tibi-Scherl  Director of Advocacy: Charri Byrd  Director of Resource Development: Gerry Meglio and Julio Viola | *The report was received by the House* |
| **Report of the Director of Advocacy**  *Mr. Christopher Jadoch* | Mr. Jadoch presented his report. | *The report was received by the House* |
| **Position Statement**  *Mr. Christopher Jadoch* | **3-08** The New York State Council of Health-system Pharmacists supports wider involvement of hospital pharmacists in medication reconciliation activities and patient counseling on all discharge prescriptions.  Amended:  The New York State Council of Health-system Pharmacists supports the involvement of pharmacists and pharmacy interns in medication reconciliation activities and patient education.  The New York State Council of Health-system Pharmacists additionally supports the involvement of pharmacy technicians in obtaining medication histories as a component of the medication reconciliation process. | ***#1 Approved as amended*** |
| **Position Statement**  *Mr. Christopher Jadoch* | **4- 18** The New York State Council of Health-system Pharmacists should create and implement a certification and recognition program that identifies pharmacy departments that exemplify clinical, operational, and leadership excellence.  Amended:  The New York State Council of Health-system Pharmacists supports *The American Society of Health-System Pharmacists (ASHP) Standard for Certification as a Center of Excellence in Medication-Use Safety and Pharmacy Practice* as reflecting the contemporary best practices for hospital and health-system pharmacy practice. | ***#2 Approved as amended*** |
| **Report of the Executive Director**  *Mr. Shaun Flynn* | The Executive Director presented the report. | *The report was received by the House* |
| **Report of the Treasurer**  *Dr. William Prescott* | Dr. Prescott presented his report. | *The report was received by the House* |
| **Report of the Director of Chapter Services**  *Dr. Hutcherson* | Dr. Hutcherson presented the report. | *The report was received by the House* |
| **Report of the Director of Pharmacy Management**  *Dr. Travis Dick* | Dr. Dick presented the report. | *The report was received by the House* |
| **Report of the Director of Resource Development-**  *Mr. Gerry Meglio* | Mr. Meglio presented the report. | *The report was received by the House* |
| **Report of the Director of Communication Services-**  *Dr. Jason Babby* | Dr. Babby presented the report. | *The report was received by the House* |
| **Report of the Director of Education and Workforce Development-**  *Dr. Nicole Cieri-Hutcherson* | Dr. Cieri Hutcherson presented the report. | *The report was received by the House* |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **01-23** The New York State Council of Health-system Pharmacists supports medication take back bins (drop off boxes) at hospitals, nursing homes and community pharmacies for expired/unused medications. | **#3 Resolution is adopted.** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **02-23** The New York State Council of Health-system Pharmacists supports programs allowing emergency departments to dispense narcan without a prescription to new overdosed patients.  Amended to read:  The New York State Council of Health-system Pharmacists supports programs allowing emergency departments to dispense opioid rescue medications without a prescription to at risk patients. | **#4 Resolution is adopted as amended.** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **03-23** The New York State Council of Health-system Pharmacists supports the expansion of mental health services, resources, and programs for healthcare workers to decrease the risk of work related burnout, mental health illnesses, and suicide.  Amended to read:  The New York State Council of Health-system Pharmacists supports the expansion of mental health services, resources, and programs for healthcare workers to mitigate the risk of work related burnout, mental health illnesses, and suicide. | **#5 Resolution is approved as amended.** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **04-23** The New York State Council of Health-system Pharmacists supports the inclusion of pharmacists in identifying and addressing social determinants of health as part of their routine practice to deliver quality patient care. | **#6 Resolution is adopted** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **05-23** The New York State Council of Health-system Pharmacists recognizes and supports the New York state laws protecting access to abortion services and supports pharmacists and pharmacy technician’s role in providing access to medication abortion care.  Amended to read:  The New York State Council of Health-system Pharmacists recognizes and supports the New York state legislation protecting access to abortion services and supports pharmacists, pharmacy technicians and pharmacy interns’s role in providing access to medication abortion care. | **#7 Resolution is adopted as amended** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **06-23** The New York State Council of Health-system Pharmacists encourages pharmacy institutions engaged in residency training to seek education on requirements for international candidates, promoting equal access to all those electing to pursue residency training.  The New York State Council of Health-system Pharmacists supports equal access for international candidates pursuing residency training in accordance with Federal law. | **#8 Resolution is approved as amended.** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **07-23** The New York State Council of Health-system Pharmacists supports emergency regulations that allow early refilling current medication(s) by patients in the affected area(s) without extra documentation or delays by third party payors. The New York State Council of Health-system Pharmacists also supports the adoption of these springing regulations to be included in all New York State emergency policies or actions, when federal, state or local official(s) place these regulations into effect. | **#9 Resolution is sent to committee.** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **08-23** The New York State Council of Health-system Pharmacists supports health systems throughout New York State developing and implementing successful anticoagulation stewardship programs. | **#10 Resolution is approved.** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **09-23** The New York State Council of Health-system Pharmacists will be known by the abbreviation NYSCHP, which is to be pronounced phonetically as "nice-ship" or /niship/. The affiliated chapters of the New York State Council of Health-system Pharmacists shall not use nomenclature that could look or sound alike, or otherwise be mistaken for that of that of the Council. | **#11 Resolution is not approved.** |
| **Final Report of the Committee on Resolutions-**  *Dr. Ruth Cassidy* | **10-23** The New York State Council of Health-system Pharmacists recognizes the role of NYSCHP historian in the bylaws of the organization as a non-voting member of the board of directors. The function of the historian will be to archive the history of the Council on the Council's website, as well as in other media formats as may be requested by the president. The historian will be elected by the membership for two­year terms, with no term limits.  The New York State Council of Health-system Pharmacists recognizes the role of NYSCHP historian in the bylaws of the organization as a non-voting member of the board of directors. | **#12 Resolution is adopted as amended.** |
| **Recommendations**  *Dr. Stephanie Seyse* | Dr. Seyse opened the floor for recommendations from the House |  |
| **Recommendation**  John Manzo  Past President | To minimize the confusion over the use of the phonetically pronounced abbreviation as "nice-ship" or niship, the Council should consider the elimination of the use of any abbreviation of the New York State Council of Health-system Pharmacists other than “the Council” or “N-Y-S-C-H-P” in spoken or printed word. |  |
| **Recommendation**  Gregory Mack  Long Island | NYSCHP should investigate and invest in trademarking NYSCHP to prevent the use of this acronym by other entities. |  |
| **Recommendation**  Gregory Mack  Long Island | To allow Associate, Spouses, Retirees and Faculty members to be elected by their chapters as representatives to the House of Delegates. |  |
| **Recommendation**  Gregory Mack  Long Island | The Chairperson of the House of Delegates that a Virtual House of Delegates (VoHD) is needed to streamline the live House of Delegates, but the items discussed for a VoHD should not include ones which a live caucus may be requested (ie budget, balance sheet, independent auditor reports and resolutions that are new or part of other reports). |  |
| **Recommendation**  Gregory Mack  Long Island | To add in the Board of Directors of the New York State Council of Health-system Pharmacists shall annually certify the delegates of affiliated chapters by September 30th of the year that they are elected to office. |  |
| **Recommendation**  Ted Freidman | Eliminate the signature requirement for resolutions by changing section 10, line six from signatures to submitted. |  |
| **Recommendation**  Ted Freidman  Past President | Audit reports should be submitted to the House of Delegates annually. |  |
| **Recommendation**  Bill Prescott  Board of Directors | NYSCHP should consider establishing a pharmacy internship as a low-cost way to increase personnel resources to enhance council operations and to provide additional resources to support initiatives that provide new income streams. |  |
| **Recommendation**  Bill Prescott  Board of Directors | NYSCHP should conduct a workload analysis of volunteers in elected and appointed leadership roles to improve operations, and to provide clarity about the actual time commitment to help new and emerging leaders make informed decisions about pursuing nomination to leadership positions. |  |
| **Recommendation**  Emma Studlack  Western | NYSCHP recommends that education and resources be provided to pharmacy institutions engaged in residency training on international candidates, and promoting equal access to all those electing to pursue residency training. |  |
| **Recommendation**  Lisa Voigt  Past President | NYSCHP partner with local patient advocacy groups to provide education (disease state and pharmacotherapy) to improve patient outcomes and strengthen our voice in public policy. |  |
| **Recommendation**  Leigh Briscoe-Dwyer  Past President | The BOD identifies specific tactics for demonstrating support for initiatives that can be rolled out to the membership. |  |
| **Recommendation**  Leigh Briscoe-Dwyer  Past President | NYSCHP explore partnerships opportunities with experts in mental health to provide specific activities to promote wellness. |  |
| **Recommendation**  Raphael Roman  NYC | The State Council change their name to the New York State Council of Health-system Pharmacy. |  |
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| **Revised Regulations of the HOD** |  | **#13 Approved** |
| **Recognition of the Board of Directors-**  *Dr. Stephanie Seyse* | The Chair of the House of Delegates recognized the members of the Board of Directors who have completed their terms in office: Dr Ruth Cassidy, Dr. William Prescott and Dr Jason Babby.  The Chair of the House of Delegates recognized the members of the Board of Directors who will be serving next year: Dr. Travis Dick, Dr. Angela Cheng, Dr. Robert DiGregorio, Mr. Christopher Jadoch, Dr. Stephanie Seyse, Dr. Tim Hutcherson, Dr. Nicole Cieri Hutcherson, and Mr. Gerry Meglio |  |
| **Presidential Address** | President Cheng gave her outgoing speech. |  |
| **Close of the House of Delegates-**  *Dr. Stephanie Seyse* | The session of the 50th meeting of the House of Delegates was adjourned on April 20, 2022. | **#14** **APPROVED**: To adjourn the session of the House of Delegates |