**Date/time**: November 11th at 7:00 PM

**Location**: N/A (WebEx information distributed)

**Attendance**:

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| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal | Y | Elizabeth Feldman | Y |
| Peter Aiello (Past President) | Y | Jeremy Gleason | Y |
| Erin Beitz (Secretary) | Y | Luke Probst (President) | Y |
| Bernie Delello (Treasurer) | N | Ali Scrimenti | Y |
| Brian Dodge | N | Bruce Stalder (Treasurer) | E |
| Jenna Harris (President-Elect) | Y |  |  |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* * Motion to approve last month’s minutes | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item* * Bruce & Bernie * See finance update on shared Google Drive | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item* * Membership Report: Oct to Nov – lost 1 pharmacist, 1 pledge, 2 students; gained 1 tech * 17 memberships (12 pharmacists) expired since Jan 2020; 9 expiring (6 pharmacists) by end of December * Free CE event for member recruitment?   + Free January CE for members |  |
| Grassroots/advocacy | * *Standing item* |  |
| Upcoming/Past CEs | * Virtual programs via WebEx until further notice   **Previous CE**   * October 2020 * Feedback from group regarding success of virtual event   **Upcoming CE**   * Medication history/Advocacy – 11/18 at 7PM   + Michelle Verone and Peter Aiello   + Cost: $10 for all participants   + Website for registration * *January 2021 CE event*   + Establish date: 1/27/2020 (proposed)   + Establish speaker/topic for next CE     - Ashley Shtoyko: COVID and telemedicine   + Free for members, $10 for non-members   **Future potential programming**   * Heart failure clinic at St. Joe’s (Feb CE)   + Sarah Linnertz and Nick Mayers   + 1 hour program preferred over 2 hour program | Peter and Michelle to send slides to Jenna Fancher for November CE  Erin to send accreditation paperwork to Ashley for January CE  Elizabeth to follow up with Bernie for February CE and St Joe’s new piloted HF clinic |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| House of Delegates | * December 3, 2020 from 4-6 PM * Next meeting in December; Ali to replace Jenna |  |
| Immunization Program | * Pharmacists and pharmacy interns/technicians allowed to administer vaccinations * Pharmacist and technician program completely separate * Vaccination certification through APhA with collaboration through St. John Fisher   + St. John Fisher does not have technician course * Must have active BLS to maintain immunization certification | Jenna to reach out to SJF or rep from APhA to see which individuals typically offer course  Luke/Peter to determine if truncated activity can suffice for vaccine competency in lieu of 20 hr CE |
| Annual Assembly 2021 | * Continual education; 4/19 – 4/23 * House of Delegates; 4/14 and 4/28 * Resident research and practice forum; 5/3 – 5/7 |  |
| Open Forum | * Next CNYSHP meeting: 12/9/2020 | Erin to set up WebEx meeting |