**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Anthony Gerber

**Minutes Taken By**: Nardine Karam

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: 01/10/2024

| **Category** | **Discussion** | **Action Item and Party Responsible** |
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| 1. Welcome | * **T. Gerber** opened the meeting at 6:00 PM and thanked everyone for attending |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the Nov. BOD meeting |  |
| 3. Annual Assembly 2024 | **T. Gerber** discussed the following:   * Date: April 18, 2023 - April 23, 2023 * Pricing is ~$520 for the full conference; preceptor pricing $270   + Day to Day pricing is available for members only attending a portion of the conference   + T. Gerber recommended all delegates register as preceptors for the residency research and practice forum * Website to register should be open in Mid-January * Location: Saratoga Hilton (~$187/night)   + Courtyard Marriott (~$167/night)   + The cut-off date to book as a part of NYSCHP's room block is 3/20/24 * 2023 Delegates are:   + Rachel Quinn   + Tony Gerber   + Kristin Fabbio   + Sal Ventrice   + Sam Paone   + Briann Fischetti   + Maria Longo * **T. Gerber** to present CE on Pharmacist Role in Transgender and Gender Non-Conforming Care on Friday April 19 at 8 AM * Last year Royals reimbursed up to $700 for annual assembly * This year Royals will reimbursed up to $850 | * **T. Gerber** and **K. Fabbio** to provide updates at next meeting |
| 4. 2024 Regional Residency Conference | **T. Gerber** presented the following:   * Date: 6/6/2024 * Location: Touro College of Pharmacy (3 Times Square) * **N. Karam** sent out email to RPDs and NYSCHP members this week to RSVP date and have their residents start submitting required documentation   + All required documents due 3/29/24;   + Presenters will be sent Google Drive Folder and can update documents after date * Keynote speaker: Looking for Keynote Speaker; contacted Dr. Sara Grossman to gauge interest in presenting on AI and Pharmacy * Open conference up to Fellows from both Touro College of Pharmacy and LIU as well as residency programs from Northern New Jersey * Industry Relations Committee actively looking for sponsors to cover breakfast and lunch   + **T. Gerber** reached out to Pharmacy Times to see if they would be interested in sponsoring either breakfast or lunch. * Food needs to be Kosher   + **K.Fabbio**  and **T. Gerber** will reach out to Riverdale Kosher Market regarding an estimate for food costs     - Last year food cost $6450 * **T. Gerber** confirmed with QUAD chapters that registration link was sent to their members | * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 5. Awards and Scholarships | * Rubrics created last year for awards and scholarship given by Royal Counties   + New Practitioner Award   + Pharmacy Advocacy Award   + Pharmacy Resident Award   + Pharmacy Technician Award   + Seymour Katz Award/ Ralph DePalma Jr. Memorial Scholarship * **T. Gerber** looking for volunteers to help adjust criteria for these awards   + **R. Quinn and R. Lumish** volunteered to help * Seymour Katz award will require a video/written essay on a specific topic   + **T. Gerber** asked for suggestions on essay question |  |
| 7. State Council Updates | **Events:**   * Annual Assembly: April 18-21st, 2024 * NYSCHP Gala: May 9, 2024 honoring ASHP President-elect Leigh Briscoe Dwyer * Director of Pharmacy monthly calls on the second Tuesday of each month at 4 PM * Pharmacotherapy/Clinical Director Roundtable monthly calls on the second Monday of each month at 4 PM * Director of Pharmacotherapy/Clinical Leaders Roundtable – 1/26/2024 at TCOP; RSVP by January 12th.   **Advocacy Priorities:**   * Advocacy team is working with NYS Medicaid Office to develop an FAQ document related to the recent approval of provider status for pharmacists in NY * Leadership met with SED and other stakeholders to help define shared services in NY, including the concept of central fill pharmacies, other shared services, and modernizing the practice act. SED was very receptive to feedback. A second meeting is taking place on January 11th.   **Membership:**   * There was a slight increase to some of the membership rates that went into effect January 1st * A free law review will be offered to incoming residents who join the Council after the ASHP “match”. This may also be offered to other new members who are coming in from other states * Working on offering a mental health peer support program in conjunction with an established statewide program   **NYSCHP Governance:**   * The BOD has asked the Constitution & Bylaws Committee to draft changes to increase the BOD from eight members to ten,. This will be presented at the House of Delegates | * **H. Cohen/J. Manzo** to provide updates at the next meeting |
| 8. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots 4. Communications 5. Industrial Relationships Committee | 1. Membership: Chair: **S. Paone**  * Membership contact list updated for January 2024. * Number of current members: January: 218 (December: 215). > Number of active members: January: 140 (December: 139). * Expiring membership reminder email is sent 2x (month prior to and month of expiration) prior to member being deleted from Royals email list. * January/February expiring membership email to be sent 1/5 AM  1. New Practitioner: New co-chairs: **Rowan Elkeshawi and Lauren Eng**    * January spotlight will be sent out by Communications committee    * Currently working on Newsletter 2. Grassroots: Chair: **L. Davenport**  * Advocacy week is scheduled for March 25-29, 2024 * Charrai Byrd, Amisha Arya, Lilia Davenport, and Tamara Hernandez will be presenting a Pharmacy Advocacy CE topic during the annual assembly (the CE is approved by the office) – April 21st, 2024 * Possible Advocacy night on March 5th tentatively at St John’s University * **T. Gerber** asked if LIU students can participate in Advocacy Week * **H. Cohen** inquired if there are updates about CDTM. **L. Davenport** responded that the current priorities are CLIA-waived testing and CPMA bill  1. Communications: Co-chairs: **L. Hessam and K. Infante**    * Working hard along with **N. Karam** making and sending out flyers and posting events to social media accounts 2. Industrial Relationships Committee: **R. Quinn**: Working on getting sponsorship for future events | * Committee chairs/DALs to provide updates at the next meeting |
| 9. Upcoming Events | * 2/28/24 CE Topic: Cytokine Release Syndrome   + Presenter: Samantha Paone PharmD, BCPS and Nicole Daukshus, PharmD, BCOP   + Location: Vis A Vis Brighton Beach * 3/12/2024 BOD (tentative) * 3/7/2024 QUAD party – Marina Del Ray, Bronx * 3/13/2024 CE Topic: Weight loss pharmacotherapy   + Presenter: Timothy Amin   + Location: TBD * 4/18-4/21/24 Annual assembly, Saratoga * 5/8/2024 BOD (tentative) * 5/9/24 NYSCHP Gala – Marina Del Ray, Bronx * 5/22/2024 CE Topic: TBD   + Presenter: Joanne Son and Monica   + Location: Verde on Smith * 6/6/2024 NYC Residency conference * 6/26/2024 Installation dinner | * + **K.Fabbio** to provide updates at the next BOD meeting |
| 10. Treasurer’s Report | * See Appendix B   + Checking account balance is $45,950.50   + Money market account balance is $38,412.99 | * **B. Sulaiman** to provide updates at the next BOD meeting |
| 11. New business: | * Gifts for BOD (dufflebags) will be given out * 2 Social Events currently being planned   + BOD appreciation event: Considering a Brunch   + Resident Social: Paint and Sip (after Match Day) | * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 12. Adjournment | * Adjourned at 6:35 PM |  |

Respectfully submitted by,

Nardine Karam, PharmD

Secretary –Royal Counties Society of Health-System Pharmacists

Anthony Gerber, PharmD, BCACP, AAHIVP

President – Royal Counties Society of Health-System Pharmacists