**Royal Counties of New York State Council of Health-system Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Nicholas Niceforo

**Minutes Taken By**: Samantha Paone

**Attendance**: See Appendix A

**Location:** Webex

**Date**: 5/5/22

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **N. Niceforo** opened the meeting at 6:00 PM and thanked everyone for attending.
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| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the April BOD meeting.
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| 3. Regional Residency Conference  | * The Regional Residency Conference is planned for June 17, 2022.
* Conference will be held virtually over Zoom.
* Keynote speaker:
	+ Presenter: Troy Lynn Lewis, PharmD, BC-ADM
	+ Topic: The Pharmacists Role is Systematic Racism
* Email was sent to NYSCHP chapter presidents to distribute to their program directors.
* **R. Quinn** reports the event needs to be promoted on social media.
* Emails calling for moderators and evaluators have been sent by **S. Paone.**
	+ A training session will be held at the beginning of June (material located in Google Drive).
* **R. Lumish** will obtain 2 drug sponsors to present a 30-minute presentation during lunch.
	+ Octapharma has confirmed.
* BOD agreed to give a $10 Amazon gift card for every 25 people who attend presentation during lunch.
* 20 residents submitted their abstracts thus far. Deadline for abstracts is 5/6/2022.
 | * **R. Lumish** will finalize sponsors.
* **T. Gerber and M. Freel** to promote the event on social media.
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| 4. Annual Assembly | * **S. Paone** sent out an email for annual assembly reimbursement.
* Those who attended were to email **R. Lumish** receipts for the event.
 | * **R. Lumish** to provide updates at the next BOD meeting.
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| 5. Committee Updates1. Membership
2. New Practitioner
3. Grassroots
 | 1. Membership: Chaired by **M. Freel** and **N. Greco**
* Down from 278 members to 271 members this month but obtained more active Royals members.
1. New Practitioner: Chaired by **N. Dandan** and **Y. Kim**
* Currently working on the next newsletter which will come out next month.
1. Grassroots: Chaired by **T. Gerber** and **S. Paone**
* Forty-two meetings completed since founding Grassroots in January 2020.
* No new meetings scheduled for May and June at this time.
 | * Committee chairs to provide updates at the next meeting.
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| 6. BOD Elections | * **R. Kavanaugh** reported that there was one nominee for each BOD position.
* BOD agreed to send email for delegates on Monday.
* There are 7 delegates in total:
	+ Three of which are immediate past president, president, and president elect.
	+ The other 4 delegates serve two-year terms and are due for re-election this year.
* After we have nominees for delegates, **R. Kavanaugh** will create an election poll for both BOD and delegate positions.
 | * **N. Niceforo** to provide updates at the next BOD meeting.
* **R. Kavanaugh** will send email calling for delegate nominees on Monday.
* **R. Kavanaugh** will create an election poll for Royals members to vote.
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| 7. Upcoming Events |  |  |
| Upcoming 2022 Events | * **May 12, 2022**
* Presenter: Joanna DeAngelis, PharmD, BCIDP
* Topic: Battle of the Bloodstream Infections: Optimization of Bacteremia Treatment
* Location: Da Nonna Rosa
* Time: 6:00 – 8:00 PM
* **June 14, 2022**: Installation
	+ Location: Russo’s on the Bay
	+ **N. Niceforo** reports DJ will cost $1,200
	+ **N. Niceforo** suggests moving the event next year to the third week of June because of conflicts with ASHP conference
	+ Time: 5:30 - 10:00 PM
* **June 17, 2022:** NYC Regional Residency Conference
	+ Location: Zoom
	+ Time: 8:30 AM- 4:30 PM
* **July 20, 2022**
* Presenters: Rachel Quinn, PharmD, BCACP, AE-C and Tony Gerber, PharmD, BCACP
* Topic: Are you Smarter than a Pharmacist: The Game
* Location: Fushimi
* **September 2022**
* Presenter: Christine Ciaramella, PharmD
* Topic: EM
* Location: TBD
* **October 2022**
* Presenter: Meagan Freel, PharmD
* Topic TBD
* Location: TBD
* **November 2022**
* Presenter: Jenny Xu, PharmD
* Topic Hypertriglyceridemia
* Location: TBD

**LIU Alumni CE Event** * LIU Alumni Committee was interested in doing a collaborative CE event with Royals.
* **N. Niceforo** reports that now they will host their own event.
 | * **R. Quinn** to provide updates at the next BOD meeting.
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| 8. Treasurer’s Report | * See Appendix B
* Checking balance is $21,872.06.
* Money market account balance is $37,866.91.
 | * **R. Lumish** to provide updates at the next BOD meeting.
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| 9. New Business | * **S. Ventrice** reports that in Rochester there is currently a discrepancy in what “direct supervision” means when referring to Pharmacy Technicians.
* **R. DiGregorio** reports that Shaun is reaching out to BOP to provide NYSCHPs opinion.
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| 10. Adjournment and Next Meeting | * Adjourned at 6:27 PM.
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Respectfully submitted by,

Samantha Paone, PharmD, BCPS

Secretary –Royal Counties Society of Health-system Pharmacists– NYSCHP

Nicholas Niceforo, PharmD, BCACP, CDCES

President – Royal Counties Society of Health-system Pharmacists– NYSCHP