**Royal Counties of New York State Council of Health-system Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Nicholas Niceforo

**Minutes Taken By**: Rachel Quinn

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: October 5, 2021

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **N. Niceforo** opened meeting at 6:00 PM and thanked everyone for attendance
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| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from September BOD meeting
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| 3. Updates on creating Royals chapter at St. Johns and LIU | * Dr. Lee is NYSCHP liaison at St. John’s where students can pick what chapter to belong to (Ex: Royals, NYC, LISHP, etc)
	+ Will try to collaborate with St. John’s students to increase Royal’s involvement/membership
* **M. Sorbera** and **R. Khaimova** oversee NYSCHP chapter at LIU
	+ NYSCHP chapter has a focus on working closely with Royals due to geographical location
	+ LIU club fair had a good turnout and increased NYSCHP membership
		- Good turnout most likely due to voucher supplied by LIU that paid for membership of one organization
 | * **T. Mondiello** to follow up with Dr. Lee and Dr. Brocavich about having Royal’s BOD member attend activities fair in October
* **R. Khaimova** to talk to LIU to see if students that used voucher will pick primary chapter for NYSCHP membership or if this will be designated as Royals
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| 4. Bylaw updates (process of adding new practitioner, student liaison, and grassroots committee) | * **T. Gerber** has been working on making policies for membership, communications, new practitioner, student liaison, and grassroots committees to incorporate into Bylaws
 | * **T. Mondiello** to send Bylaw changes to royalcounties@gmail.com
* **S. Paone** to email changes to BOD members for approval. Once approved, will send to all Royals members for final approval
* **N. Niceforo** to send Bylaws to State once approved by both BOD and Royal members
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| 5. Committee Updates1. Membership
2. New Practitioner
3. Grassroots
 | A) Membership* Chaired by **M. Freel** and **N. Greco**
* Membership committee has been updating Gmail contacts and placing into the following categories (“Expired members 2021” Expiring members- \_\_\_\_\_ 2021” and “Members 2021 (with expiring \_\_\_\_ 2021)”) based upon monthly reports sent from NYSCHP
* Any member with a membership expiring that month will receive an email detailing the benefits of renewing their membership with Royals
* Currently have 254 active members
* Resident membership has decreased from 50 to 37
1. New Practitioner
* Chaired by **N. Dandan** and **Y. Kim**
* New practitioner spotlight highlighted **T. Mondiello** in October
* Next newsletter planned for December
1. Grassroots
* **T. Gerber** and **S. Paone** (co-chairs)
* Twenty-seven meetings completed since founding Grassroots in January 2020
	+ Twelve legislative visits in 2021
* Committee met with Assemblymember Riley on 9/14/2021
* Committee to meet with Senator Jose Serrano’s legislative analyst Mandi Heller on 10/15/2021
* Upcoming legislative visit with Senator Savino in 11/2021
* Chapter plans to hold Q/A session with chapter/potential members who expressed interest and start scheduling visits with legislators
* Immunization Bill (A6476)/(S4807): Passed in the Senate/Assembly and was signed by Governor
 | * **M. Freel** and **N. Greco** to send email to RPDs to increase resident involvement
* **N. Dandan** and **Y. Kim** to create policy for new practitioner committee
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| 6. CE Event Changes | * Royal covers a large geographical area
* Events previously split between Queens and Brooklyn. However, due to low participation in Queens, most events are now hosted in Brooklyn
* Consider hosting all CE’s both live and virtual to involve all Royals members
	+ **R. DiGregorio** expressed that we must ensure restaurants have WiFi or a hotspot to avoid IT issues
	+ **R. Khaimova** suggested to have one BOD member monitor Zoom for questions/IT issues
	+ **R. Quinn** and **N.** **Niceforo** proposed charging $5 to attend event over Zoom and $10 to attend event in person since they will be obtaining a meal. BOD members agreed.
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| 7. Upcoming Events |  |  |
| October 12, 2021 | **CE Topic:** Pharmacists Role in Transgender and Gender Non-Conforming Care* Location: Hunter’s Steak and Ale House
* Time: 6:00PM-8:00PM
* Presenter: Anthony Gerber
* Sponsor: Heron Therapeutics
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| November 16, 2021 | **CE Topic:** Pharmacokinetics/PharmacodynamicsApproach to Antibiotic Therapy in the Critically Ill* Location: Vesuvios
* Presenter: Justin Andrade
* Time: 6:00-8:00 PM
* Sponsor: Novo Nordisk
* This will be our holiday CE
* Will have fundraiser with City Harvest
	+ BOD members will raffle gift baskets created by themselves

**Baskets:** Members to spend $25 each* Rachel Q and Sam: Movie theme
* Tony and Taryn: Fall theme
* Nick and Rachel L:  Wine theme
* Rebecca Kavanagh: TBD
 | * **R. Quinn** to provide updates at next BOD meeting
* **R. Lumish** to obtain additional sponsor
* **S. Paone** will create constant contact for the event
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| Upcoming 2022 Events | * January 27, 2022
* Presenter: Jenny Lee, PharmD
* Topic: ICU
* Location: Da Nonna Rosa
* February 2022
* Presenter: Keith Veltri, PharmD
* Topic: Vaccines
* Location: TBD
* March 2022
* Presenter: Om Talreja, PharmD
* Topic: SGLT-2i
* Location: TBD
* May 2022
* Presenter: Joanna DeAngelis, PharmD
* Topic: ID
* Location: TBD
* June 14, 2021: Installation
	+ Location: Russo’s
* July 2022
* Presenters: Rachel Quinn, PharmD and Tony Gerber, PharmD
* Topic: Jeopardy
* Location: TBD
* September 2022
* Presenter: Christine Ciaramella, PharmD
* Topic: EM
* Location: TBD
* October 2022
* Presenter: Meagan Freel, PharmD
* Topic TBD
* Location: TBD
* November 2022
* Presenter: Jenny Xu, PharmD
* Topic Hypertriglyceridemia
* Location: TBD
* **S. Paone** and **R. Quinn** will give CE on Advocacy week for NYSCHP
 | * **R. Quinn** to provide updates at next BOD meeting
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| 8. Treasurer’s Report | * See Appendix B
* Checking balance is $18,910.71
* Money market account balance is $37,861.97
 | * **R. Lumish** to provide updates at next BOD meeting
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| 9. New Business | * President of Westchester invited Royals to their Gala on 10/22 at Marina Del Ray in the Bronx
* **R. Quinn** updated Google Drive. Each BOD position has a folder for them to update with pertinent information regarding their position
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| 10. Adjournment and Next Meeting | * Adjourned at 6:39 PM
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Respectfully submitted by,

Rachel Quinn, PharmD, BCACP, AE-C

President Elect – Royal Counties Chapter – NYSCHP

Nicholas Niceforo, PharmD, BCACP, CDCES

President – Royal Counties Chapter – NYSCHP