**Royal Counties of New York State Council of Health-system Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Nicholas Niceforo

**Minutes Taken By**: Samantha Paone

**Attendance**: See Appendix A

**Location:** Webex

**Date**: 3/2/22

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **N. Niceforo** opened the meeting at 6:00 PM and thanked everyone for attending.
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| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the February BOD meeting.
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| 3. Regional Residency Conference  | * The Regional Residency Conference is planned for June 17, 2022.
* **R. Quinn** discussed that it will be easier to host the conference using Zoom platform as opposed to Webex (we need to find moderators who have Zoom).
* **S. Paone** sent a save the date email to RPDs.
* **R. Quinn** suggested sending constant contact invite the beginning of April as the first deadline for residents is 5/6/22.
* **R. Lumish** has one company confirmed for a drug sponsor presentation (30 minutes) for the event thus far.
* **R. Quinn** proposed to do a raffle for those who attend the drug sponsor presentation to increase attendance.
 | * **R. Quinn** will contact the keynote speaker, Troy Lynn Lewis, for CE accreditation for the Residency Conference
* **R. Lumish** will finalize exhibitors for Residency Conference
* **S. Paone** will include information regarding the raffle in the constant contact email
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| 4. Annual Assembly | * Annual Assembly will take place in Saratoga, NY from April 7-10, 2022.
* Early bird registration ended March 1, 2022.
* **Cost covered by Royal Counties**
	+ The board is asking delegates to first try to gain reimbursement through their work institution, and the rest will be reimbursed up to $675 from $500.00 previously.
 | * **N. Niceforo** to provide updates at next BOD meeting
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| 5. Committee Updates1. Membership
2. New Practitioner
3. Grassroots
 | 1. Membership
* Chaired by **M. Freel** and **N. Greco**
* Membership committee has been updating Gmail contacts and placing into the following categories (“Expired members 2022” Expiring members- \_\_\_\_\_ 2022” and “Members 2022 (with expiring \_\_\_\_ 2022)”) based upon monthly reports sent from NYSCHP
* Any member with a membership expiring that month will receive an email detailing the benefits of renewing their membership with Royals.
* As of March 1, Royals has 281 members, up 1 from 280 in February. Of the 280, there’s 129 active and 152 associate members.
1. New Practitioner
* Chaired by **N. Dandan** and **Y. Kim**
* They are currently working on the next Newsletter.
1. Grassroots
* **T. Gerber** and **S. Paone** (co-chairs)
* Forty meetings completed since founding Grassroots in January 2020.
	+ Seventeen legislative visits in 2021.
* Committee met with Senator Jose Serrano’s Legislative Analyst Mandi Heller on 10/15/2021.
* Committee met with Assemblymember Nily Rozic’s Chief of Staff Isobel Pulgarin on 10/26/2021.
* Committee met with Senator Toby Ann Stavisky on 11/3/2021.
* Committee met with Senator Andrew Gounardes on 11/18/2021.
* Committee met with James Gaughran on 1/28/21.
* **Royals had 9 meetings during Advocacy Week:**
	+ 2/14/2022:
		- Senator Diane Savino
		- Assemblymember Steven Cymbrowitz
	+ 2/15/2022:
		- Assemblymember Michael J. Cusick
		- Assemblymember Michael Reilly
	+ 2/16/2022:
		- Senator Jose' Serrano
		- Senator Andrew Lanza
	+ 2/17/2022:
		- Senator Toby Ann Stavitsky
		- Senator Julia Salazar
* Next meeting will be on 3/7/22 @3:00 PM with

Assemblymember Aileen M. Gunther. | * Committee chairs to provide updates at next meeting
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| 6. Cross Promotion of Events | * **N. Niceforo** will continue to share events with other chapters and other chapters will do the same. The state is getting involved as well so expect more collaboration going forward.
* **N. Niceforo** reported that we should avoid chapter events on Thursdays because this conflicts with NYC chapter events.
 | * **N. Niceforo** to provide updates at the next BOD meeting.
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| 7. BOD Elections | * Draft email for elections and Royal Counties executive board position descriptions are in the Google Drive Folder.
* **R. Kavanaugh** and **N. Niceforo** to review and make edits. Last year email for elections was sent on 3/26 with a deadline of 4/9.
 | * **N. Niceforo** to provide updates at next BOD meeting
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| 8. Upcoming Events |  |  |
| Upcoming 2022 Events | * **Updates:**
	+ **R. Quinn** stated that registration is low for the upcoming March 10th meeting.
	+ **T. Gerber** ispromoting upcoming CEs on social media
	+ April CE will be given by Pharmacy Times and be free of charge.
* **March 10, 2022 (2 CE’s in 1 night)**
* Presenter (Cash flow: making the best use of your most precious financial resource): Joe Sciabica, ChFC®, CFP® and Bina Patel
* Presenter (Teamwork Perks: Collaborative Drug Therapy Management (CDTM) Pharmacy Practice): Josh Rickard, PharmD, MPH, BCPS, BCACP, CDES
* Location: Tuscan Hills
* Time: 6-8:30 PM
* Exhibitors: Camille Hibbert (Octapharma)
* **March 15, 2022 (changed from 2/17/22)**
* Presenter: Keith Veltri, PharmD
* Topic: Adult, Adolescent and Childhood Vaccination Schedules: A Review of Immunization Schedules - 2022 Centers for Disease Control (CDC)
* Location: Virtual
* Time: 6-8:30 PM
* Exhibitors: Jeff Meyer, Eli Lilly (jmeyer@lilly.com)
* **April 28, 2022**
	+ Presenter: Katherine Tobon, PharmD, BCOP
	+ Topic**:** Chronic Lymphocytic Leukemia: Optimizing Patient Care Through Expert Knowledge of Drug Therapies and Treatment-Related Toxicities
	+ Location: Virtual
	+ Time: 6:30 - 7:30 PM
* **May 12, 2022**
* Presenter: Joanna DeAngelis, PharmD
* Topic: ID
* Location: Da Nonna Rosa
* **June 14, 2022**: Installation
	+ Location: Russo’s
* **June 17, 2022:** NYC Regional Residency Conference
	+ Location: Virtual
* **July 2022**
* Presenters: Rachel Quinn, PharmD and Tony Gerber, PharmD
* Topic: Jeopardy
* Location: TBD
* **September 2022**
* Presenter: Christine Ciaramella, PharmD
* Topic: EM
* Location: TBD
* **October 2022**
* Presenter: Meagan Freel, PharmD
* Topic TBD
* Location: TBD
* **November 2022**
* Presenter: Jenny Xu, PharmD
* Topic Hypertriglyceridemia
* Location: TBD
 | * **R. Quinn** to provide updates at next BOD meeting
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| 9. Treasurer’s Report | * See Appendix B
* Checking balance is $24,489.45
* Money market account balance is $37,866.28
* **N. Niceforo** reported that Royals has the least amount of money out of the NYS chapters.
* Per financial advisor, we are a nonprofit organization and we should not have more than 1.5x our yearly expenditure in our account. Therefore, our chapter is doing well.
* Other chapters gain funding with pharmaceutical companies versus having members pay more money. The NYC chapter has a big banquet yearly with 15-20 pharmaceutical companies.
* **N. Niceforo** proposed we could consider adding more pharmaceutical sponsors at our installation.
 | * **R. Lumish** to provide updates at next BOD meeting
* BOD members will send pharmaceutical sponsor contacts to **R. Lumish**
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| 10. New Business | * No new business presented.
* **N. Niceforo** suggested moving the next BOD meeting to April 13, 2022.
 | * **R. Quinn** will send April BOD meeting invite for 4/13/22
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| 11. Adjournment and Next Meeting | * Adjourned at 6:37 PM.
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Respectfully submitted by,

Samantha Paone, PharmD, BCPS

Secretary – Royal Counties Chapter – NYSCHP

Nicholas Niceforo, PharmD, BCACP, CDCES

President – Royal Counties Chapter – NYSCHP