**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Anthony Gerber

**Minutes Taken By**: Nardine Karam

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: 03/12/2024

| **Category** | **Discussion** | **Action Item and Party Responsible** |
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| 1. Welcome | * **T. Gerber** opened the meeting at 6:00 PM and thanked everyone for attending |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the Feb. BOD meeting |  |
| 3. Annual Assembly 2024 | **T. Gerber** discussed the following:   * Date: April 18, 2023 - April 23, 2023 * Pricing is ~$520 for the full conference; preceptor pricing $270   + Day to Day pricing is available for members only attending a portion of the conference * Website to register is open * Location: Saratoga Hilton (~$187/night)   + Courtyard Marriott (~$167/night)   + The cut-off date to book as a part of NYSCHP's room block is 3/20/24 * 2024 Delegates are:   + Rachel Quinn   + Tony Gerber   + Kristin Fabbio   + Sal Ventrice   + Sam Paone   + Briann Fischetti   + Joanna DeAngelis (Alternate for Maria Longo) * **T. Gerber** to present CE on Pharmacist Role in Transgender and Gender Non-Conforming Care on Friday April 19 at 8 AM | * **T. Gerber** and **K. Fabbio** to provide updates at next meeting |
| 4. 2024 Regional Residency Conference | **T. Gerber** presented the following:   * Date: 6/6/2024 * Location: Touro College of Pharmacy (3 Times Square) * Keynote speaker: Dr. Sara Grossman, Joseph Nathan and Tina Zerilli discussing a topic centered around AI and Pharmacy * Pharmacy Times agreed to sponsor and present during lunch break. Topic TBD * Resident/Fellow Abstracts are due March 29th * Industry Relations Committee actively looking for exhibitors to set up a table during breakfast/registration session.   + Novo Nordisk and Malicrodkt expressed interest * Currently are 40 people registered for the conference * **T. Gerber** asked for volunteers to serve as moderators/elevators   + Currently 20 people volunteered   + Get free registration | * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 5. Installation | * Date: June 26, 2024 * Location: Baku Palace * Based on vote taken earlier in the year: A CE will not be provided during the event   + Event will consist of installation of officers, residency recognition, award recognition, music and dancing, and photo booth   + Printed out schedule to be provided for attendees * Awards to be given at installation to include:   + New Practitioner Award   + Pharmacy Resident Award   + Pharmacy Technician Award   + Pharmacy Advocacy Award * Deadline to nominate for an award is 5/17/2024 * To encourage participation, prizes will give to those who attend exhibitor booths | * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 6. Elections 2024 | **R. Quinn** discussed the following regarding elections:   * At least 1 candidate is running for each position * President-Elect nominees: Lilia Davenport and Nardine Karam * Secretary nominees: Monica Douglas and Kendra Nielsen * Treasurer nominee: Joanne Son * Director-at-Large nominee: John Cerenzio * Delegates nominees: Joanna DeAngelis, Briann Fischetti, Maria Longo, and Sal Ventrice   Elections ballot will be sent out next week |  |
| 7. May BOD Meeting | * **T. Gerber** presented the idea of having next BOD in person * Enza from BioMarin Pharmaceuticals interested in sponsoring the event   + Potential Location: Stone Park Cafe in Park Slope * Meeting will be open to all members. T. Gerber encouraged all committee members, delegates, and board of directors to attend   + Registration will be sent out next Month |  |
| 8. State Council Updates | **J. Manzo** presented the following:  **Events:**   1. Annual Assembly will be April 18-21st, 2024    1. Registration is open    2. Friday night will include a “Casino Night” themed gathering with live music by The Seratones    3. The Exhibit Hall has been sold out. Directors, Buyers, Clinicians are needed for the Reverse Networking Session    4. Hotel rooms are in high demand. If the Hilton is not available, please consider one of the neighboring hotels 2. NYSCHP gala on May 9, 2024 honoring ASHP President-elect Leigh Briscoe Dwyer - Registration is open   **Advocacy Priorities:**   * Medicaid provider status: We met with the NYS Medicaid Office recently to clarify questions on the Medicaid plan update and our status as OLPs (other licensed providers). We are in the process of updating the FAQ sheet and will then publish to the membership * The grassroots team is holding meetings with legislators during advocacy week - March 25-29 * The advocacy priority is passing of CLIA waived testing/test to treat. If you or anyone you know would be interested in joining our advocacy team to visit your legislators, we have resources and can place you in a group with others, reach out to Amisha Arya or Lilia Davenport * Lobby Day in Albany will be April 15th   **DEI:**   * The DEI Committee will be launching a survey this month. Kindly complete it when you receive it. * DEI is forming a mentorship program   **New Practitioners:**   * The New Practitioner Committee has developed a presentation suitable for use at high schools to introduce students to the pharmacy profession as either pharmacy technicians or pharmacists  1. Membership  * New Council members will receive a Welcome Kit consisting of a lunch cooler bag, lanyard, pen and information brochure on the history of the Council and how to get involved. Kits will be distributed to chapter presidents at the Annual Assembly, or by making arrangements with Bob DiGregorio * Incoming residents who join the Council will be entitled to a free eight hour law review in preparation for their MPJE with Professor Karl Williams from St. John Fisher College of Pharmacy. Information has been shared with the RPDs and is posted on the website * The Council will also be providing an educational program on financial operations for the chapter treasurers and leaders | * **H. Cohen/J. Manzo** to provide updates at the next meeting |
| 8. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots 4. Communications 5. Industrial Relationships Committee | 1. Membership: Chair: **S. Paone**  * Membership contact list updated for March 2024; All member emails verified with master excel and new members added to "Members 2024" list * Number of current members: March: 241 (February: 242) * Number of active members: March: 158 (February: 153) * Expiring membership reminder email is sent 2x (month prior to and month of expiration) prior to member being deleted from Royals email list. * February expired and March/April expiring membership email sent to members on 3/8  1. New Practitioner: New co-chairs: **Rowan Elkeshawi and Lauren Eng**    * February New Practitioner spotlight was shared on social media. Please reach out for nominations    * Currently working on Newsletter with LIU students 2. Grassroots: Chair: **L. Davenport**  * Advocacy week is scheduled for March 25-29, 2024; Please email L. Davenport if interested in being assigned to a group * LIU, TCOP, and St. John's University students and faculty were invited (1-2 students will be assigned to each group) * Charrai Byrd, Amisha Arya, Lilia Davenport, and Tamara Hernandez will be presenting a Pharmacy Advocacy CE topic during the Annual Assembly (the CE is approved by the office) – April 21st, 2024  1. Communications: Co-chairs: **L. Hessam and K. Infante**    * Creating flyers and posting events to social media accounts 2. Industrial Relationships Committee: **R. Quinn and N. Niceforo**:    * Working on getting sponsorship for installation; emails were sent to contacts and waiting for replies | * Committee chairs/DALs to provide updates at the next meeting |
| 9. Upcoming Events | **Upcoming events:**   * + 3/13/24: Obesity Pharmacotherapy CE, Fushimi Williamsburg   + 3/27/24: Paint and Sip, The Painting Lounge - Williamsburg   + 5/9/24: NYSCHP Annual Gala, Marina Del Rey   + 5/22/24: Insomnia CE, Verde on Smith Restaurant   + 6/6/24: NYC Regional Pharmacy Residency Conference, Touro College of Pharmacy   + 6/26/24: Installation, Baku Palace | * **K.Fabbio** to provide updates at the next BOD meeting |
| 10. Treasurer’s Report | * See Appendix B   + Checking account balance is $48,763.47   + Money market account balance is $38,477.55 | * **B. Sulaiman** to provide updates at the next BOD meeting |
| 11. New business: | * **N. Karam** brought up that 2 open spots for CE tomorrow. Please email the Royal Counties email if interested. | * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 12. Adjournment | * Adjourned at 6:28 PM |  |

Respectfully submitted by,

Nardine Karam, PharmD

Secretary –Royal Counties Society of Health-System Pharmacists

Anthony Gerber, PharmD, BCACP, AAHIVP

President – Royal Counties Society of Health-System Pharmacists