**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Anthony Gerber

**Minutes Taken By**: Nardine Karam

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: 02/07/2024

| **Category** | **Discussion** | **Action Item and Party Responsible** |
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| 1. Welcome | * **T. Gerber** opened the meeting at 6:00 PM and thanked everyone for attending |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the Jan. BOD meeting |  |
| 3. Annual Assembly 2024 | **T. Gerber** discussed the following:   * Date: April 18, 2023 - April 23, 2023 * Pricing is ~$520 for the full conference; preceptor pricing $270   + Day to Day pricing is available for members only attending a portion of the conference * Website to register is open * Location: Saratoga Hilton (~$187/night)   + Courtyard Marriott (~$167/night)   + The cut-off date to book as a part of NYSCHP's room block is 3/20/24 * **T. Gerber** proposed donating $1000 to the state council for coffee break   + Unanimous agreement from the board   + **B. Sulaiman** to mail check in week * 2024 Delegates are:   + Rachel Quinn   + Tony Gerber   + Kristin Fabbio   + Sal Ventrice   + Sam Paone   + Briann Fischetti   + Joanna DeAngelis (Alternate for Maria Longo) * Royals to Reimburse up to $850 * **T. Gerber** to present CE on Pharmacist Role in Transgender and Gender Non-Conforming Care on Friday April 19 at 8 AM | * **T. Gerber** and **K. Fabbio** to provide updates at next meeting |
| 4. 2024 Regional Residency Conference | **T. Gerber** presented the following:   * Date: 6/6/2024 * Location: Touro College of Pharmacy (3 Times Square) * Keynote speaker: Dr. Sara Grossman, Joseph Nathan and Tina Zerilli discussing a topic centered around AI and Pharmacy * Pharmacy Times agreed to sponsor and present during lunch break. Topic TBD   + Food will be catered by Riverdale Kosher Market, estimated price ~$9000 for both breakfast and lunch.   + **R. DiGregorio** mentioned Milk and Honey. **T. Gerber** will look into prices * Industry Relations Committee actively looking for exhibitors to set up a table during breakfast/registration session * Open conference up to Fellows from both Touro College of Pharmacy and LIU as well as residency programs from Northern New Jersey * **T. Gerber** asked for volunteers to serve as moderators/elevators   + Currently 11 people volunteered   + Get free registration | * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 5. Elections 2024 | **R. Quinn** discussed the following regarding elections:   * Positions available: President-Elect, Secretary, Treasurer, 1 Director-at-Large * 4 Delegate Positions * Nominations will be sent to **R. Quinn** * Call for nominations email will be sent out next week to members | **R. Quinn** to send out election email next week |
| 6. March Social Event | **J. Scott** discussed the following ideas for our upcoming social event:   * Potential Paint and Sip Event: two potential locations: $40/person for Art Fun Studio; $35/person for Painting Lounge * Ax-throwing event idea ($50/person) * Other ideas discussed included Retro Arcade and board game/bar places * Aiming for minimum of 15 people |  |
| 7. State Council Updates | **H. Cohen** presented the following:  **Events**   * Director of Pharmacotherapy/Clinical Leaders Roundtable was held on 1/26/2024 @ TCOP. There is a plan to incorporate another in-person session at the Annual Assembly. Plan is to continue monthly calls and an in-person meeting 1-2 times a year. * Annual Assembly will be April 18-21st, 2024. Friday night will include a “Casino Nite” themed gathering with live music by The Seratones * NYSCHP gala on May 9, 2024 honoring ASHP President-elect Leigh Briscoe Dwyer * Council Awards nominations will be due February 11th   **Advocacy Priorities**   * Advocacy team is working with NYS Medicaid Office to develop an FAQ document related to the recent approval of provider status for pharmacists in NY. A document with the questions * Leadership met a second time with SED and other stakeholders to help define shared services in NY, including the concept of central fill pharmacies, other shared services, and modernizing the practice act. SED was very receptive to feedback. New rules and regulations will be forthcoming and will describe what could be considered remote services for pharmacists. * Included in the governor’s budget proposal is the removal of the sunset on CDTM. There are also provisions in the budget for pharmacist provided PEP/PrEP, additional immunizations, and a test and treat provision   **Membership**   * The Council website has been revised, hoping to fully launch the website in time for Annual Assembly * The Council will be re-launching a fellowship recognition program. The first cohort is intended to be acknowledged by September 2024. An application process will be rolled out by the Annual Assembly * **Message from the House of Delegates:**   If alternate delegates are not listed with the HOD roster, they cannot be seated.   * **T. Gerber** asked if there are updates regarding the contraceptives bill which was signed by the Governor. **R. DiGregorio** discussed the bill and mentioned that there is a link on the Council’s website regarding pharmacist training for prescribing birth control (<https://www.nyschp.org/birth-control-pharmacist-training>). NYSCHP will also provide CE regarding the topic. | * **H. Cohen/J. Manzo** to provide updates at the next meeting |
| 8. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots 4. Communications 5. Industrial Relationships Committee | 1. Membership: Chair: **S. Paone**  * Membership contact list updated for February 2024 * Number of current members: February: 242 (January: 218) * Number of active members: February: 153 (January: 140) * Expiring membership reminder email is sent 2x (month prior to and month of expiration) prior to member being deleted from Royals email list * January expired and February/March expiring membership email were sent 2/6 AM  1. New Practitioner: New co-chairs: **Rowan Elkeshawi and Lauren Eng**    * February New Practitioner spotlight will be sent out    * Currently working on Newsletter 2. Grassroots: Chair: **L. Davenport**  * Advocacy week is scheduled for March 25-29, 2024; Please email L. Davenport if interested in being assigned to a group * LIU, TCOP, and St. John's University students and faculty were invited (1-2 students will be assigned to each group) * Charrai Byrd, Amisha Arya, Lilia Davenport, and Tamara Hernandez will be presenting a Pharmacy Advocacy CE topic during the Annual Assembly (the CE is approved by the office) – April 21st, 2024 * Advocacy night on March 5th at St John’s University (3 students signed up)  1. Communications: Co-chairs: **L. Hessam and K. Infante**    * Creating flyers and posting events to social media accounts 2. Industrial Relationships Committee: **R. Quinn and N. Niceforo**:    * Working on getting sponsorship for installation; emails were sent to contacts and waiting for replies | * Committee chairs/DALs to provide updates at the next meeting |
| 9. Upcoming Events | * + 2/28/24: Cytokine Release Syndrome CE, Vis a Vis Restaurant   + 3/7/24: Annual QUAD event, Marina Del Rey   + 3/13/24: Obesity Pharmacotherapy CE, Fushimi Williamsburg   + 5/9/24: NYSCHP Annual Gala, Marina Del Rey   + 5/22/24: Insomnia CE, Verde on Smith Restaurant   + 6/6/24: NYC Regional Pharmacy Residency Conference, Touro College of Pharmacy | * **K.Fabbio** to provide updates at the next BOD meeting |
| 10. Treasurer’s Report | * See Appendix B   + Checking account balance is $48,271.65   + Money market account balance is $38,446.02 | * **B. Sulaiman** to provide updates at the next BOD meeting |
| 11. New business: | * **R. DiGregorio** asked for suggestions to improve membership retention/increase membership so he can discuss the Chapter’s feedback with the Council. * **R. Quinn** replied that the membership committee recouncils the membership list every month and emails expiring members for renewals. **R. Quinn** also mentioned that members sometimes reply to emails with feedback regarding renewing their membership. **R. DiGregorio** suggested sending personalized emails to expiring members to increase renewal rates * **R. DiGregorio** shared the rubric for the Seymour Katz Award:   + Candidates must embody core values related to the life of Seymour Katz (ethics, research, scholarship, leadership, service, interprofessional collaboration, post-graduate training, innovation) | * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 12. Adjournment | * Adjourned at 6:52 PM |  |

Respectfully submitted by,

Nardine Karam, PharmD

Secretary –Royal Counties Society of Health-System Pharmacists

Anthony Gerber, PharmD, BCACP, AAHIVP

President – Royal Counties Society of Health-System Pharmacists