**Royal Counties of New York State Council of Health-system Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Nicholas Niceforo

**Minutes Taken By**: Samantha Paone

**Attendance**: See Appendix A

**Location:** Webex

**Date**: 5/5/22

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **N. Niceforo** opened the meeting at 6:00 PM and thanked everyone for attending. |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the April BOD meeting. |  |
| 3. Regional Residency Conference | * The Regional Residency Conference is planned for June 17, 2022. * Conference will be held virtually over Zoom. * Keynote speaker:   + Presenter: Troy Lynn Lewis, PharmD, BC-ADM   + Topic: The Pharmacists Role is Systematic Racism * Email was sent to NYSCHP chapter presidents to distribute to their program directors. * **R. Quinn** reports the event needs to be promoted on social media. * Emails calling for moderators and evaluators have been sent by **S. Paone.**   + A training session will be held at the beginning of June (material located in Google Drive). * **R. Lumish** will obtain 2 drug sponsors to present a 30-minute presentation during lunch.   + Octapharma has confirmed. * BOD agreed to give a $10 Amazon gift card for every 25 people who attend presentation during lunch. * 20 residents submitted their abstracts thus far. Deadline for abstracts is 5/6/2022. | * **R. Lumish** will finalize sponsors. * **T. Gerber and M. Freel** to promote the event on social media. |
| 4. Annual Assembly | * **S. Paone** sent out an email for annual assembly reimbursement. * Those who attended were to email **R. Lumish** receipts for the event. | * **R. Lumish** to provide updates at the next BOD meeting. |
| 5. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots | 1. Membership: Chaired by **M. Freel** and **N. Greco**  * Down from 278 members to 271 members this month but obtained more active Royals members.  1. New Practitioner: Chaired by **N. Dandan** and **Y. Kim**  * Currently working on the next newsletter which will come out next month.  1. Grassroots: Chaired by **T. Gerber** and **S. Paone**  * Forty-two meetings completed since founding Grassroots in January 2020. * No new meetings scheduled for May and June at this time. | * Committee chairs to provide updates at the next meeting. |
| 6. BOD Elections | * **R. Kavanaugh** reported that there was one nominee for each BOD position. * BOD agreed to send email for delegates on Monday. * There are 7 delegates in total:   + Three of which are immediate past president, president, and president elect.   + The other 4 delegates serve two-year terms and are due for re-election this year. * After we have nominees for delegates, **R. Kavanaugh** will create an election poll for both BOD and delegate positions. | * **N. Niceforo** to provide updates at the next BOD meeting. * **R. Kavanaugh** will send email calling for delegate nominees on Monday. * **R. Kavanaugh** will create an election poll for Royals members to vote. |
| 7. Upcoming Events |  |  |
| Upcoming 2022 Events | * **May 12, 2022** * Presenter: Joanna DeAngelis, PharmD, BCIDP * Topic: Battle of the Bloodstream Infections: Optimization of Bacteremia Treatment * Location: Da Nonna Rosa * Time: 6:00 – 8:00 PM * **June 14, 2022**: Installation   + Location: Russo’s on the Bay   + **N. Niceforo** reports DJ will cost $1,200   + **N. Niceforo** suggests moving the event next year to the third week of June because of conflicts with ASHP conference   + Time: 5:30 - 10:00 PM * **June 17, 2022:** NYC Regional Residency Conference   + Location: Zoom   + Time: 8:30 AM- 4:30 PM * **July 20, 2022** * Presenters: Rachel Quinn, PharmD, BCACP, AE-C and Tony Gerber, PharmD, BCACP * Topic: Are you Smarter than a Pharmacist: The Game * Location: Fushimi * **September 2022** * Presenter: Christine Ciaramella, PharmD * Topic: EM * Location: TBD * **October 2022** * Presenter: Meagan Freel, PharmD * Topic TBD * Location: TBD * **November 2022** * Presenter: Jenny Xu, PharmD * Topic Hypertriglyceridemia * Location: TBD   **LIU Alumni CE Event**   * LIU Alumni Committee was interested in doing a collaborative CE event with Royals. * **N. Niceforo** reports that now they will host their own event. | * **R. Quinn** to provide updates at the next BOD meeting. |
| 8. Treasurer’s Report | * See Appendix B * Checking balance is $21,872.06. * Money market account balance is $37,866.91. | * **R. Lumish** to provide updates at the next BOD meeting. |
| 9. New Business | * **S. Ventrice** reports that in Rochester there is currently a discrepancy in what “direct supervision” means when referring to Pharmacy Technicians. * **R. DiGregorio** reports that Shaun is reaching out to BOP to provide NYSCHPs opinion. |  |
| 10. Adjournment and Next Meeting | * Adjourned at 6:27 PM. |  |

Respectfully submitted by,

Samantha Paone, PharmD, BCPS

Secretary –Royal Counties Society of Health-system Pharmacists– NYSCHP

Nicholas Niceforo, PharmD, BCACP, CDCES

President – Royal Counties Society of Health-system Pharmacists– NYSCHP