**Date/time**: January 12, 2022 at 5:30 PM

**Location**: WebEx

**Attendance**:

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| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (Resident Liaison)  | Y | Zach Hayes | Y |
| Peter Aiello  | N | Elizabeth Feldman | E |
| Erin Beitz (Secretary) | Y | Jeremy Gleason (Membership Co-chair)  | E |
| Curtis Blow | Y | Nicole Ondrush (Resident Liaison) | Y |
| Bernie Delello (Treasurer) | Y | Luke Probst (Past President)  | Y |
| Brian Dodge (Membership Co-chair)  | Y | Ali Scrimenti (Industry) | Y |
| Jenna Harris (President) | Y | Bruce Stalder (Treasurer) | Y |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

|  |
| --- |
| ***Old Business & Standing Items*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item*
* Motion to approve last month’s minutes
 | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item*
* See finance update on Google Drive
 | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item*
* Membership meeting 1/2022
 | Jeremy/Brian to update at next meeting  |
| Grassroots/advocacy | * *Standing item*
 |  |
| Upcoming/Past CEs | **CE Planning** *February CE** Date/Time: Feb 8th from 6:30-8:30 PM
* Location: Craftsman
* Topic: PGx + MSL

*May CE** Materials MUST be in by beginning of Feb due to accreditation blackout
* Topic: CGM and burnout
* CGM: Troy Hoezel (Upstate), accreditation documents sent
* Burnout: VP, clergy/social work, clinician (St. Joes), accreditation documents sent to Bernie to distribute
* Date: May 10, 12, 19
* Time: 7-9 PM
* Cost: $10 non-members, FREE members
* No industry, virtual event

*June CE** PGY-1/PGY-2 Resident Event
* Date: June 4th at 4 PM
* Location: Meier’s Brewery
* Industry: No
* Nicole to take lead on this event
 | Jenna/Kaitlyn/Curtis/Erin to arrive to Craftsman around 5:30 for setup Bernie to distribute accreditation materials to speakers from St Joes for May CE Nicole/Kaitlyn to reach out to Meier’s Creek to determine availability, cost, food options etc. Erin to send accreditation materials to residents for completion by mid-March  |
| Website Updates | * Registration links, upcoming events
* Leadership section (include bios and headshots) both exec leadership & BOD
* Under our mission, add language about technicians & students? (currently states “welcomes pharmacists”)
 | Peter to update |
| Membership Drive | * Date ~3rd week of April
* Winners receive free SECOND year of membership (1 pharm, 1 student, 1 tech potentially)
* Jenna & Curtis to create virtual format (will use Zoom – need “break out” rooms)
* 2 board members per “room” after 5 min intro
* Invite non-members ONLY
 | Directors to send membership drive emails to respective institutions  |
| HOD Session | * Need to identify delegates for Annual Assembly (4/7/2022)
* Delegates: Jenna, Erin, Kaitlyn
* Alternates: Zach Hayes, Bernie Delello
* Need to notify Rebecca by Jan 28
 |  |
| BOD Roster | * Call for President-Elect
* Let me know by 2/2022
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| ***New Business*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Next BOD meeting | * 2/8/2022 at 5:45 PM (prior to CE)
 |  |
| Open Forum |  |  |