**Royal Counties of New York State Council of Health-system Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Rebecca Kavanagh

**Minutes Taken By**: Rachel Quinn

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: March 10, 2021

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **R. Kavanagh** opened meeting and thanked everyone for attendance |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from February BOD meeting |  |
| 3. NYSCHP Delegates | * 2020-2022 House of delegates names have been submitted to NYSCHP:   + Rebecca Kavanagh (president)   + Nicholas Niceforo (president elect)   + Maria Sorbera-Longo (immediate past president)   + Bejoy Maniara   + Jaclyn Scott   + Salvatore Ventrice   + Deep Patel   + Vito Limoncelli   + Alternate: Liz   + Alternate: Mark * If anyone would like to attend NYSCHP annual assembly, registration fee will be waived if participants attend 20 booths in the exhibit hall |  |
| 4. Research and Education Foundation- Fundraising | * NYSCHP is having a silent auction to raise money for research awards/scholarship funds   + Examples of items donated include paintings, fruit baskets, etc. * Let **R. Kavanagh** or **A. Cheng** know if you would like to participate |  |
| 5. Annual assembly pictures | * NYSCHP would like to thank health care workers and wants active members to submit pictures of patient care activities/advocacy meetings * **A. Cheng** asked for photos of all the chapter presidents in order to be acknowledged at annual assembly * Membership chapter of NYSCHP will be recording a video in order to promote joining NYSCHP   + Would like one person per chapter to participate in video | * All members to submit photos to **R. Kavanagh** * **R. Kavanagh** to submit photo of herself to **A. Cheng** * **R. Kavanagh to c**onnect **A. Cheng** and **S. Paone** for membership video |
| 6. NYC Regional Residency Conference | * Tentative date will be June 18, 2021 * Event will be virtual and include NYC, Royals, and LISCHP chapter * **R. Khaimova, R. Kavanagh,** and **M. Sorbera** to start planning |  |
| 7. Student Recruitment | * Tabled until next meeting |  |
| 8. New Practitioner/Newsletter | * Chaired by **R. Khaimova** * Request sent out to students to write articles and for preceptors to review articles * Deadline for articles will be end of March and newsletter will be released in May * **R. Khaimova** discussed having a historian take leadership of newsletter vs having a practitioner   + BOD decided that a practitioner would be the best person to be in charge | * **R. Khaimova** to update committee bylaws to include verbiage that Royal’s newsletter will be run by a practitioner |
| 9. Committee Updates | * Two additional students have signed up to be part of committees * **T. Mondiello** has forwarded information to committee chairs | * **T. Mondiello** and **N. Dandan** to provide updates at next BOD |
| 10. Grassroots Updates | * T**. Gerber** and **S. Paone** (co-chairs); **R. Quinn** reported * Ten visits were completed during advocacy week (February 8th to 12th), which were focused on immunizations and CDTM bill   + **T. Gerber, R. Quinn,** and **S. Paone** arewriting an article for the Royals newsletter on advocacy week * Assemblymember Phara Forrest sponsored CDTM bill * Assemblymember Andrew Hevesi and Senator Joseph Addabbo sponsored immunization bill * Twenty-five meetings completed since founding grassroots in 2020 * Co-Chairs would like to increase member involvement and encourages board members to reach out to their legislators | * **S. Paone/ T. Gerber** to provide updates at next BOD |
| 11. Upcoming Events | * Discussed having in-person events and limiting to 20 guests. Rest of guests can participate via Zoom   + Would need to ensure dinner is sponsored by a drug company to cover meal * **N. Niceforo** suggested sending a google document to members seeing if they would be interested in attending in person events * Goal is to implement Summer 2021 |  |
| March 16, 2021 | **CE Topic:** Law and Order: Grassroots Edition   * Location: Zoom * Presenter: Drs. Sam Paone and Rachel Quinn * Sponsor: Pfizer (will present for 15 minutes) and Octapharma (will present for 30 minutes) | * **R. Quinn** to send out email to all registered members stating that due to exhibitors, the program will begin at 6 PM and will include both non-CE and CE presenters |
| May 11, 2021 | **Programming Event:** Branded topic by Takeda   * For Takeda, the amount of money given to Royals will be determined by attendance * **R. Quinn/N. Niceforo** discussed raffling amazon gift cards to increase attendance | * **N. Niceforo** to provide updates at next BOD meeting |
| End of May 2021 | * Potentially will have two presentations   **CE topic:** DOAC Reversal   * Location: Zoom * Presenter: Pharmacy Times   **Programming Topic:** Anemia and CKD   * Location: Zoom * Presenter: Astra Zeneca | * **N. Niceforo** to provide updates at next BOD meeting |
| June | * Residency conference and installation banquet:   + If in person, consider increasing price to attend installation banquet   + Installation may need to be re-scheduled to the fall due to restrictions with pandemic     - Can also consider having an in-person/virtual event | * **N. Niceforo** to provide updates at next BOD meeting |
| July/August | * CE event by Wealth Advisory Group on how to financially plan and invest * Consider having event in person if Wealth Advisory Group can sponsor | * **N. Niceforo** to provide updates at next BOD meeting |
| 12. Treasurer’s Report | * See Appendix B * $600 check to Keith Veltri and $300 check to Kyle Hampson not deposited * CE donations totaled $56.46 * Checking balance is $16,136.43 * Money market account balance is $37,350.98 | * **R. Lumish** to provide updates at next BOD meeting * **R. Lumish** to call Citi Bank to get refunded for $35 bank fee for cancelling first check to Keith Veltri |
| 13. New Business:  New technician bill | * Bill will go into law on April 15th * If members would like additional information, please reach out to **A. Cheng/M. Choy** |  |
| 14. Adjournment and Next Meeting | * Adjourned at 6:47 PM |  |

Respectfully submitted by,

Rachel Quinn, PharmD, BCACP, AE-C

Secretary – Royal Counties Chapter – NYSCHP

Rebecca Kavanagh, PharmD, AAHIVP, BCACP

President – Royal Counties Chapter – NYSCHP