**Date/time**: Mar 15, 2022

**Location**: Virtual

**Attendance**:

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| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (Resident Liaison) | Y | Zach Hayes | E |
| Peter Aiello | N | Elizabeth Feldman | Y |
| Erin Beitz (Secretary) | Y | Jeremy Gleason (Membership Co-chair) | N |
| Curtis Blow | Y | Nicole Ondrush (Resident Liaison) | E |
| Bernie Delello (Treasurer) | E | Luke Probst (Past President) | E |
| Brian Dodge (Membership Co-chair) | N | Ali Scrimenti (Industry) | Y |
| Jenna Harris (President) | Y | Bruce Stalder (Treasurer) | E |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* * Motion to approve last month’s minutes | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item* * See finance update on Google Drive * Bruce – we made $60 on 2/8/22 CE | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item* * Gained a few members in the last couple months * Majority of expiring memberships are being renewed * No updates on membership from NYSCHP level; tabled until next meeting |  |
| Grassroots/advocacy | * *Standing item* * Peter or Zach to update; tabled until next meeting |  |
| Upcoming/Past CEs | **CE Planning**  *May CE*   * Accreditation materials submitted * Burnout discussion to happen first * Topic: CGM and burnout * Date: May 12th, 7-9 PM * 20 people signed up so far   *June CE*   * PGY-1/PGY-2 Resident Event * Date/Time: June 2nd, 630-830 PM * Location: Craftsman * Speakers: 15 local PGY1/PGY2 residents * 5-7 minutes to talk about their research or clinical pearl * Menu: traditional buffet   + Caesar salad   + Chicken Parmesan   + Broccoli in Hats   + Cash Bar | Jenna to send out email to those registered to have them eat dinner during event  Kaitlyn to inform The Craftsman of menu plans |
| Membership Drive | * Date: April 14, 730-830 PM * Winners receive free 2nd year (1 pharm, 1 student, 1 tech) * Format: Zoom, 2-3 board members per “room” after 5 min intro * Only 2 RSVPs so far, would like at least 10 to proceed with event | Jenna to send out email as “last opportunity” |
| BOD Roster | * President-Elect: Erin Beitz * Secretary: Zach Hayes * Transition in June/July * Start time for president elect may be delayed due to birth of new baby |  |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Member event? | * Member retention – previous years, have done member events. Thoughts? | Group to think about potential options to discuss at next meeting |
| Next BOD meeting | * Schedule during call * April 14th at 7PM, prior to membership drive | Erin to set up WebEx meeting |
| Open Forum |  |  |