

**Royal Counties of New York State Council of Health-System Pharmacists
Board of Directors Meeting Minutes**

President: John Cerenzio

Minutes Taken By: Tina Zheng

Attendance: See Appendix A

Location: Bacchus

Date: 7/1/2026

Category	Discussion	Action Item and Party Responsible
1. Welcome	J. Cerenzio opened the meeting at 7:22 PM and thanked everyone for attending	
2. Approval of BOD meeting minutes	Unanimous vote was made to approve minutes from the June 2026 BOD meeting	
3. Introduction of new officers/Officers Handoff/BOD Forms	J. Cerenzio noted that all handoff meetings should have been completed.	
4. Installation recap	J.Cerenzio asked for feedback about the new installations venue this year - Members generally felt the venue was well-organized and one of the best options used; the absence of CE programming was appreciated. - A prior venue, Russo's on the Bay, was also noted as having run smoothly. - Dessert timing could be improved: the chocolate fountain opened after cookies, and some guests had already left. There was limited time for dancing at the end.	
5. State Council Updates	J.Manzo presented the following updates: Technician Task Force - Co-chairs: Henry Cohen and Toshiba Morgan-Joseph - The task force has been populated and approved by the Board. Advocacy Updates - The Standard of Care Task Force continues to meet and recently met with PSSNY in support of advocacy efforts.	H. Cohen/J. Manzo to provide updates at the next meeting

	• Key advocacy issues, including collaborative drug therapy management (CDTM), are available in the Advocacy Toolkit on the website. Upcoming In-Person Events • Inaugural Critical Care Symposium: September 18, 2026 — New York City, NY • ASHP Midyear Clinical Meeting: December 6–9, 2026 — Orlando, FL Upcoming Webinars • <i>Safe Medication Use in Older Adults: A Review of the AGS Beers Criteria and Alternative Treatments</i> ○ Thursday, July 9, 2026, 12:00–1:00 PM • Pharmacy Technician Miniseries ○ Tuesday, August 11, 2026, 6:00–8:00 PM ○ Wednesday, August 19, 2026, 6:00–8:00 PM General Reminders - The Chapter Grants Program is live; submissions are due July 15. - The Branding Resource page contains official logos, graphics, and PowerPoint and Zoom templates. - Use the Shared Educational Events Page for CE and other event planning. Information on 2027 CE-programming blackout dates will be forthcoming. - NYSCHP Communities of Practice can be selected through members' profiles or via the shared link. - Visit Historian's Corner to explore the legacy of NYSCHP.	
6. Committee Updates A) Membership B) New Practitioner C) Grassroots D) Communications	A) Membership: Chair: S. Paone/N. Hwee ○ No updates B) New Practitioner: Co-Chair: A. Agranovich ○ No updates	• Committee chairs/DALs to provide updates at the next meeting

	C) Grassroots: Co-Chair: F. Olaleye/C. Chow - o No updates, pending meeting later in July D) Communications: Chairs: A. Ali/J. Scott-Rota - o The installation photos were received and shared with attendees	
7. Upcoming Events	J. Cerenzio presented the following upcoming CE events: • July 8, 2026 - CE event, will be virtual, topic will be lipid guideline update • September 2, 2026 - virtual BOD • September 9, 2026 - in-person CE • September 16, 2026 - Mets game, 30 tickets and each attendee will get a visa gift card for food/drinks • There are many tentative dates for future CEs	• J. Cerenzio to provide updates at the next BOD meeting
8. Treasurer's Report	• See Appendix B - o Checking account opening balance is \$59,643.44 - o Closing balance is \$49,625.76 - o Money market account closing balance is \$41,867.76 - o Expenses: Residency Conference	• S. Duja to provide updates at the next BOD meeting
9. New business	• Ideas for new committees - o Event planning - may need more than one person to chair the committee - o Pharmacy technician - the goal is to gain new technician members, consider a membership drive and assess if a NYSCHP grant could fund the event • Discussion about changing banks/financial discussion - o Citibank is the current bank, but it has been difficult for the treasurer handoff given short business	• J. Cerenzio and J. Son to provide updates at next meeting • BOD to ask M. Douglas if she may be interested in chairing event planning committee

	hours and difficulty in transferring names - o Consider an alternative like Chase - o Consider opening a high-yield savings account ● Student membership drive - o Planned for September - o Representatives visited each school during professional development hours last year, resulting in the recruitment of more than 50 new student members. - o Consider applying for grant funding to purchase student-focused promotional items, such as lanyards or pens. These items could strengthen recruitment efforts and help differentiate the Royals from the state and NYC chapters.	
10. Adjournment	● Adjourned at 7:57 PM	

Respectfully submitted by,

Tina Zheng, PharmD, BCIDP

Secretary – Royal Counties Society of Health-System Pharmacists

John Cerenzio, PharmD, BCIDP

President – Royal Counties Society of Health-System Pharmacists

Appendix A: Members in Attendance

Amisha Arya
Katy Chin
Celina Chow
Lilia Davenport
Robert Digregorio
Samira Duja
Kristin Fabbio
Annie Lei
John Manzo
Jean Matoi
Folake Olaleye
Nardine Salgado
Kim Tran
Salvatore Ventrice
Tina Zheng
Yu Jie Zheng
Sean Zhou

Appendix B: Treasurer's Report

Checking Account Opening Balance as of (6/16/26)		\$59,643.44
Accounts Payable		
June 16th, 2026	Installations: Photobooth	\$1,190.02
June 16th, 2026	Residency Conference: Milk & Honey Payment	\$500.00
June 17th, 2026	Residency Conference: Milk & Honey Payment	\$500.00
June 18th, 2026	Residency Conference: Milk & Honey Payment	\$500.00
June 22nd, 2026	Residency Conference: Milk & Honey Payment	\$2,554.00
June 22nd, 2026	Residency Conference: Milk & Honey Payment	\$907.00
June 22nd, 2026	Residency Conference: Milk & Honey Payment	\$828.27
June 22nd, 2026	Residency Conference: Milk & Honey Payment	\$557.50
June 22nd, 2026	Residency Conference: Milk & Honey Payment	\$500.00
June 19th, 2026	Social - Mets Game Visa Gift Cards 30 x \$25 Reimbursement: Joanne Son (Check 1064)	\$760.95
June 22nd, 2026	Constant Contact	\$72.00
June 25th, 2026	Installations: Photographer	\$540.00
June 29th, 2026	Installations: DJ	\$700.00
	TOTAL:	\$10,109.74
Accounts Receivable		
June 16th - June 29th, 2026	Stripe	\$92.06
	TOTAL:	\$92.06
	CLOSING BALANCE (as of 6/16/26):	\$49,625.76

Royal Counties Financial Statement as of June 30, 2026		
Money Market Account Opening Balance (as of 6/16/26):		\$41,867.76
Accounts Payable		
	TOTAL	\$ -
Accounts Receivable		
	TOTAL:	\$0.00

	CLOSING BALANCE (as of 6/16/26)	\$41,867.76