**Date/time**: 7/25/2023 at 7:15 PM

**Location**: Virtual

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (treasurer) | E | Jenna Harris (past-president) | Y |
| Peter Aiello (advocacy liaison) | N | Zach Hayes (secretary) | E |
| Erin Beitz (president) | Y | Elizabeth Feldman | E |
| Curtis Blow (membership co-chair) | Y | Ali Scrimenti (Industry) | E |
| Brian Dodge (membership co-chair) | N |  |  |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* | Zach to send to NYSCHP |
| Finance update | * *Standing item* * Paid for Logan’s membership ($25) * Plan to put Jeff Thomas’ CE $50 check back into our account | Kaitlyn to send finance update, Zach to upload to Google Drive |
| Membership | * *Standing item* * Logan McGill joined CNYSHP as technician liaison | Plan to get Logan involved in board meetings, expand role once acquainted with board, goals, etc. |
| Grassroots/advocacy | * *Standing item* * Peter/Zach * Future targets: Peds Immunizations, INS coverage of oral chemo, pharmacy technician testing/certification * NYSCHP Advocacy Meeting on 7/19 | Peter/Zach to keep up to date – updates from meeting 7/19? |
| Upcoming/Past CEs | **CE Planning**  *Previous CEs*   * + N/A   *Upcoming CEs*   * Topic ideas   + - New drug updates     - Pharmacist role in pregnancy     - Substance use disorders     - Law (ex: how to optimize documentation for clin pharmacists)     - Anticoagulation pearls/updates     - Medical marijuana     - Leadership     - Drug information consults on PK/PD (maybe involving dialysis, ECMO, etc.) * Speakers   + - Lara Horvath – anticoagulation     - Ross Sullivan – substance abuse TBD     - Dates: 9/27, 9/28, 10/11, or 10/12 * Locations: Dino BBQ, Francesca’s, Country Clubs (Tuscarora, Timberbanks, Drumlins)   *Future Planning*  Andrew Burgdorf (potentially Leadership CE, available Jan 2024 or later) | Tentative CE dates Wed 9/27, Thurs 9/28, Wed 10/11, Thurs 10/12  Erin to reach out to Ross Sullivan regarding addiction/substance use CE (backup plan to contact Theresa Baxter and/or Greg Cwikla pending Ross’ response)  Curtis to contact Timber Banks in Baldwinsville and Jenna to contact Tuscarora in Marcellus  Consider reaching out to Rochester (Andrew Decker) for pregnancy/NICU CE – combined virtual with Rochester in winter  Curtis to reach out to Matt Zack at SJF regarding potential student involvement for joint event |
| Member recruitment and retention | * Pushed to Fall 2023 * Future locations include: Craftsman, Crazy Daisies, Harvey’s Garden, Brewery/Winery Brunch | Erin to reach out to Cortland, Ithaca, Auburn, Oswego, Utica hospital pharmacy directors  Jenna to share listservs with Erin |
| Communications Committee | * Representative to join communications committee of NYSCHP * NewsFlash, social media, website | Erin to gauge interest of the board |
| Membership dues | * Group decided to donate membership dues back to the council | Erin to email Rebecca |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Next BOD meeting | * Schedule during call | Erin to send doodle to set up next meeting |
| Open Forum | Potential for Upstate Residency reunion CE event summer 2024 | Erin to email Rebecca and Shaun |