**Date/time**: 7/25/2023 at 7:15 PM

**Location**: Virtual

**Attendance**:

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| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (treasurer) | E | Jenna Harris (past-president) | Y |
| Peter Aiello (advocacy liaison)  | N | Zach Hayes (secretary) | E |
| Erin Beitz (president) | Y | Elizabeth Feldman | E |
| Curtis Blow (membership co-chair)  | Y | Ali Scrimenti (Industry) |  E |
| Brian Dodge (membership co-chair)  | N |  |  |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item*
 | Zach to send to NYSCHP |
| Finance update | * *Standing item*
* Paid for Logan’s membership ($25)
* Plan to put Jeff Thomas’ CE $50 check back into our account
 | Kaitlyn to send finance update, Zach to upload to Google Drive |
| Membership | * *Standing item*
* Logan McGill joined CNYSHP as technician liaison

 | Plan to get Logan involved in board meetings, expand role once acquainted with board, goals, etc. |
| Grassroots/advocacy | * *Standing item*
* Peter/Zach
* Future targets: Peds Immunizations, INS coverage of oral chemo, pharmacy technician testing/certification
* NYSCHP Advocacy Meeting on 7/19
 | Peter/Zach to keep up to date – updates from meeting 7/19? |
| Upcoming/Past CEs | **CE Planning** *Previous CEs** + N/A

*Upcoming CEs* * Topic ideas
	+ - New drug updates
		- Pharmacist role in pregnancy
		- Substance use disorders
		- Law (ex: how to optimize documentation for clin pharmacists)
		- Anticoagulation pearls/updates
		- Medical marijuana
		- Leadership
		- Drug information consults on PK/PD (maybe involving dialysis, ECMO, etc.)
* Speakers
	+ - Lara Horvath – anticoagulation
		- Ross Sullivan – substance abuse TBD
		- Dates: 9/27, 9/28, 10/11, or 10/12
* Locations: Dino BBQ, Francesca’s, Country Clubs (Tuscarora, Timberbanks, Drumlins)

*Future Planning* Andrew Burgdorf (potentially Leadership CE, available Jan 2024 or later)  | Tentative CE dates Wed 9/27, Thurs 9/28, Wed 10/11, Thurs 10/12Erin to reach out to Ross Sullivan regarding addiction/substance use CE (backup plan to contact Theresa Baxter and/or Greg Cwikla pending Ross’ response) Curtis to contact Timber Banks in Baldwinsville and Jenna to contact Tuscarora in Marcellus Consider reaching out to Rochester (Andrew Decker) for pregnancy/NICU CE – combined virtual with Rochester in winter Curtis to reach out to Matt Zack at SJF regarding potential student involvement for joint event |
| Member recruitment and retention  | * Pushed to Fall 2023
* Future locations include: Craftsman, Crazy Daisies, Harvey’s Garden, Brewery/Winery Brunch
 | Erin to reach out to Cortland, Ithaca, Auburn, Oswego, Utica hospital pharmacy directors Jenna to share listservs with Erin |
| Communications Committee  | * Representative to join communications committee of NYSCHP
* NewsFlash, social media, website
 | Erin to gauge interest of the board |
| Membership dues | * Group decided to donate membership dues back to the council
 | Erin to email Rebecca |

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| ***New Business*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Next BOD meeting | * Schedule during call
 | Erin to send doodle to set up next meeting |
| Open Forum | Potential for Upstate Residency reunion CE event summer 2024 | Erin to email Rebecca and Shaun |