



September 3, 2008

MEMORANDUM

TO: Past Presidents, ASHP
Executives, Affiliated State Chapters

FROM: Henri R. Manasse, Jr., Ph.D., Sc.D.
Executive Vice President and Chief Executive Officer

SUBJECT: **Harvey A. K. Whitney Lecture Award-Call for Nominations**

Attached is the statement, Criteria and Procedure for Selection of the Harvey A. K. Whitney Lecture Award Recipient. Also enclosed is the Outline of Personal Data for the Award.

Past recipients serve as the Selection Committee. Philip J. Schneider, 2008 recipient, serves as Chair.

This memorandum will serve as an official call for nominations for the Society's highest award to be presented at the Summer Meeting in **Rosemont, Illinois, June 13-17, 2009**.

You are requested to review the attachments carefully and to forward your recommendations in the manner prescribed to:

Philip J. Schneider, Chair
Harvey A. K. Whitney Selection Committee
ASHP
7272 Wisconsin Avenue
Bethesda, Maryland 20814

Submissions of nominations should be postmarked no later than **January 16, 2009**.

Your cooperation and assistance in selecting the 2009 Harvey A. K. Whitney Lecture Award Recipient will be appreciated.

cc: Board of Directors
Immediate Past Recipient

CRITERIA AND PROCEDURE FOR SELECTION OF
HARVEY A. K. WHITNEY LECTURE AWARD RECIPIENT

Approved May 12, 1963
Revised March 20-21, 1975
Revised November 17, 1978
Revised April 23, 1982
Revised June 23, 2007

Background

The Harvey A. K. Whitney Lecture Award was established in 1950 by the Michigan Society of Hospital Pharmacists. It has been given annually in honor of Harvey A.K. Whitney to an individual who has made an outstanding contribution to health-system pharmacy.

On May 12, 1963, the Michigan Society of Hospital Pharmacists presented the following resolution to the Board of Directors of the American Society of Hospital Pharmacists:

"WHEREAS it was Harvey A. K. Whitney whose vision, perseverance, and dedication embodied the basic fundamental principles of the American Society of Hospital Pharmacists, and

"WHEREAS Harvey A. K. Whitney practiced his profession and exhibited his leadership and inspirational abilities in the State of Michigan, and

"WHEREAS the Michigan Society of Hospital Pharmacists, in acknowledgment and recognition of his many accomplishments, has and does make available the Harvey A. K. Whitney Lecture Award to a hospital pharmacist who has made outstanding contributions on behalf of our pharmaceutical specialty, and

"WHEREAS the Michigan Society of Hospital Pharmacists desires to perpetuate and preserve the significance and effectiveness of this Award by making it national in scope, now therefore be it

"RESOLVED that the Harvey A. K. Whitney Lecture Award be given under the auspices and direction of the American Society of Hospital Pharmacists, and be it further

"RESOLVED that the criteria for and the selection of the recipient of this Award be delegated to and determined by a committee of past Award winners, and be it further

"RESOLVED that the Harvey A. K. Whitney Lecture Award be presented at the time of the Annual Meeting of the American Society of Hospital Pharmacists by a delegate from the Michigan Society of Hospital Pharmacists." The Board of

Directors of the American Society of Hospital Pharmacists, on May 12, 1963, took the following action:

"To accept responsibility for administration of the Harvey A. K. Whitney Lecture Award of the Michigan Society of Hospital Pharmacists; further,

"To establish the Harvey A. K. Whitney Lecture Award as an American Society of Hospital Pharmacists award as outlined in the Resolution on the Harvey A. K. Whitney Lecture Award, dated May 12, 1963, submitted by the Michigan Society of Hospital Pharmacists."

Selection Committee

The Committee for the selection of the Harvey A. K. Whitney Lecture Award Recipient will be composed of all living past Harvey A. K. Whitney Lecture Award recipients except any of such past recipients which may decline to serve. The Executive Vice President of ASHP will periodically survey past recipients of the Award to ascertain if they wish to continue to serve on the Selection Committee. The chairman of the committee will be the most recent past recipient who shall not vote except to break tie ballots.

Criteria

The Harvey A. K. Whitney Lecture Award shall be given annually, if a recipient is chosen, to an individual of high moral character, good citizenship, and high professional ideals, who has made significant contributions to health-system pharmacy. These contributions shall have been in the form of sustained exemplary service in health-system pharmacy; or, an outstanding single achievement; or, a combination of accomplishments benefiting health-system pharmacy, and through it, humanity and the public health. They may include accomplishments, achievements, or outstanding performance in:

Health-system pharmacy practice.

Health-system pharmacy education.

Health-system pharmacy administration.

Pharmaceutical research or development related to health-system pharmacy.

Pharmacy organizational activity, with a definite relationship to health-system pharmacy.

Scientific or professional pharmaceutical writing, e.g., noteworthy published articles on pharmaceutical subjects with applicability to health-system pharmacy.

Pharmaceutical journalism related to health-system pharmacy

Public and/or inter-professional relations activities benefiting health-system pharmacy.

Pharmaceutical law or legislations, professional regulations, standards of professional conduct of pharmacy law enforcement, as related to health-system pharmacy practice.

Selection

Nominations will be received annually from:

Selection Committee members.

Past Presidents of the American Society of Health-System Pharmacists,

Affiliated Chapters of the American Society of Health-System Pharmacists,

Any ten active members of the American Society of Health-System Pharmacists submitting and signing a recommendation.

Selection will be made by the following procedure:

1. Call for nominations, accompanied by a list of all past recipients of the Award, will be sent by the Executive Vice President of the Society to officials representing Affiliated Chapters, and to all individuals eligible to submit nominations, at least nine months in advance of the Annual Meeting of the ASHP; or, if there are less than nine months between Annual Meeting dates, the call for nominations will be sent within thirty days after the last Annual Meeting. A similar notice in the American Journal of Health-System Pharmacy will be considered appropriate notification to individual ASHP members.
2. A deadline for receipt of nominations will be established by the Selection Committee Chairman, and will be included in the call for nominations.
3. Nominations will be sent to the chairman of the Selection Committee through the Executive Vice President of the American Society of Health-System Pharmacists.
4. All nominations will include as complete a statement about the candidate as possible including accomplishments or contributions on which the recommendation is based, and the reasons for making the recommendation. All statements about the candidates should be specific. (i.e., Statements should not be made or accepted such as "his contributions are well known to all "or "his accomplishments are too numerous to mention.")
5. Within 15 days after the established deadline date, all nominations, with written statements about the candidates, will be sent to all Selection Committee members.
6. Selection Committee members will return ballots to the Chairman, indicating their first choice.

7. The candidate receiving a majority (more than half) of the votes from the members of the Committee eligible to vote, will be declared the Award Recipient.
8. If no candidate receives a majority of votes on the first ballot, names of the two receiving the highest number of votes will be re-circulated and another vote taken. The candidate receiving the highest number of votes on the second ballot will be declared the recipient. (Note: Should there be a tie vote, the chairman of the committee shall be asked to cast the deciding vote.) (Note: If the number of declared abstentions exceeds the number of votes for either of the two finalists, no award will be given.)
9. Failure to receive a vote from any committee member should be followed up by a reminder letter from the chairman to the member, and 14 days allowed to elapse before selection of the winner without the abstaining member's vote.

Award

The recipient is expected to present a lecture at the award banquet. Elements in the award package include:

- a suitably engraved award plaque
- a stipend of \$2,000
- waiver of the registration fee.

(Note: The stipend of \$2,000 is in lieu of reimbursing the recipient for travel and hotel expenses.)

**OUTLINE OF PERSONAL DATA
FOR H.A.K. WHITNEY LECTURE AWARD**

To assist the H.A.K. Whitney Lecture Award Selection Committee to evaluate candidates proposed for the award, personal data must be provided in outline format as follows:

- a) BIOGRAPHICAL DATA -Name, birthdate and place, dependents and any other significant facts.
- b) EDUCATION AND TRAINING -Institutions, location, years attended and dates of graduation, type of training or major subjects, degrees and certificates (college and postgraduate only).
- c) PROFESSIONAL AND RELATED EXPERIENCE -Institution or organization location, dates, type of work or position title.
- d) COMMUNITY AND CIVIC EXPERIENCE -Positions of leadership and exceptional service to community or civic organizations.
- e) ORGANIZATIONAL MEMBERSHIPS -Professional, honorary, service and social.
- f) PUBLICATIONS-List references.
- g) HONORS OR AWARDS RECEIVED.

Additional information about the candidate is welcomed.