**Date**: 12/17/2019

**Location**: N/A

**Attendance**:

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| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Lisa Avery | Y | Lisa Phillips | E |
| Peter Aiello (Past President) | E | Christie Rahme | E |
| Erin Beitz | N | John Salemme | N |
| Bernie Delello (Treasurer) | Y | Ali Scrimenti | N |
| Brian Dodge | N | Pegah Shakeraneh | Y |
| Jenna Fancher (Secretary) | Y | Bruce Stalder (Treasurer) | N |
| Elizabeth Feldman | Y | Matthew Taranto | N |
| Jeremy Gleason | N | Ryan Watson | N |
| Luke Probst (President) | Y |  |  |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* * Motion to approve last month’s minutes | Jenna to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item* * Bruce & Bernie | Bruce to e-mail Jenna Excel spreadsheet from last call to post to Shared Drive |
| Upcoming CEs | * **February: ID Symposium + Preceptor Development** * Outpatient antibiotic stewardship efforts in light of CDC + J Co standards, top 5 new ID drugs, new CAP guidelines, PEP/PrEP, etc. * Feb 29 + tailgating; St. Joe’s as location; 12-4 PM * Responses to Luke thus far: Pegah (PEP/PrEP), Lisa Avery + Lisa Phillips (Preceptor Development), Wesley Kufel + Lisa Avery (program for Allergy testing, may bring in outside speaker Mary?, could make it 2 hour with activities), Jessica (Lisa Avery PGY-2, no response yet so Lisa volunteered her to do CAP) * Need to get materials to Albany ASAP for CE accreditation, need to get materials out ASAP * Catering: Francesca’s * Industry: passing on this for now * Cost: $30 member, $50 non-member (pharmacists), $15 member, $25 non-member (techs), $10 student, $15 residents * Could consider med error component to satisfy this CE (would replace preceptor development or group this into penicillin allergy talk) * **April: Law/advocacy CE + remaining PGY2 clinical topics** * Peter volunteered to present law/advocacy component * Need to determine venue * Responses to Luke: Taylor White (pediatrics PGY-2), Curtis Blow (am care PGY-2) * Epic SIG better suited here than in the 4-hour symposium for February | Jenna to send info to speakers for accreditation  Lisa Avery to reach out to Mary about pcn allergy testing  Luke to send out final e-mail to see if someone wants to do Top 5 Drugs  Bernie to reach out to Francesca’s for pricing for catering (lunch as you come in) |
| Virtual HOD | * 12/5/2019 from 4-6 PM * Peter and Luke sat in on this, not much of major controversy; most were renewed or allowed to sunset and a few that got bounced back to primary committees for more detail |  |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Annual Assembly 2020 | * Thursday 4/23 through Sunday 4/26 * Interested in serving as HOD delegate? Should have 3 delegates for this so if anyone is interested, let Luke know * May be a change in registration fee but this is still being sorted out, more on this later * Jenna may be going, Luke may be going * Registration fee would be covered for those willing serve as delegate whose costs wouldn’t otherwise be covered | Active Members reach out to Luke to serve as a delegate (registration would be covered for active member on board willing to serve whose cost aren’t otherwise covered) |
| Open Forum | * Talk of 2% rise in annual dues (will know more later on this) |  |