

**Presentation Information for Residents**

- Please arrive 5-10 minutes before the start of the session in which you have been scheduled to present and locate the moderator so you can put your presentation on the designated laptop.
  - Please bring presentation on a portable USB thumb drive.
  - Schedule will be available no later than March 15<sup>th</sup>, 2025.
- Presentation requirements:
  - All platform presentations should be in Microsoft PowerPoint. Apple Keynote functionality will NOT be accepted, all presentations MUST be formatted in Microsoft PowerPoint and PC compatible
    - Please do not rely on “Presenter View” as we cannot guarantee that it will be available.
    - No MAC computers will be available so all presentations MUST be PC compatible.
  - Slide 2 of the presentation **must** contain acknowledgement of conflicts stating none if there are none.
  - Platform presentations are allocated in 20 minute increments
    - Each presentation **must** be completed in 15 minutes
      - 12 minutes for the presentation
      - 3 minutes for questions
    - The remaining 5 minutes allows for the changing of speakers and for the evaluator to meet with the resident to review their presentation evaluations.
  - Suggested presentation format/sections to include
    - Disclosures/Conflict of interests (see above, must be included)
    - Background
    - Objectives
    - Methods/Study Design
    - Results including Data/Statistical Analysis
    - Discussion/Conclusions
      - Including discussion of strengths and limitations
  - Your assessment question does NOT need to be included in the presentation
- Residents will receive feedback from an assigned evaluator immediately following their session. All evaluations will be collected on paper and distributed to the resident at the conclusion of their presentation.
- **Residents and preceptors are strongly encouraged to attend all presentation sessions, participate and complete an evaluation for each presentation.**
- **Research Awards will be determined by the organizing committee for the top Residency Program presenters in PGY1 or PGY2 categories. Awards will be conferred at the Annual Assembly Awards & Installation Banquet Saturday, April 5<sup>th</sup>, 2025.**