**Royal Counties of New York State Council of Health-system Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Rachel Quinn

**Minutes Taken By**: Rachel Lumish

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: 9/6/2022

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| **Category** | **Discussion** | **Action Item and Party Responsible** |
| 1. Welcome | * **R. Quinn** opened the meeting at 6:00 PM and thanked everyone for attending
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| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the August BOD meeting
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| 3. Student Clinical Pearls of Wisdom Updates | * Clinical pearl is a 15 minute presentation with 5 minutes of questions afterwards
* Interested students were instructed to fill out Google Forms document
	+ 12 responses were received
* There will be two sessions each containing four students
	+ 11/2/2022 (live)
	+ 12/14/2022 (virtual)
* **T. Gerber** created rubric for students to be evaluated
 | * **R. Quinn** and **T. Gerber** to obtain CE accreditation

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| 4. QUAD Winter Gala | * NYSCHP wants to host a winter gala for QUAD chapters
	+ Date: 12/16/2022
	+ Location: Terrace on the Park
* Westchester (hosting chapter), NYC and Royals will be contributing to the event
* Each non-hosting chapter will be required to pay $375 and find 1-2 sponsors
	+ If there is a profit, it will be divided among the 3 chapters involved (host chapter would receive 40% of profit and each non-hosting chapter will receive 10% profit per sponsor)
* At least one volunteer from Royals is needed to plan event
	+ **R. Quinn, T. Gerber,** and **N. Niceforo** are involved in the planning committee
 | * **R. Quinn** and **T. Gerber** to provide updates at next BOD meeting
* NYSCHP President **A. Cheng** to provide more details in coming weeks
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| 5. Professional Development Series | * Dates: November 14, 15, 16, 17
* Location: Zoom
* Sponsored: Northeast and Royals
* Audience: Students; Certificate will be

obtained if students attend ALLrequired sessions* Day 1
	+ How to write an effective CV and cover letter (required for certificate)
* Day 2
	+ Midyear overview (optional)
	+ How to prepare for an interview (required for certificate)
* Day 3
	+ Panel discussion (required for

certificate)* Day 4:
	+ Mock interview (optional)
* **R. Khaimova** sent out Google Forms to

obtain interested pharmacists forsessions | * **J. DeAngelis** and **R. Khaimova** to provide updates at next BOD meeting
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| 6. Installation | * **T. Gerber** proposed moving installation to Baku Palace in Brooklyn given difficulty for majority of members to commute to Russo’s on the Bay
* Cost per person: $95 includes food, wine, and entertainment (live music)
* Location is off the Belt Parkway Highway, has off-site parking garage 1 block from restaurant, and is a 10-minute walk from Q/B train
* **S. Ventrice** expressed concern that if venue is switched to Baku Palace for this year, Royals will lose the discounted rate at Russo’s for future years
* **R. Quinn** shared that Royals members requested that events be located in Brooklyn and near public transportation on the recent survey
* **N. Niceforo** recommended pushing start time to 6:30 PM so there is additional time to get to the venue from work
* **N. Niceforo** suggested holding event on a Thursday rather than a Tuesday
* **N. Niceforo** recommended polling the members regarding change in venue for installation
 | * **T. Gerber** and **R. Quinn** to create a Google Forms to send out to members and will share results at next BOD meeting
* **R. Quinn** to reach out to NYC and Long Island chapters to request that they not host event on the same Thursday as Royals Installation
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| 7. NYC Regional Residency Conference  | * **R. Quinn** proposed the idea of moving the event from LIU to Touro College of

Pharmacy * **R. Quinn** contacted Henry Cohen who said that Touro would be happy to host the conference
	+ Henry Cohen will let **R. Quinn** know if it will be hosted at current facility or new facility
* **T. Gerber** expressed concern about not knowing the layout of Touro which might make planning the event difficult
* **R. DiGregorio** supported the idea of having the conference at Touro but suggested booking both LIU and Touro in case construction is not completed in time at Touro
* **M. Longo** is not sure if the space at LIU will still be complementary
	+ Previous contact person at LIU was Janice Charles
* Royalsto apply for grant via Pfizer to help fund the event
 | * Royals members are to reach out to **R. Quinn** and **T. Gerber** if they are interested in planning event
* **R. Quinn** to follow up with Touro
* **M. Longo** to follow up with LIU
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| 8. Pricing of events | * Current pricing does not reflect student pharmacists
* **R. Quinn** proposed the following pricing for in-person events
	+ Pharmacists: $10
	+ Technicians: $5
	+ Residents: $5
	+ Students: Free
* Unanimous vote to approve pricing
 | * **R. Quinn** to add students and residents to pricing schedule
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| 9. Committee Updates1. Membership
2. New Practitioner
3. Grassroots
4. Communications
 | 1. Membership: Chair: **S. Mansour**
* Number of current members: 204 (from 200)
* Number of active members: 139 (from 137)
* Plan to recruit student pharmacists at student club fairs
1. New Practitioner: Co-chairs: **D. Zavgorodnyaya** and **J. Rota Scott**
* Next newsletter to be issued in November
* New Practitioner Spotlight at the end of every month
1. Grassroots: Co-chairs: **T. Gerber** and **S. Paone**
* Meeting with Senator Boyle completed on 8/31/2022
* Co-chairs encouraged all members to reach out to local senators and assemblymembers to schedule legislative visits

D) Communications: **L. Hessam*** Working on September 21st event flyer
 | * Committee chairs/DALS to provide updates at the next meeting
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| 10. Upcoming Events | * **September 7, 2022**
	+ Presenter: Tyler Maxwell, PharmD, BCIDP
	+ Topic: Enough Monkeying Around: What you need to know about Monkeypox
	+ Location: Patrick’s Steakhouse
	+ Sponsor: Octapharma
* **September 14, 2022 – Royals Resident Networking Event: Non-CE Event**
	+ Location: Pig Beach
	+ **T. Gerber** recommended all RPDs to forward networking event invite to residents
	+ **R. Khaimova** to forward invitation to LIU students
* **September 21, 2022**
	+ Presenter: Christine Ciaramella, PharmD, BCCCP
	+ Topic: Who You Gonna Call? Clot-Busters! Tenecteplase for Acute Ischemic Stroke
	+ Location: Marco Polo
	+ Sponsor: Novo Nordisk
* **October 12, 2022**
	+ Presenter: Rachel Lumish, PharmD, BCACP and Meagan Freel, PharmD
	+ Topic: PrEPare Yourself for Updates in PrEP
	+ Location: Scottadito Osteria Toscana
	+ Sponsor: Viiv
* **October 16, 2022**
	+ Breast Cancer Awareness Walk
	+ Location: Central Park
* **October 18, 2022**
	+ QUAD
	+ Location: Leonard’s Palazzo
	+ Time: 6-10 PM
* **November 2, 2022: 1.5-hour event**
	+ Presenter: Student Pharmacists
	+ Topic: Student Clinical Pearls of Wisdom Event
	+ Location: Cebu Bay Ridge
	+ Sponsor: Merck
* **November 30, 2022**
	+ Presenter: Marina Buksov, PharmD
	+ Topic: Herbalism 101: How to Integrate Herbalism into a Comprehensive Care Plan
	+ Location: Mama Raos
	+ Sponsor: Ortho Molecular
* **December 14, 2022: 1.5-hour event**
	+ Presenter: Student Pharmacists
	+ Topic: Student Clinical Pearls of Wisdom Event
	+ Location: Virtual
* **January 18, 2023**
	+ Presenter: Victoria Rupp, PharmD, BCACP, BC-ADM
	+ Topic: Diabetic Kidney Disease
	+ Location: Vis-à-vis
	+ Sponsor: Apellis Pharmaceuticals
* **February 22, 2023**
	+ Presenter: Joe Sciabica and Bina Patel
	+ Topic: Financial Topic
	+ Location: Vista Sky Lounge in Long Island City
	+ Sponsor: Sanofi
* **February/March 2023**
	+ Possible professional development event
* **March 8, 2023**
	+ Presenter: Rebecca Khaimova PharmD, BCACP
	+ Topic: Continuous glucose monitoring
	+ Location: Fushimi Bay Ridge
	+ Sponsor: Sunovion
 | * **T. Gerber** to provide updates at the next BOD meeting
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| 11. Treasurer’s Report | * **B. Sulaiman** sent in form CT-247 which would exempt Royals from paying sales tax for events
* Form wassent by certified mail and fax
* See Appendix B
* Checking balance is $33,803.52
* Money market account balance is $37,874.45
 | * **B. Sulaiman** to provide updates at the next BOD meeting
 |
| 12. New Business | None |  |
| 13. Adjournment and Next Meeting | * Adjourned at 7:00 PM
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Respectfully submitted by,

Rachel Lumish, PharmD, BCACP

Secretary –Royal Counties Society of Health-system Pharmacists– NYSCHP

Rachel Quinn, PharmD, BCACP, AE-C

President – Royal Counties Society of Health-system Pharmacists– NYSCHP