**Date/time**: 12/14/2022 at 7:15 PM

**Location**: Virtual

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal | Y | Zach Hayes (Secretary) | E |
| Peter Aiello | N | Elizabeth Feldman | E |
| Erin Beitz (President Elect)) | N | Susie Zhongyue Zhang (Resident Liaison) | N |
| Curtis Blow | Y | Andrea Dressler (Resident Liaison) | Y |
| Bernie Delello (Treasurer) | Y | Luke Probst (Past President) | Y |
| Brian Dodge (Membership Co-chair) | E | Ali Scrimenti (Industry) | E |
| Jenna Harris (President) | Y | Bruce Stalder (Treasurer) | Y |
|  |  |  |  |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* | Zach to send to Angela, Shaun, and Office |
| Finance update | * *Standing item* * Bruce/Bernie * $190 from November CE * $500 check from Allergan from October CE which completes $3000 we were expecting | Bruce / Bernie to send finance update, Zach to upload to Google Drive |
| Membership | * *Standing item* * Curtis * No updates | Jenna to send an email to the person who can add Curtis to the list to get emails about membership |
| Grassroots/advocacy | * *Standing item* * Peter/Zach * No updates |  |
| Upcoming/Past CEs | **CE Planning**  *Upcoming CEs*   * Feb 15th, 2023   + Virtual (Erin/Zach to make link)   + Refugee care – Mary Jo; Uganda + med safety – KarenBeth   + Payment up front, set deadline on flyer, and list HOW to pay on RSVP form and flyer * May 2023 (TBD)   + Compounding – Greg Stanley?   + Pediatrics – Kaitlyn and Erin   + Virtual or live? If live, list start time 30 min prior to event, contact industry, require payment prior to headcount being due   + Accreditation freeze with Annual Assembly so will likely need all materials in by Feb) * June 2023 – typically resident event   + Live event, PGY1 & PGY2   + Venue? Plan during Jan call? | Bruce to discuss with Greg for compounding for May CE |
| Member event | * Crunch Hockey game: discounted tickets, will pay for members, non-members pay * Zach taking lead, will send dates for Jan or Feb games for review * $18/ticket, unless playing Rochester or Utica, then $20/ticket; member box is $25/ticket; party stage/all you can eat is $60/ticket | Jenna to send out doodle poll to see what dates work best with everyone of home games  Once decided, Zach to send out email to gauge interest within pharmacy department |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Honorariums | * Dr. Darko & Dr. Williams – donating to sponsor student or resident, to discuss (Bernie’s resident?) - $400 to use towards this * Use a writing contest to help pick a resident? * Upstate residents already get this covered * Stephanie Lopez from St. Joe’s was accepted for a mission trip to Guatemala * Cover a resident membership fee? ($55) * Dr.’s Miller and Ulen – waived | Jenna to send an email out to CNYSHP board for more ideas |
| Next BOD meeting | * Schedule during call * January 25th | Jenna to send out Doodle Poll  Zach to set up WebEx |
| Open Forum |  |  |