

**Royal Counties of New York State Council of Health-System Pharmacists
Board of Directors Meeting Minutes**

President: Rachel Quinn

Minutes Taken By: Rachel Lumish

Attendance: See Appendix A

Location: Zoom

Date: 6/6/2023

Category	Discussion	Action Item and Party Responsible
1. Welcome	<ul style="list-style-type: none"> ● R. Quinn opened the meeting at 6 PM and thanked everyone for attending 	
2. Approval of BOD meeting minutes	<ul style="list-style-type: none"> ● Unanimous vote made to approve minutes from the May BOD meeting 	
3. NYC Regional Residency Conference 2023	<ul style="list-style-type: none"> ● Date: 6/15/2023 (Thursday as Touro closes at 3 PM on Fridays) ● Location: Touro College of Pharmacy (3 Times Square) ● Keynote speaker: Rebecca Cope <ul style="list-style-type: none"> ○ Topic: How does change happen? Introduction to Social and Behavioral Theory for Pharmacists ● Merck will exhibit at breakfast ● Novo Nordisk will sponsor lunch and speak for ~1 hour ● Will need volunteers to help day of event: <ul style="list-style-type: none"> ○ https://www.signupgenius.com/go/10c0c4ea8a62da7fec70-newyork#/ ● Proctors will assist with any technical difficulties <ul style="list-style-type: none"> ○ Can reach out to T. Gerber or R. Quinn if there are any issues during event 	<ul style="list-style-type: none"> ● Volunteers to sign up for proctoring/registration
4. Installation	<ul style="list-style-type: none"> ● Date: June 21, 2023 ● Location: Baku Palace ● There will be a geriatric medication safety CE in the style of bar trivia using Kahoot ● To encourage participation, will give gift basket to whoever wins Kahoot and 	<ul style="list-style-type: none"> ● Volunteers to email royalcounties@gmail.com if interested in creating installation award rubric for next year

	<p>will raffle 3 amazon gift cards for those who attend exhibitor booths</p> <ul style="list-style-type: none"> ● Awards to be given at installation to include: <ul style="list-style-type: none"> ○ New Practitioner Award: Tony Gerber ○ Pharmacy Advocacy Award: Samantha Paone ○ Pharmacy Resident Award: Nardine Karam ● Looking for members to help create rubrics for 2024 awards 	
<p>5. BOD Handoff</p>	<ul style="list-style-type: none"> ● Election results were as follows: <ul style="list-style-type: none"> ● President-elect: Kristin Fabbio ● Secretary: Nardine Karam ● Director-at-large: Jackie Scott-Rota ● R. Quinn encouraged outgoing officers to schedule a meeting with incoming officers ● R. Quinn encouraged all outgoing officers to update Google Drive folder ● Incoming President-elect to participate in Secretary handoff meeting 	<ul style="list-style-type: none"> ● Outgoing officers to arrange one-on-one with incoming officers before next meeting
<p>6. Committee Updates</p> <p>A) Membership</p> <p>B) New Practitioner</p> <p>C) Grassroots</p> <p>D) Communications</p> <p>E) Treasurer Committee</p>	<ul style="list-style-type: none"> ● Membership: Chair: S. Mansour- Will be chaired by S. Paone next year <ul style="list-style-type: none"> ○ No updates ○ Membership list is being updated every month ● New Practitioner: Co-chairs: D. Zavgorodnyaya and J. Scott-Rota <ul style="list-style-type: none"> ○ Next newsletter scheduled for Summer 2023. Reviewing articles for this issue. ○ No current nominations pending for new practitioner spotlight so looking for nominations ● Grassroots: Co-chairs: T. Gerber and S. Paone – Will be chaired by L. Davenport next year ● Communications: L. Hessam <ul style="list-style-type: none"> ○ Looking for a co-chair to assist this upcoming year 	<ul style="list-style-type: none"> ● Committee chairs/DALs to provide updates at the next meeting

	<ul style="list-style-type: none"> ● Industrial Relationships Committee: Currently in Bylaws, however, not active <ul style="list-style-type: none"> a. Will become active in July 2023 and be chaired by R. Lumish and N. Niceforo 	
7. Upcoming Events	<ul style="list-style-type: none"> ● June 15, 2023 *In-person only* <ul style="list-style-type: none"> ○ NYC Regional Residency Conference ○ Location: Touro College of Pharmacy (3 Times Square) ● June 21, 2023 *In-person only* <ul style="list-style-type: none"> ○ Installation ● July BOD to be held in-person <ul style="list-style-type: none"> ○ T. Gerber to find a location and send out invitation ● July 20, 2023 *Hybrid* <ul style="list-style-type: none"> ○ Speaker: Nick Stark – Financial CE ○ Location: Vis-à-vis ● August 25, 2023: Social <ul style="list-style-type: none"> ○ Mets Game Social ○ Location: Citi Field 	<ul style="list-style-type: none"> ● T. Gerber to provide updates at the next BOD meeting
8. Treasurer’s Report	<ul style="list-style-type: none"> ● See Appendix B <ul style="list-style-type: none"> ○ Checking balance is \$58,976.90 ○ Money market account balance is \$38,141.18 	<ul style="list-style-type: none"> ● B. Sulaiman to provide updates at the next BOD meeting
9. New business:	<ul style="list-style-type: none"> ● According to NYS: 3 credits (home study or live) on the topic of pharmaceutical compounding are required for every registration period ● There will be a NYSCHP compounding webinar series: <ul style="list-style-type: none"> ● Part 1: August 9, 2023 <ul style="list-style-type: none"> ○ The 2023 USP Chapter Update to USP <797> What’s in, What’ out, What’s changed [now]: 6-7 PM ○ Practical Application of Hazardous Drug Compounding: 7-8 PM ● Part 2: August 16, 2023 <ul style="list-style-type: none"> ○ Overview of Veterinary Pharmacy: Tips for Pharmacists: 6-7 PM 	

	<ul style="list-style-type: none"> o Drug Administration through feeding tubes: Tales for the Plumer’s Helper: 7-8 PM 	
10. Adjournment	<ul style="list-style-type: none"> ● Adjourned at 6:21 PM 	

Respectfully submitted by,
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