**Date/time**: September 16 at 6:30 PM

**Location**: N/A (WebEx information distributed)

**Attendance**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Y/N/E** | **Name** | **Y/N/E** |
| Kaitlyn Agedal (Resident Liaison) | E | Zach Hayes | Y |
| Peter Aiello | E | Elizabeth Feldman | N |
| Erin Beitz (Secretary) | Y | Jeremy Gleason (Membership Co-chair) | Y |
| Curtis Blow | Y | Nicole Ondrush (Resident Liaison) | Y |
| Bernie Delello (Treasurer) | Y | Luke Probst (Past President) | Y |
| Brian Dodge (Membership Co-chair) | Y | Ali Scrimenti | Y |
| Jenna Harris (President) | Y | Bruce Stalder | E |

\*Y=yes, N=no, E=excused

**Agenda/Minutes**:

|  |  |  |
| --- | --- | --- |
| ***Old Business & Standing Items*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Minutes | * *Standing item* * Motion to approve last month’s minutes | Erin to send to Lisa, Shaun, and Office |
| Finance update | * *Standing item* * See finance update on Google Drive | Bruce or Bernie to e-mail Erin spreadsheet from last call to post to Shared Drive (only if changes) |
| Membership | * *Standing item* * Membership down 8% last month | Jeremy/Jenna to send e-mail to technicians for membership opportunities  Nicole to send e-mail to residents and students  Group to think about membership appreciation event |
| Grassroots/advocacy | * *Standing item* * Planning advocacy week for 2nd week in February; reaching out to schools to encourage student involvement |  |
| Upcoming/Past CEs | **Future CE Planning**  *October 12th, 2021*   * Accredited * If f vaccinated, must wear mask. If unvaccinated, no mask required * Industry final # confirmed? *Will need 7-8 tables* * Peter to forgo payment (thank you!!)   *November CE*   * Accreditation materials submitted * Date: November 16, 2021 (7-9 pm) * Location: Virtual * Industry: no   *January/February CE*   * Feb 9 from 630-830 pm * Speakers: Luke and Danielle * Location: SKY Armory (Kaitlyn to take lead on this) * Industry: Lisa Voigt (last 30 min)   *March CE*   * Sounds like there will be a CE “blackout” from NYSCHP, may have to forgo this * If able to have early March CE, will begin to plan during Oct BOD call   *Future CE*   * During BOD call, discussion about hybrid CE (set cap, then the rest do virtual) * Needs assessment for our members to see if they’d attend live vs virtual * Consider May CE in addition to June Resident CE, all agree | RSVPs for October event due by October 2nd  Zach to stay in contact with Borios; group OK with fee for bar in room  Jamie to set up projector (Zach will p/u day of event), Jenna/Curtis to bring laptop  Jenna to e-mail out fliers & reg link to membership & UH  DOPs to share with their hospitals  Kaitlyn/Nicole to promote to residents & students  Jenna to reach out to clarify sponsorship vs opening up to other industry |
| MSL Policy | * Spoke to liaison – no such policy exists, however, only stipulation is it cannot be intermixed with CE |  |
| Website Updates | * Registration links, upcoming events * Leadership section (include bios and headshots) both exec leadership & BOD * Under our mission, add language about technicians & students? (currently states “welcomes pharmacists”) | Peter to update |

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| ***New Business*** | | |
| **Agenda Item** | **Notes** | **Action Item(s)** |
| Bylaws | * Revisions made, approved during call |  |
| Next BOD meeting | * Meet prior to CE 10/12 at 545 pm |  |
| Open Forum | * Has any industry paid for event yet? | Ali to follow up with Bruce |