**Date/time**: August 17th at 6:30 PM

**Location**: N/A (WebEx information distributed)

**Attendance**:

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| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (Resident Liaison)  | Y | Zach Hayes | Y |
| Peter Aiello  | E | Elizabeth Feldman | N |
| Erin Beitz (Secretary) | E | Jeremy Gleason (Membership Co-chair)  | Y |
| Curtis Blow | Y | Nicole Ondrush (Resident Liaison) | E |
| Bernie Delello (Treasurer) | Y | Luke Probst (Past President)  | Y |
| Brian Dodge (Membership Co-chair)  | Y | Ali Scrimenti  | Y |
| Jenna Harris (President) | Y | Bruce Stalder  | Y |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item*
* Motion to approve last month’s minutes
 | Erin to send to Lisa, Shaun, and OfficeApproved  |
| Finance update | * *Standing item*
* Bruce & Bernie
* See finance update on shared Google Drive
 | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes)Seem to be stable over past few years |
| Membership | * *Standing item*
 | Want tech on board.Call for nomination expected to be coming soon.Plan for subcommittee involvement for all membership committee parties.Push from presidents call to increase student and technician membership. |
| Grassroots/advocacy | * *Standing item*
 |  |
| Upcoming/Past CEs | **Future CE Planning** *October 12th, 2021 CE** **Updates in planning**
* Accreditation status
* Status of Borio’s as location

*November CE** **Updates in planning**
* Date: November 16, 2021
* Does this work for our speakers?
* Discussion to broaden invitation to other NYSCHP chapters (once flier created)

*January/February CE** **Updates in planning**
* Date:
* Topic: pharmacogenomics, med error
* Speaker: Luke Probst, Danielle Delvecchio, Scott Murray
* Did Luke hear from Danielle?
* Is Scott Murray available/interested?
* Location: SKY Armory
* Industry: **results of poll (see below)**
 | Jenna to send out email with date and info of CE because waiting until 9/15 for deposit seems like short notice.Kaitlynn mentioned that we Borios will change nameVirtual can be plan B for CE at BoriosNovember 16th potentially for virtual CE on oncology (Tim change)Jenna will send out flyer after talking to state level for advice on dissemination to all chapter in stateLuke CE, Danielle is agreeable to split/tag team CEPotential dates February (avoid advocacy week and super-bowl) Jenna will reach out to Scott Murray as Erin hasn’t been able to yet. Luke willing to stretch talk to 1.5 hr if Scott not able. Will Scotts count for med safety? Industry poll results8 of 9 responses are open to industry at live eventsMSL talks poll response8 of 10 responses were open to portion Live CE event given to non accredited talks (ex. 1.5 hr CE 0.5 hr MSL talk).Discussed creating policy/procedure around MSLs. Brian suggest reaching out to other chapter to ask if they already have document for thisBoard liaison attendance to our meetingNicole Ondrush PGY1 from SUNY Upstate will be liaison and involved with us |

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| ***New Business*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Open Forum |   |  |
| Results of doodle poll (industry and MSL) | * See above
 |  |
| Presidents call update | * Focus this year for student members and board liaison
 |  |
| Future CNYSHP meeting | * Via WebEx until further notice
* Date:
 | Erin to set up WebEx meeting |