**Date/time**: December 6, 2021 at 6:45 PM

**Location**: N/A (WebEx information distributed)

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (Resident Liaison)  | E | Zach Hayes | Y |
| Peter Aiello  | N | Elizabeth Feldman | Y |
| Erin Beitz (Secretary) | N | Jeremy Gleason (Membership Co-chair)  | N |
| Curtis Blow | Y | Nicole Ondrush (Resident Liaison) | Y |
| Bernie Delello (Treasurer) | N | Luke Probst (Past President)  | Y |
| Brian Dodge (Membership Co-chair)  | N | Ali Scrimenti (Industry) | Y |
| Jenna Harris (President) | Y | Bruce Stalder (Treasurer) | Y |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

|  |
| --- |
| ***Old Business & Standing Items*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item*
* Motion to approve last month’s minutes
 | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item*
* See finance update on Google Drive
	+ *Now have 7 checks total from October CE*
	+ *Ali says 1 more check from Excel RX expected*
	+ *Just short of $170 from November CE*
 | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item*
 |  |
| Grassroots/advocacy | * *Standing item*
	+ *Contact Peter or Zach if interested*
	+ *State level Advocacy group will have practice meetings and FAQ sheets with talking points*
 |  |
| Upcoming/Past CEs | **CE Planning** *November 16th, 2021** 60 participants (100 registered)
* How do we donate honorarium to a charity? Donating to Brian’s Kids Charity

*February CE** Can we get an updated flier with registration link embedded? Need Lisa’s info so we can start advertising ASAP
	+ *1000 fee*
	+ *Elizabeth to create flyer this week*
	+ *Will use same fee structure from previous CE*
* Date/Time: Feb 8th from 6:30-8:30 PM
* Location: Craftsman

*May CE** Virtual CE – topics?
	+ *Reach out to Troy at Joslin for any new diabetes topics*
	+ *Jenna to review previous list of CE ideas*
* Materials MUST be in by beginning of Feb due to accreditation blackout

*June CE** PGY-1/PGY-2 Resident Event
	+ *Saturday 6/4 possible date*
	+ *Possibly 4 pm*
	+ *$50 payment per resident*
* Location: Meier’s Brewery
* Date: Saturday? Ensure no SU sports
 |  |
| Website Updates | * Registration links, upcoming events
* Leadership section (include bios and headshots) both exec leadership & BOD
	+ *BOD has been updated*
* Under our mission, add language about technicians & students? (currently states “welcomes pharmacists”)
	+ *Language hasn’t been adjusted to others than pharmacists yet*
 | Peter to update |
| Membership Drive | * Awaiting response from Membership committee
* To be brought up on next President’s call
* Table for now
 |  |
| BOD Roster | * Call for President-Elect
 |  |

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| --- |
| ***New Business*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Next BOD meeting | * January?
	+ *1/11 live meeting 530 at evergreen – zach to call them and clarify evergreen ok with 10 people/reserved table*
 | Zach to call for reservation |
| Open Forum | *
 |  |