**Date/time**: August 24th at 5:30 PM

**Location**: N/A (WebEx information distributed)

**Attendance**:

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| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal | Y | Elizabeth Feldman | Y |
| Peter Aiello (Past President) | Y | Jeremy Gleason | N |
| Erin Beitz (Secretary) | Y | Luke Probst (President) | Y |
| Bernie Delello (Treasurer) | Y | Ali Scrimenti | E |
| Brian Dodge | N | Bruce Stalder (Treasurer) | Y |
| Jenna Harris (President-Elect) | Y |  |  |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

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| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* * Motion to approve last month’s minutes | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item* * Bruce & Bernie * See finance update on shared Google Drive | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item* * Plan to mail out CNYSHP membership cards | Luke to let group know when membership cards arrive |
| Grassroots/advocacy | * *Standing item* * Tabled until next meeting |  |
| Upcoming/Past CEs | * Virtual programs via WebEx until further notice * *Proposed date: October 28, 2020* * *Speakers*   + Julianna Featherly: MIS-C   + Katie Parsels: Remdesivir * *Free CE for members, $10 for non-members* * Proposed # CE credits: 1   **Role for Vendors**   * Hold off on vendor sponsorship at this time   **Future potential programming**   * November CE event:   + November 18, 2020   + Mini tech program (IV prep, chemo, drug shortages, med rec, CPhT exam prep, Bruce to lead) * January CE event:   + Peter Aiello: advocacy * Table Alzheimer’s Association program for now | Elizabeth to communicate with residents (Katie/Juli) for 30 minute presentation  Elizabeth to make flyer for CE event  Erin and Jenna to compile paperwork needed for accreditation |
| BOD Composition | * Industry: Ali to become new industry liaison | Ali to get more information from Christie regarding industry role in virtual CE programs |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Open Forum |  |  |