



New York City Society of Health-System Pharmacists

August Board of Directors Meeting Minutes

2020 - 2021

Attendees

Ahmad Naeem, Alana Ciolek, Amber Johnson, Amy Wang, Andrew Kaplan, Ben Jacobson, Cathy Hwang, Charrai Byrd, Chunh Shien Lee, Elsie Wong, Emily Messing, Eris Cani, Harshal Shukla, Ingrid Viguera, Jack Bao, Jamie Chin, Jason Babby, Jennifer Aguilar, Jessica Snead, Jonathan Sin, Josh Rickard, Kanika Ballani, Karen Berger, Kibum Kim, Lauren Aronin, Lilia Davenport, Maabo Kludze, Mariam Paracha, Mark Sinnett, Mary Choy, Matthew Li, Michael Gualano, Nader Yamout, Neha Kumar, Pavel Goriacko, Rafael Roman, Ronnie Liao, Samuel Lam, Samer Freij, Sefa Kploanyi, Simona Avramova, Stacy Tse, Stephen Eng, Surpreet Kaur, Sybil Goday-Pena, Tamara Hernandez, Tinnie Liao, Thomas Frisco, Uzma Ahmed, Victor Chen, Vitalina Rosenfeld, Will Wang

TOPIC	DISCUSSION
Welcome and Introductions	<ul style="list-style-type: none"> ● Welcome to our second Board of Directors meeting
President Report Harshal Shukla	<ul style="list-style-type: none"> ● Theme for this year: Collaboration, Innovation & Well-Being ● 5 new committees ● Upcoming programs
President-Elect Report Jamie Chin	<ul style="list-style-type: none"> ● February 25, 2021: 2021 Quad Program - Webinar platform <ul style="list-style-type: none"> ○ Plan: survey QUAD membership for presentation topics and presentation format ○ Mark Sinnett suggested turning QUAD meeting into state meeting and collaborating with other chapters (ex, Adirondacks, etc). ○ Agreement amongst attendees but also mentioned that some chapters may still want to do own programs
Immediate Past-President Report Maabo Kludze	<ul style="list-style-type: none"> ● Award winners ● Charrai has given out most of the of plaques and coordinating last deliveries
Secretary Report Sefa Kploanyi	<ul style="list-style-type: none"> ● Plans for an efficient system to keep track of membership.
Treasurer Report Amber Johnson	<ul style="list-style-type: none"> ● Plans to continue working on retrieving unclaimed funds tih the State and Paypal ● Budget meeting in September

<p>Director at Large Constitution and Bylaws, Public Relations, Special Projects</p> <p>Josh Rickard (DAL # 1)</p>	<ul style="list-style-type: none"> ● Constitution & Bylaws <ul style="list-style-type: none"> ○ Briefly discuss objectives of committee and plan for the year ○ Emails will be sent to all leaders to review and update documents ● Marketing & Public Relations <ul style="list-style-type: none"> ○ NYCSHP Face Masks ○ NYCSHP Apparel ○ NYCSHP Member Spotlights/Templates (Pharmacists, Technicians, Students) ● Special Projects & Community Outreach <ul style="list-style-type: none"> ○ Fall 2020: <ul style="list-style-type: none"> ■ Senior Wellness Calls ■ Pharmaid Food Drive
<p>Director at Large Student Relations, Legislative Affairs, Supportive Personnel</p> <p>Matthew Li (DAL #2)</p>	<ul style="list-style-type: none"> ● Grassroots Advocacy <ul style="list-style-type: none"> ○ August 11, 2020 Grassroots Advocacy Post COVID-19 Webinar ○ Legislative visits ○ Spotlight on Health-System Pharmacy ○ Pharmacist Immunization video ● Student Relations <ul style="list-style-type: none"> ○ November 10, 2020 Regional Interview Workshop: ○ November 19, 2020 Clinical Pearl Webinar Session: ● Pharmacy Technicians <ul style="list-style-type: none"> ○ Pharmacy technician executive committee ○ Event TBD: 10/29/2020
<p>Director at Large Industry Relations, Installation Dinner, Membership</p> <p>Emily Messing (DAL #3)</p>	<ul style="list-style-type: none"> ● Installation <ul style="list-style-type: none"> ○ 2020 Installation Canceled (originally planned for Sept, 9 2020) ○ 2021 Installation Ceremony update (June 2021) ● Industry Relations <ul style="list-style-type: none"> ○ November 12, 2020: Industry Relation Virtual “Dinner”-Topic: Medication Safety ○ Virtual sponsorships and exhibits are being planned ● Membership <ul style="list-style-type: none"> ○ Slight decrease in NYCSHP membership, concurrent with all chapters ○ Collaboration with NYSCHP Membership Committee ○ Contacting NYC RPDs to engage pharmacy residents
<p>Bulletin Editors Report Eris Cani Syed Arafath</p>	<ul style="list-style-type: none"> ● Update on NYCSHP Bulletin 2020-2021 <ul style="list-style-type: none"> ○ Shorter & Concise pieces ● Need assistance from our other committee chairs to encourage writers/contributors ● New email address for information & submissions: nycshpbulletin@gmail.com
<p>Digital Solutions Selvin Soby</p>	<ul style="list-style-type: none"> ● Review of Current Workflows ● Review of Available technologies ● Webinar & Teleconference Proposal ● Collaboration for NYCSHP proposal

<p>New Practitioner Committee Jackie Chirico and Dimitri Savva</p>	<ul style="list-style-type: none"> ● Mentor Program Updates for 2020-2021: Panel format ● Membership outreach among New Practitioners ● New Practitioner Survey ● Important Dates: <ul style="list-style-type: none"> ○ September 23, 2020 - New Practitioners Virtual Game Night ○ October 8th - New Practitioners CE Programs
<p>Well-Being & Resilience Committee Jessica Snead and Alana Ciolek</p>	<ul style="list-style-type: none"> ● In May 2020 NYSCHP HOD passed a policy statement in support of Clinical Well-Being & Resilience <ul style="list-style-type: none"> ○ NYC Chapter created first ever local Well-Being & Resilience Committee - The primary focus is to create wellness programs, workshops & educational programs on overall well-being & build resilience ● Distributing a Well-Being & Resilience Survey and results will be presented to BOD in September ● Collaborating with NYSCHP Communication Committee to conduct Well-Being Podcast ● Planning a Mindfulness & Yoga session: TBD ● October 22, 2020 - Well-Being & Resilience CE program
<p>Science, Research & Evidence Based Medicine Committee Pavel Goriacko</p>	<ul style="list-style-type: none"> ● September 16, 2020 - Healthcare Disparities Panel Discussion CE Program <ul style="list-style-type: none"> ○ Structural Racism in Healthcare ○ Currently recruiting members to planning and review committee
<p>Preceptor Development Committee Jason Babby and Kanika Ballani</p>	<ul style="list-style-type: none"> ● Goal to provide our members resources on developing necessary skills to be effective preceptors ● Planning Preceptor Panel Discussion for January 2021
<p>Past Presidents Committee Amisha Arya, Leila Tibi Scherl, and Charrai Byrd</p>	<ul style="list-style-type: none"> ● Provide support to current BOD ● Quarterly meetings ● August 27, 2020 at 6pm- Informal virtual happy hour
<p>Social Media Coordinator Christian Lee and Samuel Lam</p>	<ul style="list-style-type: none"> ● Posted NYCSHP Committee Chairs and BOD Info on Social Media ● Updated current NYCSHP website ● Updated information on NYSCHP website ● Collaborating with Marketing & Public Relation teams
<p>NYSCHP Liaisons Report Jamie Chin, Mary Choy, Andrew Kaplan, and Emily Messing</p>	<ul style="list-style-type: none"> ● Pharmacy Technician Committee <ul style="list-style-type: none"> ○ Recruiting 2 liaisons ○ Technician Opportunities ● Education and Professional Development <ul style="list-style-type: none"> ○ August 4, 2020 7-9pm: Sterile Compounding Regulations Miniseries

	<ul style="list-style-type: none"> ○ August 19, 2020: 7-9pm: Considerations for Joint Commission and Inspection of Sterile Compounding Miniseries ○ November: First pharmacy technician led webinar ● Communications Committee <ul style="list-style-type: none"> ○ Podcast episodes ○ YouTube channel ● New Practitioner Committee <ul style="list-style-type: none"> ○ Members ○ 2020-2021 Initiatives
BOD Meetings	<ul style="list-style-type: none"> ● September 3, 2020 ● October 1, 2020
CE & Networking Dates (Events)	<ul style="list-style-type: none"> ● August 11th - Virtual Exhibit/Sponsorship: 5:30PM - 6PM ● August 11th - Grassroots Advocacy CE Program: 6:15PM-7:15PM ● August 20th - Ambulatory Panel Discussion (Non-CE) 6PM - 7PM ● August 26th - Westchester CE Program ● September 3rd - Board of Directors Meeting 6PM - 7:30PM ● September 9th - Pharmacy Times Influenza CE Program ● September 16th - Health Care Disparities CE Program 6:15PM-7:15PM ● September 23rd - New Practitioners Virtual Game Night 6PM - 7PM ● October 1st - Board of Directors Meeting 6PM - 7:30PM ● October 8th - New Practitioner CE Program (Leadership and Self-Care) ● October 15th - Mindfulness Session ● October 22nd - Wellbeing & Resilience CE ● October 29 - Pharmacy Technician Program
Calendar of State Events	<ul style="list-style-type: none"> ● August 4, 2020- Sterile Compounding Regulations Miniseries : 7-9 pm ● August 19, 2020 - Considerations for Joint Commission and Inspection of Sterile Compounding Miniseries: 7-9pm
Adjournment	Adjourned by Harshal Shukla at 8:03pm

Respectfully Submitted,

Sefa Kploanyi, PharmD, BCPS

Secretary, NYCSHP

Pharmacotherapy Care Specialist, Transitions of Care

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