



New York City Society of Health-System Pharmacists

March Board of Directors Meeting Minutes

2020 - 2021

Attendees: Alana Ciolek, Cathy Hwang, Christian Lee, Dimitri Savva, Elsie Wong, Emily Messing, Eris Cani, George Faulbaum, Harshal Shukla, Jacqueline Savva, Jamie Chin-Hon, Jason Babby, Lilia Davenport, Mary Choy, Matthew Li, Rafael Roman, Sefa Kploanyi, Stacy Tse, Stephen Eng, Tamara Hernandez

TOPIC	DISCUSSION
Welcome and Introductions	<ul style="list-style-type: none"> ● Welcome to our March Board of Directors meeting
President Report Harshal Shukla	<ul style="list-style-type: none"> ● Theme for this year: Collaboration, Innovation & Well-Being ● Approval of February BOD minutes
President-Elect Report Jamie Chin-Hon	<ul style="list-style-type: none"> ● Past event -February 25, 2021: 2021 Quad Program - Medication Safety CE <ul style="list-style-type: none"> ○ 8 virtual Exhibit Rooms ○ Medication Safety CE:235 attendees ● 2021 Programs <ul style="list-style-type: none"> ○ Now sharing the NYSCHP Excel Spreadsheet with Calendar of events to aid in planning ○ Tentative in person event <ul style="list-style-type: none"> ■ August 26, 2021: Simply Speaking- PAH ● NYSCHP Education and Professional Development <ul style="list-style-type: none"> ○ Annual Assembly <ul style="list-style-type: none"> ■ Opportunity for free admission by visiting 30 booths
Immediate Past-President Report Maabo Kludze	<ul style="list-style-type: none"> ● Resolutions: <ul style="list-style-type: none"> ○ Resubmitting Health Equity resolution after received feedback from the state ● Award Nomination announcements coming at the end of the month ● 2021-2022 NYCSHP Elections- Sent out <ul style="list-style-type: none"> ○ Positions available: President-Elect, Treasurer, DAL for Installation, Industry relations and Membership, 11 delegates ○ Election nominations at end of February ○ Email Maabo, Harshal or Jamie if have questions ● Virtual Annual Assembly 2021
Secretary Report Sefa Kploanyi	<ul style="list-style-type: none"> ● Amendments for Constitution and Bylaws will be sent out to general membership for approval
Treasurer Report Amber Johnson	<ul style="list-style-type: none"> ● No update

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<p>Director at Large Constitution and Bylaws, Public Relations, Special Projects</p> <p>Josh Rickard (DAL # 1)</p>	<ul style="list-style-type: none"> ● Constitution & Bylaws <ul style="list-style-type: none"> ○ BOD voted on proposed changes to Bylaws and Policies & Procedures in January ○ 12 submissions so far ○ Deadline 3/21/21 ● Marketing & Public Relations <ul style="list-style-type: none"> ○ 2nd round of NYCSHP Fleece fundraiser ○ Monthly NYCSHP Spotlights ○ President's week Spotlights ○ Vaccination campaign ● Projects & Community Outreach <ul style="list-style-type: none"> ○ Fall 2020 recap <ul style="list-style-type: none"> ■ Senior Wellness Calls - Completed ○ March 11, 2021, 12PM - Pediatrics CE Panel
<p>Director at Large Student Relations, Legislative Affairs, Supportive Personnel</p> <p>Matthew Li (DAL #2)</p>	<ul style="list-style-type: none"> ● Grassroots Advocacy <ul style="list-style-type: none"> ○ Had 7 Virtual legislative visits during advocacy week (2/08-2/12) ○ Pharmacist CDTM/Immunization video now on NYSCHP Youtube channel ○ Subscribe on Youtube ● Student Relations <ul style="list-style-type: none"> ○ \$750 Student Scholarship <ul style="list-style-type: none"> ■ Applicants will submit video highlighting well-being and resilience in pharmacy ■ Deadline for submission: 03/31/2021 ■ Award recipient notification: May 2021 ■ Award will be presented during the Installation Dinner in June ● Pharmacy Technicians <ul style="list-style-type: none"> ○ PTEC Exam Review- Postponed TBD <ul style="list-style-type: none"> ■ Looking for volunteers to pair with a Pharmacy Technician Committee member to sections in (email Matthew): <ul style="list-style-type: none"> ● Medications ● Federal Requirements ● Patient Safety and Quality Assurance ● Order Entry and Processing
<p>Director at Large Industry Relations, Installation Dinner, Membership</p> <p>Emily Messing (DAL #3)</p>	<ul style="list-style-type: none"> ● Installation <ul style="list-style-type: none"> ○ June 2021 Installation Ceremony. Will follow up with details. ● Industry Relations: no update ● Membership <ul style="list-style-type: none"> ○ Membership increasing ○ Working group with NYSCHP to put together a Membership Committee Video <ul style="list-style-type: none"> ■ If interested in participating, email Harshal and Emily ○ Hope Annual Assembly will be a Membership driver ○ Will continue to engage new members and reach out to members

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	with expiring membership
Bulletin Editors Report Eris Cani Syed Arafath	<ul style="list-style-type: none"> ● First bulletin released in December 2020 ● Next bulletin soon <ul style="list-style-type: none"> ○ If have pictures from events or anything you want to promote ● Email address for information & submissions: nycshpbulletin@gmail.com
Digital Solutions Selvin Soby	<ul style="list-style-type: none"> ● Proposal for the new website: upcoming one-on-one meetings amongst board members to understand needs and get input
New Practitioner Committee Jackie Savva and Dimitri Savva	<ul style="list-style-type: none"> ● \$750 New Practitioners Scholarship Award <ul style="list-style-type: none"> ○ Applicants will submit a proposal for a New Practitioner virtual event. ○ Top 3 submissions will be presented to the Board for final decision ○ Deadline for submission: 03/31/2021 ○ Award recipient notification: May 2021 ○ Award will be presented during the Installation Dinner in June ● BCPS Review Session <ul style="list-style-type: none"> ○ March 11, 2021
Well-Being & Resilience Committee Jessica Snead and Alana Ciolek	<ul style="list-style-type: none"> ● Wellness Week <ul style="list-style-type: none"> ○ March 23, 2021: Nutrition, Fitness and Lifestyle with Frank Ferrigno ○ March 25, 2021: Yoga with Brooke Ciolek ●
Health Equity Committee Pavel Goriacko	<ul style="list-style-type: none"> ● Science, Research & Evidence Based Medicine Committee now changed to Health Equity Committee to continue to address ongoing disparities in healthcare ● Past Event update <ul style="list-style-type: none"> ○ February 18, 2021, 6:30-7:30pm: Disparities in Perinatal Outcomes and Research in collaboration with Westchester. Went well ● Submitted 2 resolutions to promote health equity at House of Delegates for Annual Assembly
Preceptor Development Committee	<ul style="list-style-type: none"> ● Goal to provide our members resources on developing necessary skills to be effective preceptors ● May 2021: Panel CE Program

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Jason Babby and Kanika Ballani	
Past Presidents Committee Amisha Arya, Leila Tibi Scherl, and Charrai Byrd	<ul style="list-style-type: none"> ● No update
Social Media Coordinator Christian Lee and Samuel Lam	<ul style="list-style-type: none"> ● Posted NYCSHP Committee Chairs and BOD info on Social Media ● Events updated all social media platforms (Twitter, Instagram, Facebook) <ul style="list-style-type: none"> ○ Instagram: goal 300 followers by June 2021 ○ Facebook: goal 600 followers by June 2021 ● Events information updated on NYCSHP and NYSCHP website ● Collaborating with Marketing & Public Relations teams for spotlights ● If you have any events you want to promote, contact Christian and Sam
NYSCHP Liaisons Report Mary Choy, Andrew Kaplan	<ul style="list-style-type: none"> ● Annual Assembly <ul style="list-style-type: none"> ○ Registration <ul style="list-style-type: none"> ■ Attend 30 exhibits: free registration ■ Pharmacists: \$250 ■ Technician/Students: \$50 ○ There will be 2 technicians at house of delegates ○ At the end can submit any recommendations for improvements and advance pharmacy practice together ○ Event structure <ul style="list-style-type: none"> ■ Technician track (CE credit track for with Technicians moderating) and Technician networking event ■ Advocacy track ● Advocacy Week programming 2/8 -2/12 went well ● Pharmacy Technician Resource survey ● Updating website to be more inclusive. Live today. Check out when you have an opportunity
BOD Meetings	<ul style="list-style-type: none"> ● May 6, 2021; 6PM - 7:30PM
CE & Networking Dates (Events)	<ul style="list-style-type: none"> ● March 11th - BCPS Review ● March 23rd - Nutrition, Fitness and Lifestyle with Frank Ferrigno ● March 25th - Yoga with Brooke Ciolek ● April 5th - Pharmacy Times CE Program ● April 29th - Pharmacy Times CE Program
Calendar of State Events	<ul style="list-style-type: none"> ● March 8th - Medication safety CE ● April 19th to May 7th - Annual Assembly
Adjournment	Adjourned by Harshal Shukla at 7:05 pm

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Respectfully Submitted,

Sefa Kploanyi, PharmD, BCPS
Secretary, NYCSHP



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March Board of Directors Meeting Minutes

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BOD & Committee Chair Contact Information

Board of Directors:	Name:
President	Harshal Shukla
President Elect	Jamie Chin-Hon
Immediate Past President	Maabo Kludze
Treasurer	Amber Johnson
Secretary	Sefa Kploanyi
Director At Large	Emily Messing
Director At Large	Joshua Rickard
Director At Large	Matthew Li

Committees:	Chair(s):
Bulletin Editors	Eris Cani & Syed Arafath
Constitutions & Bylaws	Stacy Tse & Cathy Hwang
Community Outreach & Special Projects	Neha Kumar & Benjamin Jacobson
Digital Solutions	Selvin Soby
Grassroots Advocacy	Lilia Davenport
Industry Relations	Lauren Aronin

Installation	Jennifer Aguilar & Mariam Paracha
Marketing & Public Relations	Stephen Eng & Jack Bao
Membership	Sybil Goday Pena
New Practitioners	Jacqueline Chirico & Dimitri Savva
Pharmacy Technicians	Rafael Roman
Preceptor Development	Kanika Ballani & Jason Babby
Presidents	Amisha Arya, Leila Tibi Scherl & Charrai Byrd
Health Equity	Pavel Goriacko
Student Relations	Tamara Hernandez & Elsie Wong
Social Media Coordinators	Christian Lee & Samuel Lam
Well-Being & Resilience	Alana Ciolek & Jessica Snead