**Royal Counties of New York State Council of Health-system Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Nicholas Niceforo

**Minutes Taken By**: Rachel Quinn

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: October 5, 2021

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **N. Niceforo** opened meeting at 6:00 PM and thanked everyone for attendance |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from September BOD meeting |  |
| 3. Updates on creating Royals chapter at St. Johns and LIU | * Dr. Lee is NYSCHP liaison at St. John’s where students can pick what chapter to belong to (Ex: Royals, NYC, LISHP, etc)   + Will try to collaborate with St. John’s students to increase Royal’s involvement/membership * **M. Sorbera** and **R. Khaimova** oversee NYSCHP chapter at LIU   + NYSCHP chapter has a focus on working closely with Royals due to geographical location   + LIU club fair had a good turnout and increased NYSCHP membership     - Good turnout most likely due to voucher supplied by LIU that paid for membership of one organization | * **T. Mondiello** to follow up with Dr. Lee and Dr. Brocavich about having Royal’s BOD member attend activities fair in October * **R. Khaimova** to talk to LIU to see if students that used voucher will pick primary chapter for NYSCHP membership or if this will be designated as Royals |
| 4. Bylaw updates (process of adding new practitioner, student liaison, and grassroots committee) | * **T. Gerber** has been working on making policies for membership, communications, new practitioner, student liaison, and grassroots committees to incorporate into Bylaws | * **T. Mondiello** to send Bylaw changes to royalcounties@gmail.com * **S. Paone** to email changes to BOD members for approval. Once approved, will send to all Royals members for final approval * **N. Niceforo** to send Bylaws to State once approved by both BOD and Royal members |
| 5. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots | A) Membership   * Chaired by **M. Freel** and **N. Greco** * Membership committee has been updating Gmail contacts and placing into the following categories (“Expired members 2021” Expiring members- \_\_\_\_\_ 2021” and “Members 2021 (with expiring \_\_\_\_ 2021)”) based upon monthly reports sent from NYSCHP * Any member with a membership expiring that month will receive an email detailing the benefits of renewing their membership with Royals * Currently have 254 active members * Resident membership has decreased from 50 to 37  1. New Practitioner  * Chaired by **N. Dandan** and **Y. Kim** * New practitioner spotlight highlighted **T. Mondiello** in October * Next newsletter planned for December  1. Grassroots  * **T. Gerber** and **S. Paone** (co-chairs) * Twenty-seven meetings completed since founding Grassroots in January 2020   + Twelve legislative visits in 2021 * Committee met with Assemblymember Riley on 9/14/2021 * Committee to meet with Senator Jose Serrano’s legislative analyst Mandi Heller on 10/15/2021 * Upcoming legislative visit with Senator Savino in 11/2021 * Chapter plans to hold Q/A session with chapter/potential members who expressed interest and start scheduling visits with legislators * Immunization Bill (A6476)/(S4807): Passed in the Senate/Assembly and was signed by Governor | * **M. Freel** and **N. Greco** to send email to RPDs to increase resident involvement * **N. Dandan** and **Y. Kim** to create policy for new practitioner committee |
| 6. CE Event Changes | * Royal covers a large geographical area * Events previously split between Queens and Brooklyn. However, due to low participation in Queens, most events are now hosted in Brooklyn * Consider hosting all CE’s both live and virtual to involve all Royals members   + **R. DiGregorio** expressed that we must ensure restaurants have WiFi or a hotspot to avoid IT issues   + **R. Khaimova** suggested to have one BOD member monitor Zoom for questions/IT issues   + **R. Quinn** and **N.** **Niceforo** proposed charging $5 to attend event over Zoom and $10 to attend event in person since they will be obtaining a meal. BOD members agreed. |  |
| 7. Upcoming Events |  |  |
| October 12, 2021 | **CE Topic:** Pharmacists Role in Transgender and Gender Non-Conforming Care   * Location: Hunter’s Steak and Ale House * Time: 6:00PM-8:00PM * Presenter: Anthony Gerber * Sponsor: Heron Therapeutics |  |
| November 16, 2021 | **CE Topic:** Pharmacokinetics/Pharmacodynamics  Approach to Antibiotic Therapy in the Critically Ill   * Location: Vesuvios * Presenter: Justin Andrade * Time: 6:00-8:00 PM * Sponsor: Novo Nordisk * This will be our holiday CE * Will have fundraiser with City Harvest   + BOD members will raffle gift baskets created by themselves   **Baskets:** Members to spend $25 each   * Rachel Q and Sam: Movie theme * Tony and Taryn: Fall theme * Nick and Rachel L:  Wine theme * Rebecca Kavanagh: TBD | * **R. Quinn** to provide updates at next BOD meeting * **R. Lumish** to obtain additional sponsor * **S. Paone** will create constant contact for the event |
| Upcoming 2022 Events | * January 27, 2022 * Presenter: Jenny Lee, PharmD * Topic: ICU * Location: Da Nonna Rosa * February 2022 * Presenter: Keith Veltri, PharmD * Topic: Vaccines * Location: TBD * March 2022 * Presenter: Om Talreja, PharmD * Topic: SGLT-2i * Location: TBD * May 2022 * Presenter: Joanna DeAngelis, PharmD * Topic: ID * Location: TBD * June 14, 2021: Installation   + Location: Russo’s * July 2022 * Presenters: Rachel Quinn, PharmD and Tony Gerber, PharmD * Topic: Jeopardy * Location: TBD * September 2022 * Presenter: Christine Ciaramella, PharmD * Topic: EM * Location: TBD * October 2022 * Presenter: Meagan Freel, PharmD * Topic TBD * Location: TBD * November 2022 * Presenter: Jenny Xu, PharmD * Topic Hypertriglyceridemia * Location: TBD * **S. Paone** and **R. Quinn** will give CE on Advocacy week for NYSCHP | * **R. Quinn** to provide updates at next BOD meeting |
| 8. Treasurer’s Report | * See Appendix B * Checking balance is $18,910.71 * Money market account balance is $37,861.97 | * **R. Lumish** to provide updates at next BOD meeting |
| 9. New Business | * President of Westchester invited Royals to their Gala on 10/22 at Marina Del Ray in the Bronx * **R. Quinn** updated Google Drive. Each BOD position has a folder for them to update with pertinent information regarding their position |  |
| 10. Adjournment and Next Meeting | * Adjourned at 6:39 PM |  |

Respectfully submitted by,

Rachel Quinn, PharmD, BCACP, AE-C

President Elect – Royal Counties Chapter – NYSCHP

Nicholas Niceforo, PharmD, BCACP, CDCES

President – Royal Counties Chapter – NYSCHP