**Date/time**: August 24th at 5:30 PM

**Location**: N/A (WebEx information distributed)

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal | Y | Elizabeth Feldman | Y |
| Peter Aiello (Past President) | Y | Jeremy Gleason | N |
| Erin Beitz (Secretary) | Y | Luke Probst (President) | Y |
| Bernie Delello (Treasurer) | Y | Ali Scrimenti | E |
| Brian Dodge | N | Bruce Stalder (Treasurer) | Y |
| Jenna Harris (President-Elect) | Y |  |  |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

|  |
| --- |
| ***Old Business & Standing Items*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item*
* Motion to approve last month’s minutes
 | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item*
* Bruce & Bernie
* See finance update on shared Google Drive
 | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item*
* Plan to mail out CNYSHP membership cards
 | Luke to let group know when membership cards arrive |
| Grassroots/advocacy | * *Standing item*
* Tabled until next meeting
 |  |
| Upcoming/Past CEs | * Virtual programs via WebEx until further notice
* *Proposed date: October 28, 2020*
* *Speakers*
	+ Julianna Featherly: MIS-C
	+ Katie Parsels: Remdesivir
* *Free CE for members, $10 for non-members*
* Proposed # CE credits: 1

**Role for Vendors*** Hold off on vendor sponsorship at this time

**Future potential programming*** November CE event:
	+ November 18, 2020
	+ Mini tech program (IV prep, chemo, drug shortages, med rec, CPhT exam prep, Bruce to lead)
* January CE event:
	+ Peter Aiello: advocacy
* Table Alzheimer’s Association program for now
 | Elizabeth to communicate with residents (Katie/Juli) for 30 minute presentation Elizabeth to make flyer for CE event Erin and Jenna to compile paperwork needed for accreditation  |
| BOD Composition | * Industry: Ali to become new industry liaison
 | Ali to get more information from Christie regarding industry role in virtual CE programs |

|  |
| --- |
| ***New Business*** |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Open Forum |  |  |