**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Anthony Gerber

**Minutes Taken By**: Nardine Karam

**Attendance**: See Appendix A

**Location:** Alma Restaurant

**Date**: 7/5/2023

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **T. Gerber** opened the meeting at 6:23 PM and thanked everyone for attending |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the June BOD meeting |  |
| 3. Installation 2023 | * Date: June 21, 2023 * Location: Baku Palace * 106 people attended the event * Survey sent out to member to obtain members for feedback regarding the event as previous venue was Russo * **M. Longo** suggested not having a CE to shorten duration of event * **J. Manzo** acknowledged that directors from other chapters attended the event | * **T.Gerber/K.Fabbio** to provide results of survey at the next meeting |
| 4. Royal Counties Name and Brand | * **T. Gerber** brought up concerns from members regarding the “Branding” of Royal Counties.   + Younger generations do not understand Royals represents Kings and Queens Counties   + Continued issue with students and members participating in NYC and not Royals events due to this lack of awareness.   + Members in the past brought up making subtle name change.     - NYC-Royal Society of Health System Pharmacists     - The Royal Counties of NYC Society of Health System Pharmacists     - Tri-Brough Society of Health System Pharmacists (Brooklyn, Queens, Staten Island) * **T. Gerber** opened discussion to board members * **J. Scott-Rota** stated that starting the chapter name with NYC may cause confusion with the name of the NYC chapter * **R. DiGregorio** will look into a way to recommend local chapters based on a member’s work and/or personal address * BOD unanimously agrees that parentheses with Brooklyn/Queens/Staten Island should be added next to the Royals chapter name on the NYSCHP membership registration page | * **T. Gerber** will email State to inquire regarding adding Brooklyn, Queens, Staten Island to Royals chapter name on the registration page * **R. DiGregorio** will look into adding an interactive map to the Royals website * **T. Gerber** will communicate with pharmacy student chapters to enroll more student members |
| 5. QUAD Pride Series | * DEI Series created in collaboration with QUAD Chapters * Each of the 4 QUAD chapters will host an event * Events are open to all NYSCHP members regardless of chapter affiliation. * Current schedule of events (Tentative)   + 8/31/23 – Diversity and Equity in the Workplace – NYC (Virtual)   + 11/16/23 – Addiction/Substance Use: A focus on LGBTQIA+ Community – WISHP (In person: Location TBD)   + Date TBD in October or November: STD Treatment and Prevention – LISHP (Virtual)   + 1/17/23 – Introduction to ART and PReP – Royals (Hybrid: Location TBD) * Survey to be sent out prior to the events to assess member knowledge of LGBTQIA+ care * **J. Manzo** asked about if demographics will be collected as part of the survey.   + **T. Gerber** to discuss with other chapters if this should be added to survey. * Logo and Banner were made by Doreen Chiu from WISHP to be used to advertise events. * There will also be walks in May and June (AIDS and Pride) | * **T.Gerber** to provide updates at next meeting |
| 6. State Council Updates | **J. Manzo** presented the following updates:   * ASHP Summer Meeting   + Vickie Powell was installed on BOD   + Leigh Briscoe-Dwyer is running for ASHP President-Elect   + ASHP elections conclude on 7/15   + There were many parallels between NYSCHP’s and ASHP’s stances on resolutions * Budget will be discussed at July Board meeting * Upstate and downstate Director of Pharmacy roundtables are being planned as an alternative to the Tri-state   + Ruth Cassidy will assist with Downstate * Advocacy:   + Session ended on 6/9   + Only 839 out of 1500 bills passed   + Amisha Arya will serve as Director of Advocacy from July 1 to end of term at the Annual Assembly * PAI committee met on June 30th to discuss committee goals and brainstorm CE opportunities for annual assembly * Committee chair nominations were approved and will be posted * Angela Cheng and Toshiba Morgan-Joseph will work on planning an Autumn Gathering at Marina Del Rey in the Bronx for 11/2023 * Please share photos from ASHP meeting, chapter meetings/installations with NYSCHP for posting on social media | * **H. Cohen/J. Manzo** to provide updates at the next meeting * **N. Karam** to send out email to encourage members to vote during 2023 ASHP elections |
| 7. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots 4. Communications 5. Treasurer Committee | 1. Membership: Chair: **S. Paone**  * No updates * Membership list is being updated every month  1. New Practitioner: Co-chairs: **D. Zavgorodnyaya** and **J. Scott-Rota**  * Next newsletter issue scheduled for July 2023, will be compiled by student volunteer * Most recent New Practitioner Spotlight: Rowan Elkeshawi, PharmD  1. Grassroots: Chair: **L. Davenport**     * Discussed legislative updates    * First meeting will be in July    * Committee will focus on patient-focused initiatives    * **R. DiGregorio** spoke regarding state-level agenda including the new Collaborative Practice Medication Adherence (CPMA) bill (A6564) which would authorize physicians and pharmacists to enter into collaborative practice medication adherence protocols for their patients. 2. Communications: **L. Hessam**    * New chair is pending 3. Industrial Relationships Committee: **R. Lumish and N.Niceforo**     * Working on getting sponsorship for future events | * Committee chairs/DALs to provide updates at the next meeting |
| 8. Upcoming Events | * **July 20, 2023 \*Hybrid\***   + Speaker:  Jeffrey Jones – Financial Planning Basics: Overview of the Financial Planning Process   + Location: Vesuvios (Bay Ridge) * **August 25, 2023: Social**    + Mets Game Social   + Location: Citi Field * **September 13, 2023 \*Hybrid\***   + Speaker: Joanne Son – Treatment of NAFLD in Diabetes   + Location: Scottadito Osteria Toscana (Tentative) * **October 4, 2023 \*Hybrid\***   + Speaker: Amanda Waldeck – Balancing Parenteral Nutrition Compounding Challenges   + Location: Fushimi (Bay Ridge) * **November 8 \*In person Only\* (Tentative)**   + Speaker: Student Clinical Pearls of Wisdom Event   + Location: Cebu * **J. Manzo** mentioned that there will be a Research and Education Foundation (REF) fundraiser on October 19, 2023 | * **K.Fabbio** to provide updates at the next BOD meeting |
| 9. Treasurer’s Report | * See Appendix B   + Checking account balance is $49,314.95   + Money market account balance is $38,180.07 | * **B. Sulaiman** to provide updates at the next BOD meeting |
| 10. New business: | * According to NYS: 3 credits (home study or live) on the topic of pharmaceutical compounding are required for every registration period * There will be a NYSCHP compounding webinar series * Part 1: August 9, 2023   + - The 2023 USP Chapter Update to USP <797> What’s in, What’ out, What’s changed [now]!: 6-7 PM     - Practical Application of Hazardous Drug Compounding: 7-8 PM * Part 2: August 16, 2023   + Overview of Veterinary Pharmacy: Tips for Pharmacists: 6-7 PM   + Drug Administration through feeding tubes: Tales for the Plumber’s Helper: 7-8 PM * Membership drive: Plan is to give 50% off to new members, more details will be discussed at September BOD meeting * BOD discussed ways to increase resident involvement. **M. Longo** and **T. Gerber** discussed having clinical pearls or CEs given by residents * **R. DiGregorio** discussed that future events should also target pharmacy director involvement (e.g., meetings or dinners for pharmacy directors) |  |
| 11. Adjournment | * Adjourned at 7:20 PM |  |

Respectfully submitted by,

Nardine Karam, PharmD

Secretary –Royal Counties Society of Health-System Pharmacists

Anthony Gerber, PharmD, BCACP

President – Royal Counties Society of Health-System Pharmacists