



New York City Society of Health-System Pharmacists

November Board of Directors Meeting Minutes

2020 - 2021

Attendees

Alan Polnariev, Amber Johnson, Cathy Hwang, Emily Messing, Harshal Shukla, Jack Bao, Jamie Chin-Hon, Jason Babby, Josh Rickard, Lilia Davenport, Mary Choy, Matthew Li, Neha Kumar, Pavel Goriacko, Ruth Cassidy, Sefa Kploanyi, Tamara Hernandez

TOPIC	DISCUSSION
Welcome and Introductions	<ul style="list-style-type: none"> ● Welcome to our November Board of Directors meeting
Special Guest: NYSCHP President-Elect Ruth Cassidy	<ul style="list-style-type: none"> ● Outlined The State Council’s strategic plan to restructure the council so committees and chapters are no longer siloed with a goal to finish by 2023. plans include: <ul style="list-style-type: none"> ○ Assessing financial health of the organization ○ Chapter presidents will sit on board at the state level, ○ Streamlining and reducing number of committees ○ Constitution and by-law changes.
President Report Harshal Shukla	<ul style="list-style-type: none"> ● Theme for this year: Collaboration, Innovation & Well-Being ● Approve October BOD minutes
President-Elect Report Jamie Chin-Hon	<ul style="list-style-type: none"> ● February 25, 2021: 2021 Quad Program - Webinar platform <ul style="list-style-type: none"> ○ Survey Results (71 responses) <ul style="list-style-type: none"> ■ Topics: Med Safety (72%), COVID (65%), new drug approvals (42%) ■ Format: Traditional (84%), panel (56%) ● Education and Professional Development <ul style="list-style-type: none"> ○ November 10, 2020, Monthly CE 1-2pm ● Planning 2021 Programs <ul style="list-style-type: none"> ○ Collaborating with DALs and committee chairs
Immediate Past-President Report Maabo Kludze	<ul style="list-style-type: none"> ● Resolutions ● Award nominations ● 2021-2022 NYCSHP Elections ● Virtual Annual Assembly 2021
Secretary Report Sefa Kploanyi	<ul style="list-style-type: none"> ● No new updates
Treasurer Report Amber Johnson	<ul style="list-style-type: none"> ● No new updates

<p>Director at Large Constitution and Bylaws, Public Relations, Special Projects</p> <p>Josh Rickard (DAL # 1)</p>	<ul style="list-style-type: none"> ● Constitution & Bylaws <ul style="list-style-type: none"> ○ Emails sent to all leaders to review and update documents from nycshprules@gmail.com ○ Deadline extended to December 1, 2020 ● Marketing & Public Relations <ul style="list-style-type: none"> ○ NYCSHP Face Masks delivered, donating \$250 to City Meals on Wheels ○ NYCSHP Fleece fundraiser in November ● Special Projects & Community Outreach <ul style="list-style-type: none"> ○ Fall 2020: <ul style="list-style-type: none"> ■ Senior Wellness Calls - Sign up extended ■ Pharmaid Food Drive- September 13, 2020 10,000 items donated ○ March 2020 <ul style="list-style-type: none"> ■ Special projects CE Panel
<p>Director at Large Student Relations, Legislative Affairs, Supportive Personnel</p> <p>Matthew Li (DAL #2)</p>	<ul style="list-style-type: none"> ● Grassroots Advocacy <p>Virtual Legislative visits: Email Lilia and Matthew on September 9th and 29th, 2020 went well Plan for additional in 2021</p> <ul style="list-style-type: none"> ○ Pharmacist CDTM/Immunization video released ○ November 5, 2020: Legislative Advocacy Workshop and Letter Writing campaign at Long Island University ● Student Relations <ul style="list-style-type: none"> ○ November 10, 2020 Regional Interview Workshop: ○ November 19, 2020 Clinical Pearl Webinar Session: ● Pharmacy Technicians <ul style="list-style-type: none"> ○ Pharmacy technician executive committee recruitment ○ January 4, 2021 Technician CE
<p>Director at Large Industry Relations, Installation Dinner, Membership</p> <p>Emily Messing (DAL #3)</p>	<ul style="list-style-type: none"> ● Installation <ul style="list-style-type: none"> ○ June 2021 Installation Ceremony - no update ● Industry Relations <ul style="list-style-type: none"> ○ November 12, 2020: Industry Relation Virtual “Dinner”-Topic: Medication Safety Panel <ul style="list-style-type: none"> ■ Virtual sponsorships and exhibits. All BOD and committee chairs asked to participate ● Membership <ul style="list-style-type: none"> ○ Collaboration with NYSCHP Membership Committee and NYCSHP Secretary, Sefa to address reduction in membership ○ Emily e-mails members whose membership is expiring
<p>Bulletin Editors Report</p> <p>Eris Cani Syed Arafath</p>	<ul style="list-style-type: none"> ● Update on NYCSHP Bulletin 2020-2021 <ul style="list-style-type: none"> ○ Shorter & Concise pieces ● First bulletin soon ● Need assistance from our other committee chairs to encourage writers/contributors ● New email address for information & submissions: nycshpbulletin@gmail.com

<p>Digital Solutions</p> <p>Selvin Soby</p>	<ul style="list-style-type: none"> ● No new Updates
<p>New Practitioner Committee</p> <p>Jackie Chirico and Dimitri Savva</p>	<ul style="list-style-type: none"> ● Mentor Program Updates for 2020-2021 <ul style="list-style-type: none"> ○ Plan to start in January ● New Practitioners Scholarship Award ● Important Dates: <ul style="list-style-type: none"> ○ December 10th - NYSCHP New Practitioners CE Program: <ul style="list-style-type: none"> ■ New Practitioner pearls for Precepting During COVID
<p>Well-Being & Resilience Committee</p> <p>Jessica Snead and Alana Ciolek</p>	<ul style="list-style-type: none"> ● Collaborating with NYSCHP Communication Committee to conduct two part series for Well-Being Podcast
<p>Health Equity Committee</p> <p>Pavel Goriacko</p>	<ul style="list-style-type: none"> ● Science, Research & Evidence Based Medicine Committee now changed to Health Equity Committee to continue to address ongoing disparities in healthcare ● October 29, 2020 Healthcare Disparities Panel Discussion CE Program: Structural Racism in Healthcare was widely attended ● Email Pavel if interested in joining committee to help plan future programming
<p>Preceptor Development Committee</p> <p>Jason Babby and Kanika Ballani</p>	<ul style="list-style-type: none"> ● Goal to provide our members resources on developing necessary skills to be effective preceptors ● January 2021, Preceptor Panel Discussion
<p>Past Presidents Committee</p> <p>Amisha Arya, Leila Tibi Scherl, and Charrai Byrd</p>	<ul style="list-style-type: none"> ● Goal to provide support to current BOD. Meets quarterly ● December 2020- next meeting
<p>Social Media Coordinator</p> <p>Christian Lee and Samuel Lam</p>	<ul style="list-style-type: none"> ● Posted NYCSHP Committee Chairs and BOD info on Social Media ● Events updated all social media platforms (Twitter, Instagram, Facebook) ● Events updated information on NYCSHP and NYSCHP website ● Collaborating with Marketing & Public Relation teams
<p>NYSCHP Liaisons Report</p> <p>Mary Choy, Andrew Kaplan</p>	<ul style="list-style-type: none"> ● Pharmacy Practice Report <ul style="list-style-type: none"> ○ Diversity, Equity and Inclusion policy ○ Pharmacy Technician Committee opportunities ○ ● VP of Public Policy Report <ul style="list-style-type: none"> ○ Legislative update ○ February 8 -12, 2021: Advocacy Week ○ Pharmacy Technician Resources Survey
<p>BOD Meetings</p>	<ul style="list-style-type: none"> ● December 2, 2020; 6PM - 7:30PM

CE & Networking Dates (Events)	<ul style="list-style-type: none"> ● November 12th- Industry Relations, Medication Safety Panel Discussion CE ● November 17th - WCSHP/NYCSHP CE Program ● November 19th - Student/Resident Clinical Pearl Jam Session CE ● November 23rd - Pharmacy Times CE program ● October 10th - NYCSHP/Pharmacy Times CE program ● October 17th - NYCSHP/Pharmacy Times CE program
Calendar of State Events	<ul style="list-style-type: none"> ● December 10th - NYSCHP New Practitioner CE Program
Adjournment	Adjourned by Harshal Shukla at 7:02 pm

Respectfully Submitted,

Sefa Kploanyi, PharmD, BCPS

Secretary, NYCSHP

Pharmacotherapy Care Specialist, Transitions of Care

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