

**Royal Counties of New York State Council of Health-System Pharmacists
Board of Directors Meeting Minutes**

President: Lilia Davenport

Minutes Taken By: Monica Douglas

Attendance: See Appendix A

Location: Virtual

Date: 11/19/2025

Category	Discussion	Action Item and Party Responsible
1. Welcome	<ul style="list-style-type: none"> ● L. Davenport opened the meeting at 6:00 PM and thanked everyone for attending 	
2. Approval of BOD meeting minutes	<ul style="list-style-type: none"> ● Unanimous vote made to approve minutes from the October 2025 BOD meeting 	
3. Quad Collaborative 3.0: IT and Pharmacy Informatics	<ul style="list-style-type: none"> ● QUAD CE hosted by Royals will be January 14, 2026 at Fogo De Chao in Downtown Brooklyn; topic will be AI informatic tools in oncology <ul style="list-style-type: none"> ○ Will include both QUAD CE and vendor exhibit ○ Approximately 100 attendees expected ● Westchester chapter CE will host on November 20, 2025. NYC chapter will host QUAD CE on March 5, 2026; followed by Long Island chapter in May 	
4. Royal Counties Residency Workshop Event Recap	<ul style="list-style-type: none"> ● Residency Workshop Event held on November 3-10th ● Presentations held by faculty and mock interviews conducted ● L. Davenport thanked N. Karam Salgado for her work on this event ● N. Karam Salgado reported that mock interviews went well; recommended that the structure be maintained for next year 	
5. Student Clinical Pearls Event Recap	<ul style="list-style-type: none"> ● J. Cerenzio reported that the Student clinical Pearls Event was successful and quality of presentations was good ● One presented transitioned to a virtual platform due to conflict; recommended 	

	<p>to obtain a new projector due to quality of current projector</p> <ul style="list-style-type: none"> ● Only in-person event held this year due to number of submissions; virtual event may be held again in the future if enough submissions received 	
6. State Council Updates	<p>J. Manzo presented the following updates:</p> <ul style="list-style-type: none"> ● Strategic planning session held on October 9 for the 2026-28 strategic plan; to be reviewed by the Board in the upcoming weeks ● Formal lobbyist RFP released; the Council is in the works of selecting a lobbyist ● Lunch with a Leader scheduled for November 24 at 12 pm ● Third Annual Council Gala - Winter Enchanted Wonderland - to be held on December 19 at 7 pm in Great Neck ● Research and Education Foundation is accepting proposals to provide funding for pharmacist-led research evaluating novel approaches to optimizing medication management; intended to support advanced prospective research ● Advocacy updates: <ul style="list-style-type: none"> ○ 340B - encourage individuals and institutions to stay engaged ○ AI integration into pharmacy practice - survey open ○ CDTM Act set to sunset in July 2026; encourage to advocate for permanent CDTM authority ● Pharmacotherapy Leaders Roundtable scheduled for January 23, 2026 at Touro College of Pharmacy ● Annual Assembly - April 9-12, 2026 	<p>H. Cohen/J. Manzo/R. DiGregorio to provide updates at the next meeting</p>

	<ul style="list-style-type: none"> ● Virtual House of Delegates in January 2026 	
<p>7. Committee Updates</p> <p>A) Membership</p> <p>B) New Practitioner</p> <p>C) Grassroots</p> <p>D) Communications</p> <p>E) Industrial Relationships Committee</p>	<p>A) Membership: Chair: S. Paone/N. Hwee</p> <ul style="list-style-type: none"> o Royals membership contact list will continue to be updated to ensure accurate membership information. o Number of current members: November: 340 (October: 363); Decrease of members can be explained by a review of membership report by type which shows Faculty membership dropped from 81 to 47. We sustained relative membership through a combination of student/technician membership increases o Number of active members: November: 178 (October: 183); Decrease of active members can be attributed to resident membership from 50 to 41- Opportunity for increased resident membership through ASHP Midyear 2025 o Sep/Oct expired and Nov/Dec expiring membership emails are scheduled to members for 11/10/25 @9AM before the member is deleted from Royals email list. <p>B) New Practitioner: Co-Chair: A. Agranovich</p> <ul style="list-style-type: none"> o Working on the New Practitioner Spotlight <p>C) Grassroots: Co-Chair: F. Olaleye/C. Chow</p> <ul style="list-style-type: none"> o Student Advocacy Event held on October 22 was successful o Next event in the Spring will be a CE event <p>D) Communications: Chairs: A. Ali/J. Scott-Rota</p>	<ul style="list-style-type: none"> ● Committee chairs/DALs to provide updates at the next meeting

	<ul style="list-style-type: none"> ○ Advertising upcoming events on social media ○ Working on flyers for upcoming events 	
8. Upcoming Events	<p>J. Cerenzio presented the following upcoming CE events:</p> <ul style="list-style-type: none"> ● December 17, 2025 - Member Appreciation Holiday Event (non-CE) at Bacchus ● January 14, 2026 - QUAD CE at Fogo De Chao Brooklyn ● February CE - topic will be infertility treatment ● April - Annual Assembly 	<ul style="list-style-type: none"> ● J. Cerenzio to provide updates at the next BOD meeting
9. Treasurer's Report	<ul style="list-style-type: none"> ● See Appendix B <ul style="list-style-type: none"> ○ Checking account opening balance is \$28,863.07 ○ Closing balance is \$30,176.83 ○ Money market account closing balance is \$39,594.14 ○ Expenses: membership discounts, Constant Contact, QUAD CE event, social event costs, CE speakers, LIU student event, Stripe fees 	<ul style="list-style-type: none"> ● J. Son to provide updates at the next BOD meeting
11. New business	<ul style="list-style-type: none"> ● Pharmacy Technician update (voting rights) <ul style="list-style-type: none"> ○ Members discussed their opinions on the proposed bylaw amendment that would grant pharmacy technicians voting rights and delegate representation ○ Board of Directors will vote via online poll on whether to support this proposed amendment ● Membership Appreciation Night - upcoming; non-CE membership event ● House of Delegates (January and April) <ul style="list-style-type: none"> ○ Email sent recently with link for virtual HOD ● Royal Counties Regional Residency Conference on 6/11/2026 - planning to start in December 	<ul style="list-style-type: none"> ● L. Davenport to send poll to BOD for statement of support for pharmacy technician voting rights ● L. Davenport and J. Cerenzio to provide updates at next meeting

12. Adjournment	● Adjourned at 6:45 PM	
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Respectfully submitted by,

Monica Douglas, PharmD, BCACP, AAHIVP

Secretary – Royal Counties Society of Health-System Pharmacists

Lilia Davenport, PharmD, BCPS, BCOP

President – Royal Counties Society of Health-System Pharmacists

Appendix A: Members in Attendance

Ali Al Ali
John Cerenzio
Celina Chow
Lilia Davenport
Joanne DeAngelis
Monica Douglas
Briann Fischetti
Nicholas Hwee
Nardine Karam Salgado
Maria Longo
John Manzo
Folake Olaleye
Rachel Quinn
Joanne Son
Salvatore Ventrice

Appendix B: Treasurer's Report

Royal Counties Financial Statement as of November 19th, 2025		
Checking Account Opening Balance as of (9/28/25)		\$28,863.07
Accounts Payable		
October 10th, 2025	NYSCHP - membership discounts	\$1,250.00
October 20th, 2025	Constant Contact	\$62.50
October 23rd, 2025	QUAD CE: Fogo de Chao	\$5,000.00
October 27th, 2025	Check # 1042: Social event tip (\$50) and constant contact (\$62.5) - Joanne Son	\$112.50
November 3rd, 2025	Check# 1040:CE Speaker - Tina Zheng	\$300.00
November 4th, 2025	Check # 1041: LIU Student Event Pizza - Nardina Karam	\$177.27
November 12th, 2025	Check # 1045: CE Speaker - John Cerenzio	\$300.00
November 12th, 2025	Stripe fee (sponsor)	\$149.30
November 12th, 2025	Stripe fee (sponsor)	\$122.30
	TOTAL:	\$7,473.87
Accounts Receivable		
September 30th, 2025	NYSCHP Membership fees	\$1,178.15
October 1st - October 31st, 2025	Stripe	\$273.68
November 1st - November 18th, 2025	Stripe	\$85.80
November 12th, 2025	Payment from Exhibitor: Astellas - Brenda Savoca	\$2,250.00
November 12th, 2025	Payment from Exhibitor: Dexcom - Joe Presti	\$2,750.00
November 12th, 2025	Payment from Exhibitor: Innoviva - Octavia Robers	\$2,250.00
	TOTAL:	\$8,787.63
	CLOSING BALANCE (as of 11/19/25):	\$30,176.83

Royal Counties Financial Statement as of November 19th, 2025		
Money Market Account Opening Balance (as of 9/28/25):		\$39,452.73

Accounts Payable		
	TOTAL	\$ -
Accounts Receivable		
September 30th, 2025	Interest	138.05
October 31st, 2025	Interest	\$3.36
	TOTAL:	\$141.41
CLOSING BALANCE (as of 11/19/25)		\$39,594.14