**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Kristin Fabbio

**Minutes Taken By**: Monica Douglas

**Attendance**: See Appendix A

**Location:** Scottadito Osteria Toscana

**Date**: 07/10/2024

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **K. Fabbio** opened the meeting at 7:00 PM and thanked everyone for attending
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| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the June 2024 BOD meeting
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| 3. Installation 2024 | * Date: June 26, 2024
* Location: Baku Palace
* 14 Exhibitors at the Exhibit Hall
* Approximately 100 attendees, which is consistent from previous year
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| 4. BOD Handoff  | * Please schedule a meeting for handoff if you have not yet done this
* Please complete BOD forms and return to email
 |  |
| 5. State Council Updates | **R. DiGregorio** presented the following updates: * Leigh Briscoe-Dwyer delivered presidential address at ASHP Summer Meeting and is now President of ASHP
* ASHP elections conclude on July 12, 2024
* Parallels on council stance and ASHP position statements in House of Delegates
* Toshiba Morgan-Joseph appointed as Membership Director (2 year term)
* Heather Brener appointed Professional & Leadership Development Director (1 year term)
* Kevin Scott named chair of Diversity, Equity, and Inclusion Committee and will serve as ex officio member of the Board of Directors
* New Committee Structure was approved to reflect the expanded BOD to 10 people
* Committee Chair nominations were approved and will be posted and shared
* Draft budget is being developed and will be discussed at upcoming Board Meetings
* Director of Pharmacy Roundtables are being planned at Touro College of Pharmacy in Times Square
	+ Director of Pharmacy planned for September 20, 2024
	+ Clinical Director of Pharmacy tentatively January 24, 2025
* Advocacy committee now a single committee with grassroots committees being run out of chapters
* If any members have photos from the ASHP meeting, chapter meetings, or their recent installations, please share for social media posting
 | H. Cohen/J. Manzo/R. DiGregorio to provide updates at the next meeting |
| 6.QUAD Collaborative | * This year’s QUAD collaborative theme will be Women’s health, which is also a focus for state DEI Committee
* August 29, 2024 – NYC will host hybrid CE on Pharmacist Reproductive Health Services
* November 2024 - WCSHP will host
* January-March 2025 - RCSHP will host virtual CE; most likely in January or February due to date of Annual Assembly
* April 2025 - LISHP will host
* The state is planning to participate in a few health fairs and events this year
	+ The first is 8/17/24 - hosted by the South Queens Women’s Health March
 | K. Fabbio to provide updates at next meeting |
| 7. Committee Updates1. Membership
2. New Practitioner
3. Grassroots
4. Communications
5. Industrial Relationships Committee
 | 1. Membership: Chair: **S. Paone**
* Membership contact list updated for July 2024
* Number of current members: July: 257 (June: 250)
* Number of active members: July: 177 (June: 170)
* Expiring membership reminder email is sent twice (month prior to and month of expiration) before the member is deleted from Royals email list
* May expired and June/July expiring membership email scheduled to members on 6/4
1. New Practitioner: Chair: **N. Karam**
	* No updates
2. Grassroots: Co-Chair: **V. Bulakhova/ A. Shor**
* Planning for two meetings – one CE event and one non-CE event
* Working to increase involvement of pharmacy students
1. Communications: Chairs: **W. Wang**
	* No updates
2. Industrial Relationships Committee: **T. Gerber**
	* No updates
 | * Committee chairs/DALs to provide updates at the next meeting
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| 8. Upcoming Events | **L. Davenport** presented the following upcoming CE events:* 7/31/24: Fushimi in Times Square; Topic: Assessing Health Literacy to Improve Medication Safety
* 9/25/24: Fogo De Chao Brooklyn; Topic: Treatment of Drug Resistant Infections
* October 2024: Fall Social; date to be finalized
* 10/30/24: Maimonides PGY-2 EM residents to present CE
* November 2024 (likely first week): Residency workshop
* 11/20/24: Annual Student Clinical Pearls of Wisdom
 | * **L. Davenport** to provide updates at the next BOD meeting
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| 10. Treasurer’s Report | * See Appendix A
	+ Checking account balance is $51,485.31
	+ Closing balance $39,692.18
	+ Money market account balance is $38,607.07
	+ Expenses: residency conference speakers, annual assembly, donation to AIDS walk, installation, QUAD
 | * **J. Son** to provide updates at the next BOD meeting
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| 11. New business:  | **K. Fabbio** presented the following announcements:* Fall Social/Membership drive - Interactive Game night. Plan is to half all new members who sign up and list Royals as their primary chapter will receive 50% off their membership
* Touro College of Pharmacy is hosting Leadership Forum on July 25, 2024 with 2 hours of CE; complimentary to pharmacists
* Next BOD will be held on Tuesday 9/10
 | * **K. Fabbio and L. Davenport** to provide updates at next meeting
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| 12. Adjournment | * Adjourned at 7:13 PM
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Respectfully submitted by,

Monica Douglas, PharmD

Secretary – Royal Counties Society of Health-System Pharmacists

Kristin Fabbio, PharmD, BCACP,

President – Royal Counties Society of Health-System Pharmacists