**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Anthony Gerber

**Minutes Taken By**: Kristin Fabbio

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: 10/11/2023

| **Category** | **Discussion** | **Action Item and Party Responsible** |
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| 1. Welcome | * **T. Gerber** opened the meeting at 6:00 PM and thanked everyone for attending
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| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the Sept BOD meeting
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| 3. Royal Counties Recruitment and Networking Events | * September Membership drive
	+ Location: 390 Social
	+ Date: September 27th
	+ New members got a 50% discount off membership.
		- 6 new members signed up as members of Royal Counties
			* 5 Pharmacist
			* 1 Resident
	+ Remaining 50% is to be mailed out to state counsel for new members.
* **T. Gerber** proposed future networking events to the board including Paint and Sip, Game Show Night, and Future Membership Drive
	+ Discussed the idea of having members pay discounted fee to attend events, similar to other chapters
	+ **R. Quinn** proposed sending out survey to members to gauge interest
 | * **T. Gerber** and **K. Fabbio** to provide updates at next meeting
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| 4. Student Recruitment Events | * **K. Fabbio** represented Royal Counties at Long Island University Club Fair on 9/14/2023.
	+ Table was busy with questions. Students were encouraged to attend the social event that was held on 9/27 and CEs
* **J. DeAngelis** presented to students of Touro College of Pharmacy on membership and committee involvement
* **T. Gerber and K. Fabbio** to attend future student BOD meetings. Combined effort with NYC chapter for student recruitment and transparency
* Royal Counties looking for St. Johns student representation. **T. Gerber** in contact with student leadership for future events
* Student Clinical Pearls of Wisdom
	+ Clinical pearl is a 15 minute presentation with 5 minutes of questions afterwards
	+ There will be two sessions each containing four students
		- 11/14/2022 (live)
		- 12/13/2022 (virtual)
	+ **T. Gerber** created rubric for students to be evaluated
 | * **T. Gerber** and **K. Fabbio** to communicate with pharmacy student chapters to enroll more student members
* **T. Gerber and K. Fabbio**  to provide updates at next meeting
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| 5. Royal Counties Regional Residency Workshop | * Dates: November 6, 7, 8, 9
* Location: Zoom
* Audience: Students; Certificate will be

obtained if students attend ALLrequired sessions* \* Indicates sessions required to receive a certificate of completion
* Day 1: Monday, November 6th (6:00-7:30 PM)
	+ How to Write an Effective CV and Letter of Intent (6:00 - 7:00 PM) \*
	+ LinkedIn Workshop (7:00 - 7:30 PM)
* Day 2: Tuesday, November 7th (6:00-7:30 PM)
* Overview of Midyear (6:00 - 6:30 PM)
	+ How to Prepare for an Interview (6:30 - 7:30 PM) \*
* Day 3: Wednesday, November 8th (6:00-7:00 PM)
	+ Residency Program Director Panel Discussion\*
* Day 4: Thursday, November 17th (6:00-7:00 PM)
	+ Mock Interviews
* Deadline for speakers to confirm is 10/18/22
* Constant contact for event has been circulated
	+ BOD members encouraged to send to any students interested in completing residency
* Potentially another session added “How to prepare for Fellowships”
 |  |
| 6. State Council Updates | **H. Cohen** presented the following updates:Events:* Downstate DOP Roundtable – 9/22/2023 was very successful
* NYSCHP gala on May 9, 2024 honoring Women Leaders of Pharmacy with ASHP President-elect Leigh Briscoe Dwyer as the honored guest
* Statewide Residency & Fellowship Showcase will take place on October 26th.
* Annual Assembly will be April 18-21st, 2024
* Pharmacotherapy/Clinical Director Roundtable monthly calls on the second Monday of each month @ 4 PM
* Potential for an in-person Pharmacotherapy/Clinical Director Roundtable in February
* The BOD is asking that chapters consider providing educational sessions at high schools and/or community colleges to promote pharmacy (PharmD and Technician) as a career path for students. An educational tool (graphic, presentation) is being developed.

Advocacy Priorities:* NYS SED withdrew the proposed rules for Central Fill Pharmacies; will convene a meeting with stakeholders instead
* Council leadership met with SUNY UBuffalo and others regarding mutual advocacy agendas, including a unified collaborative practice bill. This was in response to the UB Chancellor’s offer to advocate for pharmacy issues.
* Council leadership and the professional affairs chairs are still awaiting a meeting date with the BOP and SED to discuss a framework for modernizing the pharmacy practice act

Miscellaneous Updates:* NYS SED withdrew the proposed rules for Central Fill Pharmacies; will convene a meeting with stakeholders instead
* Council leadership met with SUNY UBuffalo and others regarding mutual advocacy agendas, including a unified collaborative practice bill. This was in response to the UB Chancellor’s offer to advocate for pharmacy issues.
* Council leadership and the professional affairs chairs are still awaiting a meeting date with the BOP and SED to discuss a framework for modernizing the pharmacy practice act
 | * **H. Cohen/J. Manzo** to provide updates at the next meeting
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| 7. Committee Updates1. Membership
2. New Practitioner
3. Grassroots
4. Communications
5. Industrial Relationships Committee
 | 1. Membership: Chair: **S. Paone**
	* Membership list is updated monthly
	* Number of current members: October: 257 (September: 267 < August: 271 < July: 266)
	* Number of active members: October: 130 (September: 132 < August: 133 < July: 131).
	* Expiring membership reminder email is sent twice (month prior to and month of expiration) prior to member being deleted from Royals email list
2. New Practitioner: New co-chairs: **Rowan Elkeshawi and Lauren Eng**
	* Currently working on drafting emails to send to members for Spotlight nominations
	* Brainstorming ways to ensure effective proof-reading of student articles
		+ Require written proof from preceptor that they are actively working with student
		+ Send info prior to writing about formatting requirements, such as 'how to'
		+ Survey to members to ask about interest in proof-reading
		+ Send final draft of articles to E-board to final review before publishing
3. Grassroots: Chair: **L. Davenport**
	* Advocacy event to be held on 10/23 virtually at 6pm. a combined event with Royals and NYC.
	* Planning state-wide CE event to held at Annual Assembly
	* Survey received over 50 responses and helped to prepare for 90 legislative visits
4. Communications: Co-chairs: **L. Hessam and K. Infante**
	* Working hard along with Nardine making and sending out flyers and posting events to social media accounts
	* Most recent flyer/constant contact email that went out is for Regional Residency Workshop
	* Currently working on flyers for upcoming November events
5. Industrial Relationships Committee: **R. Quinn**
	* Working on getting sponsorship for future events
 | * Committee chairs/DALs to provide updates at the next meeting
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| 8. Upcoming Events | * **October 23, 2023 \*Virtual CE\***
	+ Speakers: Lilia Davenport, PharmD, BCPS, BCOP and Tamara Hernandez, PharmD, MBA, BCPPS
	+ Location: Virtual
* **November 6-9, 2023:**
	+ Virtual Residency Workshop
* **November 14, 2023 \*In person Only\***
	+ Student Clinical Pearls of Wisdom Event
	+ Location: Cebu
* **November 30: CE Topic:** Contemporary and Alternative Medicine CE
	+ **Presenter:** Marina Buksov, PharmD
	+ **Location:** Fushimi
* **December 12, 2023:** QUAD Pride Series: Updates in STD and Doxycycline Pep – LISHP (Virtual)
* **December 13, 2023:** Student Clinical Pearls of Wisdom (Virtual)
 | * **K.Fabbio** to provide updates at the next BOD meeting
* **N Karam** to add speaker titles and affiliations to future event emails
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| 9. Treasurer’s Report | * See Appendix B
	+ Checking account balance is $46,070.71
	+ Money market account balance is $38,299.50
 | * **B. Sulaiman** to provide updates at the next BOD meeting
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| 10. New business:  | * **H. Cohen** brought up that PSSNY sent out a call to action regarding PBMs and suggested NYSCHP would be doing the same.
* R. Digregorio had not yet seen the PSSNY notice and could not comment on it at this time
 |  |
| 11. BOD NYSCHP membership | **K. Fabbio/R. Quinn:** suggested NYSCHP membership fees for President and/or BOD members be reduced/waived as a token of appreciation for their service to the chapter. Suggestion was met with mixed remarks. Alternative suggestions included:* Chapter scholarship fund
* Revisions to annual assembly reimbursement for delegates
 |  |
| 12. Adjournment | * Adjourned at 6:43 PM
 |  |

Respectfully submitted by,

Kristin Fabbio,, PharmD, BCACP

President-Elect –Royal Counties Society of Health-System Pharmacists

Anthony Gerber, PharmD, BCACP

President – Royal Counties Society of Health-System Pharmacists