

**Royal Counties of New York State Council of Health-system Pharmacists  
Board of Directors Meeting Minutes**

**President:** Rachel Quinn

**Minutes Taken By:** Rachel Lumish

**Attendance:** See Appendix A

**Location:** Zoom

**Date:** 11/9/2022

Category	Discussion	Action Item and Party Responsible
1. Welcome	<ul style="list-style-type: none"> <li>● <b>R. Quinn</b> opened the meeting at 6:00 PM and thanked everyone for attending</li> </ul>	
2. Approval of BOD meeting minutes	<ul style="list-style-type: none"> <li>● Unanimous vote made to approve minutes from the October BOD meeting</li> </ul>	
3. Winter Gala	<ul style="list-style-type: none"> <li>● Date: 12/16/2022</li> <li>● Time: 7 PM- 12 PM</li> <li>● Location: Terrace on the Park, Queens</li> <li>● Schedule               <ul style="list-style-type: none"> <li>○ 7-8 PM: Cocktail hour and exhibitors</li> <li>○ 8-8:30 PM: Keynote speaker (Vickie Powell) on leadership and development</li> <li>○ 8:30 PM - 12 AM: Dinner and networking</li> </ul> </li> <li>● Attire: Festive</li> <li>● Early bird ticket rate (ends 11/15/2022)               <ul style="list-style-type: none"> <li>○ Member: \$40</li> <li>○ Member + non-member guest: \$120</li> <li>○ Solo non-member: \$100</li> </ul> </li> <li>● Link to register:  <a href="http://events.r20.constantcontact.com/register/event?oeidk=a07ejg67n0c991e3442&amp;llr=nxw7gxbab&amp;showPage=true">http://events.r20.constantcontact.com/register/event?oeidk=a07ejg67n0c991e3442&amp;llr=nxw7gxbab&amp;showPage=true</a> </li> </ul>	
4. Holiday CE	<ul style="list-style-type: none"> <li>● Pharmacy Times has offered to host a CE for Royals</li> <li>● <b>R. Quinn</b> and <b>T. Gerber</b> decided to use this as an opportunity for a BOD appreciation event</li> <li>● Date: 12/20/2022</li> <li>● Location: Sarabeths</li> </ul>	<ul style="list-style-type: none"> <li>● <b>R. Quinn</b> and <b>T. Gerber</b> to send out survey to elected board members to request jacket sizes</li> </ul>

	<ul style="list-style-type: none"> <li>● <b>R. Quinn</b> and <b>T. Gerber</b> are looking into purchasing jackets for elected board members <ul style="list-style-type: none"> <li>○ Will see if there are sales around Black Friday</li> </ul> </li> </ul>	
<p>5. Professional Development Series</p>	<ul style="list-style-type: none"> <li>● Dates: November 14, 15, 16, 17</li> <li>● Location: Zoom</li> <li>● Audience: Students; Certificate will be obtained if students attend ALL required sessions <ul style="list-style-type: none"> <li>○ * Indicates sessions required to receive a certificate of completion</li> </ul> </li> <li>● Day 1: Monday, November 14th (6:00-7:30 PM) <ul style="list-style-type: none"> <li>○ How to Write an Effective CV and Letter of Intent (6:00 - 7:00 PM)*</li> <li>○ LinkedIn Workshop (7:00 - 7:30 PM)</li> </ul> </li> <li>● Day 2: Tuesday, November 15th (6:00-7:30 PM) <ul style="list-style-type: none"> <li>○ Overview of Midyear (6:00 - 6:30 PM)</li> <li>○ How to Prepare for an Interview (6:30 - 7:30 PM)*</li> </ul> </li> <li>● Day 3: Wednesday, November 16th (6:00-7:00 PM) <ul style="list-style-type: none"> <li>○ Residency Program Director Panel Discussion*</li> </ul> </li> <li>● Day 4: Thursday, November 17th (6:00-7:00 PM) <ul style="list-style-type: none"> <li>○ Mock Interviews – 7 students currently signed up to do mock interview</li> </ul> </li> <li>● 39 students registered</li> </ul>	
<p>6. Financial CE</p>	<ul style="list-style-type: none"> <li>● Royals was given the opportunity to have another financial CE by Nick Stark, financial planner at Halliday Financial</li> <li>● Topics can include: <ul style="list-style-type: none"> <li>○ Healthcare after retirement</li> <li>○ Financial planning basics</li> <li>○ Retirement incoming planning</li> <li>○ Understanding stocks, bonds, and mutual funds</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>o Social security</li> <li>o Financial literacy</li> <li>o Protection planning</li> <li>• Company would provide financial support and obtain CE accreditation</li> <li>• <b>M. Longo</b> said that Halliday Financial presented previously at the residency conference during lunch hour, which was well received</li> <li>• Will consider having Halliday Financial present at Residency Conference or upcoming CE event (July/August)</li> </ul>	
<p>7. NYC Regional Residency Conference 2023</p>	<ul style="list-style-type: none"> <li>• <b>R. Quinn</b> and <b>T. Gerber</b> submitted grant to Paratek Pharmaceutical for \$10,000 <ul style="list-style-type: none"> <li>o Should hear back in November</li> </ul> </li> <li>• <b>R. Quinn</b> and <b>T. Gerber</b> met with Henry Cohen to start planning event <ul style="list-style-type: none"> <li>o Event will need to be held on a Thursday as Touro closes at 3 PM on Fridays <ul style="list-style-type: none"> <li>▪ Tentative date is 6/15/2023</li> </ul> </li> <li>o IT support will be provided by Touro</li> <li>o Catering needs to be Kosher</li> <li>o Touro has a large lecture hall that will fit 250 people. There is an overflow room that would fit additional people if necessary.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>R. Quinn</b> to follow up with Henry Cohen</li> </ul>
<p>8. Committee Updates</p> <p>A) Membership</p> <p>B) New Practitioner</p> <p>C) Grassroots</p> <p>D) Communications</p>	<p>A) Membership: Chair: <b>S. Mansour</b></p> <ul style="list-style-type: none"> <li>o Number of current members: 275 (from 207)</li> <li>o Number of active members: 144 (from 145)</li> <li>o Membership list is being updated every month</li> </ul> <p>B) New Practitioner: Co-chairs: <b>D. Zavgorodnyaya</b> and <b>J. Scott-Rota</b></p> <ul style="list-style-type: none"> <li>o Next newsletter: December</li> <li>o October New Practitioner Spotlight: Lilia Davenport</li> <li>o November New Practitioner Spotlight: Tyler Maxwell</li> <li>o Original plan was to publish 2 issues per year. However, as 17 students expressed interest in writing an</li> </ul>	<ul style="list-style-type: none"> <li>• Committee chairs/DALS to provide updates at the next meeting</li> </ul>

	<p>article, may also publish a spring issue</p> <ul style="list-style-type: none"> <li>o Committee is still looking for additional preceptors for articles</li> </ul> <p>C) Grassroots: Co-chairs: <b>T. Gerber</b> and <b>S. Paone</b></p> <ul style="list-style-type: none"> <li>o Next scheduled meeting with NYSCHP Advocacy Team is November 30, 2022</li> <li>o <b>R. DiGregorio</b> said that the advocacy focus will be women’s health and long acting injectables</li> <li>o Goal is to create relationships with community-based organizations and physicians that would be willing to meet with local legislators on the above issues</li> </ul> <p>D) Communications: <b>L. Hessem</b></p> <ul style="list-style-type: none"> <li>o Working on flyers for upcoming events</li> </ul>	
<p>9. Upcoming Events</p>	<ul style="list-style-type: none"> <li>● <b>December 1, 2022</b> <ul style="list-style-type: none"> <li>o Presenter: Marina Buksov, PharmD</li> <li>o Topic: Herbalism 101: How to Integrate Herbalism into a Comprehensive Care Plan</li> <li>o Location: Mama Raos</li> <li>o Sponsor: Ortho Molecular</li> <li>o Registration fee has been waived to encourage members to donate to City Harvest</li> </ul> </li> <li>● <b>December 14, 2022: 1.5-hour event</b> <ul style="list-style-type: none"> <li>o Presenter: Student Pharmacists</li> <li>o Topic: Student Clinical Pearls of Wisdom Event</li> <li>o Location: Virtual</li> </ul> </li> <li>● <b>December 20, 2022</b> <ul style="list-style-type: none"> <li>o Holiday CE/BOD appreciation dinner</li> <li>o Location: Sarabeths</li> <li>o Sponsor: Pharmacy Times</li> </ul> </li> <li>● <b>January 18, 2023</b> <ul style="list-style-type: none"> <li>o Presenter: Victoria Rupp, PharmD, BCACP, BC-ADM</li> <li>o Topic: Diabetic Kidney Disease</li> <li>o Location: Vis-à-vis</li> <li>o Sponsor: Apellis Pharmaceuticals</li> </ul> </li> <li>● <b>February 8, 2023</b></li> </ul>	<ul style="list-style-type: none"> <li>● <b>T. Gerber</b> to provide updates at the next BOD meeting</li> <li>● <b>R. DiGregorio</b> to look at dates in March for potential BOD meeting at UBS</li> <li>● <b>J. DeAngelis</b> to look at quotes for 390 Social, which would include hors d'oeuvres and wine and beer bar</li> </ul>

	<ul style="list-style-type: none"> <li>o Topic: Social</li> <li>o Location: Potentially 390 Social</li> <li>o Exhibitor: Potentially Abbvie</li> <li>o <b>R. DiGregorio</b> spoke with ticket representative at UBS arena and proposed having a Royals Social event there. Afterwards, members would be able to attend the game.</li> <li>o Game available at UBS is on 1/27/23. UBS club seats for 20 people would cost \$7500 (\$375 per person), which would include food and beverage.</li> <li>o <b>N. Niceforo</b> suggested looking into Barclays Center (home of the Nets) due to location</li> <li>o <b>J. DeAngelis</b> said this might be a better event for the BOD rather than the entire organization since the size will be limited by cost. <b>R. Quinn</b> suggested looking at dates in March as a BOD event.</li> <li>o <b>J. DeAngelis</b> suggested 390 Social as a location for the social event in February. This venue has several rooms for gatherings and parties. Speakeasy room is appropriate for a mingling event for ~30 people.</li> <li>● <b>February 22, 2023</b> <ul style="list-style-type: none"> <li>o Presenter: Joe Sciabica and Bina Patel</li> <li>o Topic: Financial Topic</li> <li>o Location: Vista Sky Lounge in Long Island City</li> <li>o Sponsor: Sanofi</li> </ul> </li> <li>● <b>March 8, 2023</b> <ul style="list-style-type: none"> <li>o Presenter: Rebecca Khaimova PharmD, BCACP</li> <li>o Topic: Continuous glucose monitoring</li> <li>o Location: Fushimi Bay Ridge</li> <li>o Sponsor: Sunovion</li> </ul> </li> <li>● <b>April 12, 2023</b> <ul style="list-style-type: none"> <li>o Presenter: Lilia Davenport PharmD, BCPS</li> <li>o Location: Potentially Bacchus Bistro</li> <li>o Sponsor: Astrazeneca</li> </ul> </li> <li>● <b>May 17, 2023</b> <ul style="list-style-type: none"> <li>o Presenter: TBD</li> <li>o Topic: TBD</li> <li>o Location: TBD</li> </ul> </li> </ul>	
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	<ul style="list-style-type: none"> <li>o Sponsor: Dexcom</li> <li>● <b>June 15, 2023</b> <ul style="list-style-type: none"> <li>o NYC Regional Residency Conference</li> <li>o Location: Touro College of Pharmacy</li> </ul> </li> <li>● <b>June 21, 2023</b> <ul style="list-style-type: none"> <li>o Installation</li> <li>o Location: Baku Palace</li> </ul> </li> </ul>	
10. Treasurer’s Report	<ul style="list-style-type: none"> <li>● <b>B. Sulaiman</b> sent in form CT-247 which would exempt Royals from paying sales tax for events <ul style="list-style-type: none"> <li>o Form was sent by certified mail and fax</li> <li>o Waiting for correspondence by mail regarding status of form</li> </ul> </li> <li>● See Appendix B</li> <li>● Checking balance is \$28,827.51</li> <li>● Money market account balance is \$37,911.78</li> </ul>	<ul style="list-style-type: none"> <li>● <b>B. Sulaiman</b> to provide updates at the next BOD meeting</li> </ul>
11. New Business	<ul style="list-style-type: none"> <li>● <b>R. DiGregorio</b> provided updates on Pharmacy Technician Bill as language in bill has been changed</li> <li>● Per language, direct personal supervision “is to require a supervising pharmacist to observe the work of the Registered Pharmacy Technician in person and in real time, with direct line of sight to witness any activities that require sterile compounding, and to confirm the accuracy of the work performed by a Registered Pharmacy Technician”</li> </ul>	
12. Adjournment and Next Meeting	<ul style="list-style-type: none"> <li>● Adjourned at 6:52 PM</li> </ul>	

Respectfully submitted by,

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