**Date/time**: December 6, 2021 at 6:45 PM

**Location**: N/A (WebEx information distributed)

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (Resident Liaison) | E | Zach Hayes | Y |
| Peter Aiello | N | Elizabeth Feldman | Y |
| Erin Beitz (Secretary) | N | Jeremy Gleason (Membership Co-chair) | N |
| Curtis Blow | Y | Nicole Ondrush (Resident Liaison) | Y |
| Bernie Delello (Treasurer) | N | Luke Probst (Past President) | Y |
| Brian Dodge (Membership Co-chair) | N | Ali Scrimenti (Industry) | Y |
| Jenna Harris (President) | Y | Bruce Stalder (Treasurer) | Y |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

|  |  |  |
| --- | --- | --- |
| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* * Motion to approve last month’s minutes | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item* * See finance update on Google Drive   + *Now have 7 checks total from October CE*   + *Ali says 1 more check from Excel RX expected*   + *Just short of $170 from November CE* | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item* |  |
| Grassroots/advocacy | * *Standing item*   + *Contact Peter or Zach if interested*   + *State level Advocacy group will have practice meetings and FAQ sheets with talking points* |  |
| Upcoming/Past CEs | **CE Planning**  *November 16th, 2021*   * 60 participants (100 registered) * How do we donate honorarium to a charity? Donating to Brian’s Kids Charity   *February CE*   * Can we get an updated flier with registration link embedded? Need Lisa’s info so we can start advertising ASAP   + *1000 fee*   + *Elizabeth to create flyer this week*   + *Will use same fee structure from previous CE* * Date/Time: Feb 8th from 6:30-8:30 PM * Location: Craftsman   *May CE*   * Virtual CE – topics?   + *Reach out to Troy at Joslin for any new diabetes topics*   + *Jenna to review previous list of CE ideas* * Materials MUST be in by beginning of Feb due to accreditation blackout   *June CE*   * PGY-1/PGY-2 Resident Event   + *Saturday 6/4 possible date*   + *Possibly 4 pm*   + *$50 payment per resident* * Location: Meier’s Brewery * Date: Saturday? Ensure no SU sports |  |
| Website Updates | * Registration links, upcoming events * Leadership section (include bios and headshots) both exec leadership & BOD   + *BOD has been updated* * Under our mission, add language about technicians & students? (currently states “welcomes pharmacists”)   + *Language hasn’t been adjusted to others than pharmacists yet* | Peter to update |
| Membership Drive | * Awaiting response from Membership committee * To be brought up on next President’s call * Table for now |  |
| BOD Roster | * Call for President-Elect |  |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Next BOD meeting | * January?   + *1/11 live meeting 530 at evergreen – zach to call them and clarify evergreen ok with 10 people/reserved table* | Zach to call for reservation |
| Open Forum |  |  |