**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Anthony Gerber

**Minutes Taken By**: Kristin Fabbio

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: 10/11/2023

| **Category** | **Discussion** | **Action Item and Party Responsible** |
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| 1. Welcome | * **T. Gerber** opened the meeting at 6:00 PM and thanked everyone for attending |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the Sept BOD meeting |  |
| 3. Royal Counties Recruitment and Networking Events | * September Membership drive   + Location: 390 Social   + Date: September 27th   + New members got a 50% discount off membership.     - 6 new members signed up as members of Royal Counties       * 5 Pharmacist       * 1 Resident   + Remaining 50% is to be mailed out to state counsel for new members. * **T. Gerber** proposed future networking events to the board including Paint and Sip, Game Show Night, and Future Membership Drive   + Discussed the idea of having members pay discounted fee to attend events, similar to other chapters   + **R. Quinn** proposed sending out survey to members to gauge interest | * **T. Gerber** and **K. Fabbio** to provide updates at next meeting |
| 4. Student Recruitment Events | * **K. Fabbio** represented Royal Counties at Long Island University Club Fair on 9/14/2023.   + Table was busy with questions. Students were encouraged to attend the social event that was held on 9/27 and CEs * **J. DeAngelis** presented to students of Touro College of Pharmacy on membership and committee involvement * **T. Gerber and K. Fabbio** to attend future student BOD meetings. Combined effort with NYC chapter for student recruitment and transparency * Royal Counties looking for St. Johns student representation. **T. Gerber** in contact with student leadership for future events * Student Clinical Pearls of Wisdom   + Clinical pearl is a 15 minute presentation with 5 minutes of questions afterwards   + There will be two sessions each containing four students     - 11/14/2022 (live)     - 12/13/2022 (virtual)   + **T. Gerber** created rubric for students to be evaluated | * **T. Gerber** and **K. Fabbio** to communicate with pharmacy student chapters to enroll more student members * **T. Gerber and K. Fabbio**  to provide updates at next meeting |
| 5. Royal Counties Regional Residency Workshop | * Dates: November 6, 7, 8, 9 * Location: Zoom * Audience: Students; Certificate will be   obtained if students attend ALL  required sessions   * \* Indicates sessions required to receive a certificate of completion * Day 1: Monday, November 6th (6:00-7:30 PM)   + How to Write an Effective CV and Letter of Intent (6:00 - 7:00 PM) \*   + LinkedIn Workshop (7:00 - 7:30 PM) * Day 2: Tuesday, November 7th (6:00-7:30 PM) * Overview of Midyear (6:00 - 6:30 PM)   + How to Prepare for an Interview (6:30 - 7:30 PM) \* * Day 3: Wednesday, November 8th (6:00-7:00 PM)   + Residency Program Director Panel Discussion\* * Day 4: Thursday, November 17th (6:00-7:00 PM)   + Mock Interviews * Deadline for speakers to confirm is 10/18/22 * Constant contact for event has been circulated   + BOD members encouraged to send to any students interested in completing residency * Potentially another session added “How to prepare for Fellowships” |  |
| 6. State Council Updates | **H. Cohen** presented the following updates:  Events:   * Downstate DOP Roundtable – 9/22/2023 was very successful * NYSCHP gala on May 9, 2024 honoring Women Leaders of Pharmacy with ASHP President-elect Leigh Briscoe Dwyer as the honored guest * Statewide Residency & Fellowship Showcase will take place on October 26th. * Annual Assembly will be April 18-21st, 2024 * Pharmacotherapy/Clinical Director Roundtable monthly calls on the second Monday of each month @ 4 PM * Potential for an in-person Pharmacotherapy/Clinical Director Roundtable in February * The BOD is asking that chapters consider providing educational sessions at high schools and/or community colleges to promote pharmacy (PharmD and Technician) as a career path for students. An educational tool (graphic, presentation) is being developed.   Advocacy Priorities:   * NYS SED withdrew the proposed rules for Central Fill Pharmacies; will convene a meeting with stakeholders instead * Council leadership met with SUNY UBuffalo and others regarding mutual advocacy agendas, including a unified collaborative practice bill. This was in response to the UB Chancellor’s offer to advocate for pharmacy issues. * Council leadership and the professional affairs chairs are still awaiting a meeting date with the BOP and SED to discuss a framework for modernizing the pharmacy practice act   Miscellaneous Updates:   * NYS SED withdrew the proposed rules for Central Fill Pharmacies; will convene a meeting with stakeholders instead * Council leadership met with SUNY UBuffalo and others regarding mutual advocacy agendas, including a unified collaborative practice bill. This was in response to the UB Chancellor’s offer to advocate for pharmacy issues. * Council leadership and the professional affairs chairs are still awaiting a meeting date with the BOP and SED to discuss a framework for modernizing the pharmacy practice act | * **H. Cohen/J. Manzo** to provide updates at the next meeting |
| 7. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots 4. Communications 5. Industrial Relationships Committee | 1. Membership: Chair: **S. Paone**    * Membership list is updated monthly    * Number of current members: October: 257 (September: 267 < August: 271 < July: 266)    * Number of active members: October: 130 (September: 132 < August: 133 < July: 131).    * Expiring membership reminder email is sent twice (month prior to and month of expiration) prior to member being deleted from Royals email list 2. New Practitioner: New co-chairs: **Rowan Elkeshawi and Lauren Eng**    * Currently working on drafting emails to send to members for Spotlight nominations    * Brainstorming ways to ensure effective proof-reading of student articles      + Require written proof from preceptor that they are actively working with student      + Send info prior to writing about formatting requirements, such as 'how to'      + Survey to members to ask about interest in proof-reading      + Send final draft of articles to E-board to final review before publishing 3. Grassroots: Chair: **L. Davenport**     * Advocacy event to be held on 10/23 virtually at 6pm. a combined event with Royals and NYC.    * Planning state-wide CE event to held at Annual Assembly    * Survey received over 50 responses and helped to prepare for 90 legislative visits 4. Communications: Co-chairs: **L. Hessam and K. Infante**    * Working hard along with Nardine making and sending out flyers and posting events to social media accounts    * Most recent flyer/constant contact email that went out is for Regional Residency Workshop    * Currently working on flyers for upcoming November events 5. Industrial Relationships Committee: **R. Quinn**    * Working on getting sponsorship for future events | * Committee chairs/DALs to provide updates at the next meeting |
| 8. Upcoming Events | * **October 23, 2023 \*Virtual CE\***   + Speakers: Lilia Davenport, PharmD, BCPS, BCOP and Tamara Hernandez, PharmD, MBA, BCPPS   + Location: Virtual * **November 6-9, 2023:**    + Virtual Residency Workshop * **November 14, 2023 \*In person Only\***   + Student Clinical Pearls of Wisdom Event   + Location: Cebu * **November 30: CE Topic:** Contemporary and Alternative Medicine CE   + **Presenter:** Marina Buksov, PharmD   + **Location:** Fushimi * **December 12, 2023:** QUAD Pride Series: Updates in STD and Doxycycline Pep – LISHP (Virtual) * **December 13, 2023:** Student Clinical Pearls of Wisdom (Virtual) | * **K.Fabbio** to provide updates at the next BOD meeting * **N Karam** to add speaker titles and affiliations to future event emails |
| 9. Treasurer’s Report | * See Appendix B   + Checking account balance is $46,070.71   + Money market account balance is $38,299.50 | * **B. Sulaiman** to provide updates at the next BOD meeting |
| 10. New business: | * **H. Cohen** brought up that PSSNY sent out a call to action regarding PBMs and suggested NYSCHP would be doing the same. * R. Digregorio had not yet seen the PSSNY notice and could not comment on it at this time |  |
| 11. BOD NYSCHP membership | **K. Fabbio/R. Quinn:** suggested NYSCHP membership fees for President and/or BOD members be reduced/waived as a token of appreciation for their service to the chapter. Suggestion was met with mixed remarks. Alternative suggestions included:   * Chapter scholarship fund * Revisions to annual assembly reimbursement for delegates |  |
| 12. Adjournment | * Adjourned at 6:43 PM |  |

Respectfully submitted by,

Kristin Fabbio,, PharmD, BCACP

President-Elect –Royal Counties Society of Health-System Pharmacists

Anthony Gerber, PharmD, BCACP

President – Royal Counties Society of Health-System Pharmacists