**Date/time**: January 12, 2022 at 5:30 PM

**Location**: WebEx

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (Resident Liaison) | Y | Zach Hayes | Y |
| Peter Aiello | N | Elizabeth Feldman | E |
| Erin Beitz (Secretary) | Y | Jeremy Gleason (Membership Co-chair) | E |
| Curtis Blow | Y | Nicole Ondrush (Resident Liaison) | Y |
| Bernie Delello (Treasurer) | Y | Luke Probst (Past President) | Y |
| Brian Dodge (Membership Co-chair) | Y | Ali Scrimenti (Industry) | Y |
| Jenna Harris (President) | Y | Bruce Stalder (Treasurer) | Y |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

|  |  |  |
| --- | --- | --- |
| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* * Motion to approve last month’s minutes | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item* * See finance update on Google Drive | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item* * Membership meeting 1/2022 | Jeremy/Brian to update at next meeting |
| Grassroots/advocacy | * *Standing item* |  |
| Upcoming/Past CEs | **CE Planning**  *February CE*   * Date/Time: Feb 8th from 6:30-8:30 PM * Location: Craftsman * Topic: PGx + MSL   *May CE*   * Materials MUST be in by beginning of Feb due to accreditation blackout * Topic: CGM and burnout * CGM: Troy Hoezel (Upstate), accreditation documents sent * Burnout: VP, clergy/social work, clinician (St. Joes), accreditation documents sent to Bernie to distribute * Date: May 10, 12, 19 * Time: 7-9 PM * Cost: $10 non-members, FREE members * No industry, virtual event   *June CE*   * PGY-1/PGY-2 Resident Event * Date: June 4th at 4 PM * Location: Meier’s Brewery * Industry: No * Nicole to take lead on this event | Jenna/Kaitlyn/Curtis/Erin to arrive to Craftsman around 5:30 for setup  Bernie to distribute accreditation materials to speakers from St Joes for May CE  Nicole/Kaitlyn to reach out to Meier’s Creek to determine availability, cost, food options etc.  Erin to send accreditation materials to residents for completion by mid-March |
| Website Updates | * Registration links, upcoming events * Leadership section (include bios and headshots) both exec leadership & BOD * Under our mission, add language about technicians & students? (currently states “welcomes pharmacists”) | Peter to update |
| Membership Drive | * Date ~3rd week of April * Winners receive free SECOND year of membership (1 pharm, 1 student, 1 tech potentially) * Jenna & Curtis to create virtual format (will use Zoom – need “break out” rooms) * 2 board members per “room” after 5 min intro * Invite non-members ONLY | Directors to send membership drive emails to respective institutions |
| HOD Session | * Need to identify delegates for Annual Assembly (4/7/2022) * Delegates: Jenna, Erin, Kaitlyn * Alternates: Zach Hayes, Bernie Delello * Need to notify Rebecca by Jan 28 |  |
| BOD Roster | * Call for President-Elect * Let me know by 2/2022 |  |

|  |  |  |
| --- | --- | --- |
| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Next BOD meeting | * 2/8/2022 at 5:45 PM (prior to CE) |  |
| Open Forum |  |  |