



# New York City Society of Health-System Pharmacists

## February Board of Directors Meeting Minutes

### 2020 - 2021

**Attendees:** Cathay Hwang, Celia Lu, Charrai Byrd, Christian Lee, Dimitri Savva, Eris Cani, Harshal Shukla, Jack Bao, Jacqueline Chirico, Jamie Chin-Hon, Jason Babby, Jessica Snead, Josh Rickard, Lilia Davenport, Maabo Kludze, Matthew Li, Pavel Goriacko, Sefa Kploanyi, Stephen Eng, Tamara Hernandez

TOPIC	DISCUSSION
<b>Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>● Welcome to our February Board of Directors meeting</li> </ul>
<b>President Report</b> Harshal Shukla	<ul style="list-style-type: none"> <li>● Theme for this year: Collaboration, Innovation &amp; Well-Being</li> <li>● Approval of January BOD minutes</li> </ul>
<b>President-Elect Report</b> Jamie Chin-Hon	<ul style="list-style-type: none"> <li>● February 25, 2021: 2021 Quad Program - Medication Safety CE             <ul style="list-style-type: none"> <li>○ Speaker: Michael C. Dejos, PharmD, BCPS, DPLA</li> <li>○ Requesting pandemic related medication safety questions: <a href="#">Submit Questions</a></li> <li>○ Virtual exhibit - BOD and committee chair attendance needed</li> </ul> </li> <li>● 2021 Programs             <ul style="list-style-type: none"> <li>○ Now sharing the NYCSHP Excel Spreadsheet with Calendar of events to aid in planning</li> </ul> </li> <li>● NYSCHP Education and Professional Development             <ul style="list-style-type: none"> <li>○ Advocacy Week programming 2/8 -2/12                 <ul style="list-style-type: none"> <li>■ February 2, 2021, 6-8 pm: The Grass(roots) is Always Greener: New York State Advocacy Workshop</li> <li>■ February 8, 2021, 12-1 pm: It's Evolving! A Legislative Update on Pharmacy Practice in New York</li> </ul> </li> </ul> </li> </ul>
<b>Immediate Past-President Report</b> Maabo Kludze	<ul style="list-style-type: none"> <li>● Resolutions:             <ul style="list-style-type: none"> <li>○ Resolutions regarding the following to be submitted: drug diversion, drug recalls, telehealth, EHS interoperability, IV workflow systems, education on health care equity, and reassessment of hiring practices to ensure equity</li> <li>○ Email Maabo if have questions</li> </ul> </li> <li>● Award nominations             <ul style="list-style-type: none"> <li>○ Email for award nominations also going out in the spring</li> </ul> </li> <li>● 2021-2022 NYCSHP Elections             <ul style="list-style-type: none"> <li>○ Positions available: President-Elect, Treasurer, DAL for Installation, Industry relations and Membership</li> <li>○ Election nominations at end of February</li> <li>○ Email Maabo if have questions</li> </ul> </li> <li>● Virtual Annual Assembly 2021</li> </ul>

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<b>Secretary Report</b> Sefa Kploanyi	<ul style="list-style-type: none"> <li>● Amendments for Constitution and Bylaws will be sent out to general membership for approval</li> </ul>
<b>Treasurer Report</b> Amber Johnson	<ul style="list-style-type: none"> <li>● Building reserve since 2020 as we are not spending as much money this year</li> <li>● Increase in expenditure on host licenses for Zoom</li> </ul>
<b>Director at Large Constitution and Bylaws, Public Relations, Special Projects</b> Josh Rickard (DAL # 1)	<ul style="list-style-type: none"> <li>● Constitution &amp; Bylaws               <ul style="list-style-type: none"> <li>○ BOD voted on proposed changes to Bylaws and Policies &amp; Procedures in January</li> <li>○ Secretary will email active members to vote on proposed changes</li> </ul> </li> <li>● Marketing &amp; Public Relations               <ul style="list-style-type: none"> <li>○ 2nd round of NYCSHP Fleece fundraiser</li> <li>○ Monthly NYCSHP Spotlights</li> <li>○ President's week Spotlights</li> </ul> </li> <li>● Projects &amp; Community Outreach               <ul style="list-style-type: none"> <li>○ Fall 2020 recap                   <ul style="list-style-type: none"> <li>■ Senior Wellness Calls - Completed</li> </ul> </li> <li>○ March 11, 2021, 12PM - Pediatrics CE Panel</li> </ul> </li> </ul>
<b>Director at Large Student Relations, Legislative Affairs, Supportive Personnel</b> Matthew Li (DAL #2)	<ul style="list-style-type: none"> <li>● Grassroots Advocacy               <ul style="list-style-type: none"> <li>○ Virtual legislative visits during advocacy week (2/08-2/12)</li> <li>○ Pharmacist CDTM/Immunization video now on NYCSHP Youtube channel</li> <li>○ February 3, 2021: Pharmacy ANight and Letter Writing Campaign at St. John's School of Pharmacy</li> </ul> </li> <li>● Student Relations               <ul style="list-style-type: none"> <li>○ \$750 Student Scholarship                   <ul style="list-style-type: none"> <li>■ Applicants will submit video highlighting well-being and resilience in pharmacy</li> <li>■ Deadline for submission: 03/31/2021</li> <li>■ Award recipient notification: May 2021</li> <li>■ Award will be presented during the Installation Dinner in June</li> </ul> </li> </ul> </li> <li>● Pharmacy Technicians               <ul style="list-style-type: none"> <li>○ March 16, 2021 PTEC Exam Review- Looking for volunteers to lead sections in (email Matthew):                   <ul style="list-style-type: none"> <li>■ Medications</li> <li>■ Federal Requirements</li> <li>■ Patient Safety and Quality Assurance</li> <li>■ Order Entry and Processing</li> </ul> </li> </ul> </li> </ul>

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<p><b>Director at Large Industry Relations, Installation Dinner, Membership</b></p> <p>Emily Messing (DAL #3)</p>	<ul style="list-style-type: none"> <li>● Installation <ul style="list-style-type: none"> <li>○ June 2021 Installation Ceremony</li> </ul> </li> <li>● Industry Relations: no update</li> <li>● Membership <ul style="list-style-type: none"> <li>○ Increase in membership in January</li> <li>○ Will continue to engage new members and reach out to members with expiring membership</li> </ul> </li> </ul>
<p><b>Bulletin Editors Report</b></p> <p>Eris Cani Syed Arafath</p>	<ul style="list-style-type: none"> <li>● First bulletin released in December 2020</li> <li>● Next bulletin by early March 021</li> <li>● Email address for information &amp; submissions: nycshpbulletin@gmail.com</li> </ul>
<p><b>Digital Solutions</b></p> <p>Selvin Soby</p>	<ul style="list-style-type: none"> <li>● Proposal for the new website: upcoming meeting amongst board members</li> </ul>
<p><b>New Practitioner Committee</b></p> <p>Jackie Savva and Dimitri Savva</p>	<ul style="list-style-type: none"> <li>● \$750 New Practitioners Scholarship Award <ul style="list-style-type: none"> <li>○ Applicants will submit a proposal for a New Practitioner virtual event.</li> <li>○ Top 3 submissions will be presented to the Board for final decision</li> <li>○ Deadline for submission: 03/31/2021</li> <li>○ Award recipient notification: May 2021</li> <li>○ Award will be presented during the Installation Dinner in June</li> </ul> </li> <li>● Mentorship program: on hold due to lack of enrollment and COVID. Plan to resume in 2021</li> <li>● Important Dates: <ul style="list-style-type: none"> <li>○ January 27, 2021 - BCPS review, Session one went well</li> <li>○ February 11, 2021 - New Practitioners CE Program: <ul style="list-style-type: none"> <li>■ Speaker: Bob Feroli</li> <li>■ Title Goal &amp; Responsibilities of a Medication Safety Officer</li> </ul> </li> </ul> </li> <li>● Coming Soon <ul style="list-style-type: none"> <li>○ BCPS Review, Session two - Call for speakers</li> <li>○ Community service event</li> </ul> </li> </ul>
<p><b>Well-Being &amp; Resilience Committee</b></p> <p>Jessica Snead and Alana Ciolek</p>	<ul style="list-style-type: none"> <li>● March 25, 2021: Yoga with Brooke Ciolek</li> <li>● Committee feature for ASHP “Wellness Wednesdays” Podcast <ul style="list-style-type: none"> <li>○ <a href="https://www.ashp.org/Professional-Development/ASHP-Podcasts/Wellness-Wednesday">https://www.ashp.org/Professional-Development/ASHP-Podcasts/Wellness-Wednesday</a></li> </ul> </li> <li>● Coming soon: yin yoga session, diet focused programming, mindfulness workshops</li> </ul>
<p><b>Health Equity Committee</b></p>	<ul style="list-style-type: none"> <li>● Science, Research &amp; Evidence Based Medicine Committee now changed to Health Equity Committee to continue to address ongoing disparities in healthcare</li> <li>● February 18, 2021, 6:30-7:30pm: Disparities in Perinatal Outcomes and Research</li> </ul>

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Pavel Goriacko	<ul style="list-style-type: none"> <li>● Clips of Healthcare Disparities Panel Discussion CE Program will be featured on social media</li> <li>● Submitted resolutions to promote health equity at Annual Assembly</li> <li>● Email Pavel if interested in joining committee to help plan future programming</li> <li>● Creating a transition plan to ensure health equity programming for years</li> </ul>
<b>Preceptor Development Committee</b>  Jason Babby and Kanika Ballani	<ul style="list-style-type: none"> <li>● Goal to provide our members resources on developing necessary skills to be effective preceptors</li> <li>● January 28, 2021, 6:30 pm- Preceptor Development CE Program went well</li> <li>● May 2021: Panel CE Program</li> </ul>
<b>Past Presidents Committee</b>  Amisha Arya, Leila Tibi Scherl, and Charrai Byrd	<ul style="list-style-type: none"> <li>● No update</li> </ul>
<b>Social Media Coordinator</b>  Christian Lee and Samuel Lam	<ul style="list-style-type: none"> <li>● Posted NYCSHP Committee Chairs and BOD info on Social Media</li> <li>● Events updated all social media platforms (Twitter, Instagram, Facebook)               <ul style="list-style-type: none"> <li>○ Instagram: goal 300 followers by June 2021</li> <li>○ Facebook: goal 600 followers by June</li> </ul> </li> <li>● Events updated information on NYCSHP and NYSCHP website</li> <li>● Collaborating with Marketing &amp; Public Relation teams</li> </ul>
<b>NYSCHP Liaisons Report</b>  Mary Choy, Andrew Kaplan	<ul style="list-style-type: none"> <li>● Advocacy Week programming 2/8 -2/12               <ul style="list-style-type: none"> <li>○ February 2, 2021, 6-8 pm: The Grass(roots) is Always Greener: New York State Advocacy Workshop</li> <li>○ February 8, 2021, 12-1 pm: It's Evolving! A Legislative Update on Pharmacy Practice in New York</li> </ul> </li> <li>● Pharmacy Technician Resource survey</li> </ul>
BOD Meetings	<ul style="list-style-type: none"> <li>● March 4, 2021; 6PM - 7:30PM</li> </ul>
CE & Networking Dates (Events)	<ul style="list-style-type: none"> <li>● February 11th- NonCE webinar</li> <li>● February 11th- New Practitioner CE program</li> <li>● February 18th- Westchester Health Equity CE, a collab with WCSHP</li> <li>● February 25th - QUAD CE Program</li> </ul>
Calendar of State Events	<ul style="list-style-type: none"> <li>● February 2, 2021, 6-8 pm: The Grass(roots) is Always Greener: New York State Advocacy Workshop</li> <li>● February 8, 2021, 12-1 pm: It's Evolving! A Legislative Update on Pharmacy Practice in New York</li> </ul>
Adjournment	<b>Adjourned by Harshal Shukla at 6:44 pm</b>

TOPIC	DISCUSSION
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Respectfully Submitted,

**Sefa Kploanyi, PharmD, BCPS**  
Secretary, NYCSHP



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## February Board of Directors Meeting Minutes

### 2020 - 2021

#### BOD & Committee Chair Contact Information

Board of Directors:	Name:
President	Harshal Shukla
President Elect	Jamie Chin-Hon
Immediate Past President	Maabo Kludze
Treasurer	Amber Johnson
Secretary	Sefa Kploanyi
Director At Large	Emily Messing
Director At Large	Joshua Rickard
Director At Large	Matthew Li

Committees:	Chair(s):
Bulletin Editors	Eris Cani & Syed Arafath
Constitutions & Bylaws	Stacy Tse & Cathy Hwang
Community Outreach & Special Projects	Neha Kumar & Benjamin Jacobson
Digital Solutions	Selvin Soby
Grassroots Advocacy	Lilia Davenport
Industry Relations	Lauren Aronin

Installation	Jennifer Aguilar & Mariam Paracha
Marketing & Public Relations	Stephen Eng & Jack Bao
Membership	Sybil Goday Pena
New Practitioners	Jacqueline Chirico & Dimitri Savva
Pharmacy Technicians	Rafael Roman
Preceptor Development	Kanika Ballani & Jason Babby
Presidents	Amisha Arya, Leila Tibi Scherl & Charrai Byrd
Health Equity	Pavel Goriacko
Student Relations	Tamara Hernandez & Elsie Wong
Social Media Coordinators	Christian Lee & Samuel Lam
Well-Being & Resilience	Alana Ciolek & Jessica Snead