**Royal Counties of New York State Council of Health-System Pharmacists**

**Board of Directors Meeting Minutes**

**President**: Anthony Gerber

**Minutes Taken By**: Nardine Karam

**Attendance**: See Appendix A

**Location:** Zoom

**Date**: 9/6/2023

| **Category** | **Discussion** | **Action Item and Party Responsible** |
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| 1. Welcome | * **T. Gerber** opened the meeting at 6:00 PM and thanked everyone for attending * **M. Longo** introduced the Long Island University NYSCHP student chapter executive board members |  |
| 2. Approval of BOD meeting minutes | * Unanimous vote made to approve minutes from the July BOD meeting |  |
| 3. Installation 2023 Feedback | * Anonymous survey sent out to attendees of Installation 2023 to assess perception of the event * **T. Gerber** presented results on the survey   + 54.5% of responses drove to the event and 68.2% traveled from Brooklyn to the event   + Only 9.1% of responses stated they attend the event for the CE, remainder stated the CE either had no impact on decision to attend or they would attend regardless of CE involvement   + 77.3% of responses stated they would attend the event at the same location   + Location, Food Variety, and Parking/Access to public transit were the most important factors in attending the event   + Overall comments mostly positive with regards to Installation 2023 Vs. previous years |  |
| 4. Royal Counties Recruitment and Networking Events | * Membership drive   + Location: 390 Social   + Date: September 27th   + New members will get a 50% discount off membership.     - Membership Committee to be stationed at entrance of the event to help new members register     - Promo code created by R. Harrington   + Remainder of membership fee for each new member will be submitted back to state   + **T. Gerber** encouraged directors to encourage residents and pharmacy technicians to join   + **T. Gerber** emailed state to add Brooklyn, Queens, Staten Island to Royals chapter name on the registration page * **K. Fabbio** to represent Royal Counties at Long Island University Club Fair on 9/14/2023 | * **T. Gerber** and **K. Fabbio** to communicate with pharmacy student chapters to enroll more student members |
| 5. QUAD Pride Series | * DEI Series created in collaboration with QUAD Chapters * Each of the 4 QUAD chapters will host an event * Events are open to all NYSCHP members regardless of chapter affiliation * Current schedule of events (Tentative)   + 8/31/23 – Diversity and Equity in the Workplace – NYC (Virtual)   + 12/12/23: Updates in STD and Doxycycline Pep – LISHP (Virtual)   + 1/17/23 – Introduction to ART and PReP – Royals (Hybrid: Location TBD)   + 5/16/23 – Addiction/Substance Use Disorder and Recovery: A focus on LGBTQIA+ Community – WISHP (In person: Location TBD) * Survey assessing knowledge and perception of LGBTQIA+ health to be distributed to attendees prior to the first 2 events.   + Post-series survey to be sent out at the conclusion to the series     - Both Pre and Post-series surveys IRB approved through Jamaica Hospital * Logo and Banner were made by Doreen Chiu from WISHP to be used to advertise events. * Walks surrounding LGBTQIA+ health scheduled for May and June (AIDS and Pride) |  |
| 6. State Council Updates | **H. Cohen** presented the following updates:  **September 2023:**   * Downstate DOP Roundtable – 9/22/2023 from 8:30 AM – 2:30 PM at Touro College of Pharmacy * NYSCHP will host a formal gala on May 9, 2024 honoring Women Leaders of Pharmacy with ASHP President-elect Leigh Briscoe Dwyer as the honored guest * Statewide Residency & Fellowship Showcase will take place on October 26th; Registration ends on October 1st   Advocacy Priorities:   * + The Council submitted comments to NYS SED on the proposed rules for Central Fill Pharmacies   + Council leadership and the professional affairs chairs met with PSSNY leadership regarding mutual advocacy agendas, including a unified collaborative practice bill   + Upon their request, council leadership and the professional affairs chairs have been invited to meet with the BOP and SED to discuss a framework for modernizing the pharmacy practice act   Miscellaneous Updates:   * + The NYSCHP Annual budget was passed   + New outreach liaison, Larry Mokhiber, will be strategically visiting with DOPs and Deans to increase membership.   + Faculty and Student liaison committee has been re-formed with chairs expected to rotate among the colleges; Maria Longo from LIU is the Chair this year   **August 2023:**  Advocacy Priorities:   * The Statewide Grassroots Committee will host an Advocacy Week in March 2024 and an advocacy CE during either advocacy week or at the Annual Assembly * Our NYS legislative priorities are: Revisions to CDTM and an extension to CPMA (A6564 SPONSOR: McDonald); Assuring that all pharmacists are able to immunize patients of all ages; CLIA waived testing; Limiting “White Bagging”; Protecting the 340b program * Professional Affairs is working to draft changes to Article 137 to include modernization of the Pharmacy Practice Act in conjunction with the Board of Pharmacy and State Education Department to include the adoption of technology and technicians into all aspects of practice * Public Policy is reviewing ASHP position statements from their HOD and looking to align our position statements with theirs where if it makes sense to do so | * **H. Cohen/J. Manzo** to provide updates at the next meeting |
| 7. Committee Updates   1. Membership 2. New Practitioner 3. Grassroots 4. Communications 5. Industrial Relationships Committee | 1. Membership: Chair: **S. Paone**  * Membership list is updated monthly * Number of current members: September: 267 (August: 271 < July: 266) * Number of active members: September: 132 (August: 133 < July: 131). * Expiring membership reminder email is sent twice (month prior to and month of expiration) prior to member being deleted from Royals email list  1. New Practitioner: New co-chairs: **Rowan Elkeshawi and Lauren Eng**    * Co-chairs will meet with **J. Scott** for handoff 2. Grassroots: Chair: **L. Davenport** (K. Fabbio presenting on behalf of Chair)   The committee will promote our three legislative priorities that include:   * Supporting legislation that expands pharmacy-related scopes of practice * Supporting legislation that optimizes patient and organizational outcomes * Advocating on regulatory issues that impact the pharmacy profession and health-system pharmacy   Upcoming events and updates:   * Committee will host a CE on October 23rd titled "Get it Passed! Get Involved!". This is a virtual collaborative event between NYCSHP and Royal counties chapters * There will be a CE event on the state level as well during the annual assembly that is pending approval * Our first legislative visits are planned to be scheduled in October/November * Please ask members to complete the grassroots advocacy survey that was sent out from the office (due by Sep 22nd): [https://docs.google.com/forms/d/19xv5rBaGUT4t23RlG2rS2pIflAfIAkBso7Bm8a8pHmI/edit](http://nyschp.memberclicks.net/message2/link/eb17c339-0c16-498f-8d6a-2b8832ee8070/2)  1. Communications: Co-chairs: **L. Hessam and K. Infante**    * Co-chairs create and post flyers for events on social media platforms 2. Industrial Relationships Committee: **R. Quinn**    * Working on getting sponsorship for future events | * Committee chairs/DALs to provide updates at the next meeting |
| 8. Upcoming Events | * **September 13, 2023 \*Hybrid\***   + Speaker: Joanne Son, PharmD, BCACP – Treatment of NAFLD in Diabetes   + Location: Scottadito Osteria Toscana * **September 27, 2023:**    + Social Event and Membership Drive   + Location: 390 Social * **October 4, 2023 \*Hybrid\***   + Speaker: Amanda Waldeck, PharmD, BCPS, BCPPS – Balancing Parenteral Nutrition Compounding Challenges   + Location: Fushimi (Bay Ridge) * **October 23, 2023 \*Virtual CE\***   + Speakers: Lilia Davenport, PharmD, BCPS, BCOP and Tamara Hernandez, PharmD, MBA, BCPPS   + Location: Virtual * **November 6-9, 2023:**    + Virtual Residency Workshop * **November 14, 2023 \*In person Only\***   + Student Clinical Pearls of Wisdom Event   + Location: Cebu * **November 30: CE Topic:** Contemporary and Alternative Medicine CE   + **Presenter:** Marina Buksov, PharmD   + **Location:** Encore * **December 12, 2023:** QUAD Pride Series: Updates in STD and Doxycycline Pep – LISHP (Virtual) * **December 13, 2023:** Student Clinical Pearls of Wisdom (Virtual) * **H. Cohen** proposed adding speaker affiliation for the CE events on emails and posts * **H. Cohen** also proposed having a precepting faculty member present at the Student Clinical Pearl of Wisdom event to ensure accuracy of information presented by the students * **T. Gerber** agreed with H. Cohen on both matters and will encourage preceptors to make best efforts to be present | * **K.Fabbio** to provide updates at the next BOD meeting * **N Karam** to add speaker titles and affiliations to future event emails |
| 9. Treasurer’s Report | * See Appendix B   + Checking account balance is $47,466.06   + Money market account balance is $38,256.71 | * **B. Sulaiman** to provide updates at the next BOD meeting |
| 10. New business: | * **H. Cohen** commented that the monthly Newsletter articles created by the chapter should be required to have faculty co-authors (in addition to student authors) to ensure accuracy of information, appropriate citations, and deter plagiarism * DALs working on creating the regional residency workshop   + Speakers from last year contacted to gauge interest in participating again this year | * **T.Gerber and K.Fabbio**  to provide updates at next meeting * **T. Gerber** to discuss Newsletter article peer reviewing process with the New Practitioner Committee |
| 11. Adjournment | * Adjourned at 6:40 PM |  |

Respectfully submitted by,

Nardine Karam, PharmD

Secretary –Royal Counties Society of Health-System Pharmacists

Anthony Gerber, PharmD, BCACP

President – Royal Counties Society of Health-System Pharmacists