

**Royal Counties of New York State Council of Health-System Pharmacists
Board of Directors Meeting Minutes**

President: John Cerenzio

Minutes Taken By: Tina Zheng

Attendance: See Appendix A

Location: Virtual

Date: 9/2/2026

Category	Discussion	Action Item and Party Responsible
1. Welcome	J. Cerenzio opened the meeting at 6:03 PM and thanked everyone for attending	
2. Approval of July BOD meeting minutes	Unanimous vote was made to approve minutes from the July 2026 BOD meeting	
3. State Council Updates	H. Cohen presented the following updates: Technician Task Force - The task force is exploring full member voting rights for technicians Standard of Care Task Force - The task force continues meeting on CDTM standardization - Toolkit available on NYSHP website Upcoming events: - Inaugural Critical Care Symposium: September 18, 2026 — Touro College of Pharmacy; - NYSCHP Director Roundtable: October 9, 2026 — Touro College of Pharmacy - NYSHP Annual Gala: December 19, 2026 — Hastings-on-Hudson 2026 ASHP Midyear: December 6-9, 2026 — Orlando, FL 2027 Annual Assembly: April 8-11, 2027 — Saratoga Springs, NY Webinars: "Beyond Glycemic Control, The Hidden Talents of Diabetes Medications" - October 7, 2026 at 12pm	H. Cohen/J. Manzo to provide updates at the next meeting

	• "When Guidelines Are Right But Patient Says No, Navigating Real-World Medication Decisions" - November 2, 2026 at 12pm Reminded members of branding resources, shared educational events, communities of practice, and Historian's Corner on NYSHCP website.	
4. Committee Updates A) Membership B) New Practitioner C) Grassroots D) Communications	A) Membership: S. Paone/N. Hwee ○ Active members dropped from 182 to 177 ○ 71 memberships expiring this month ○ Proposed membership drive at the NYC pharmacy schools and exploring vouchers for free memberships as incentives. Collaboration with other NYSCHP chapters will be explored. B) New Practitioner: A. Agranovich ○ The new practitioner spotlight email is drafted but a flyer is in the works since sign-ups were low last year ○ Newsletter drafting will begin late September to gather content for winter and spring newsletters C) Grassroots: F. Olaleye/C. Chow ○ Student advocacy event is tentatively planned for October ○ Last month's state advocacy meeting was canceled D) Communications: A. Ali/J. Scott-Rota/C. Marro-Wilson ○ Welcomed Ciara to the communications committee	Committee chairs/DALs to provide updates at the next meeting
5. Upcoming Events	J. Son	J. Son to provide updates at the next BOD meeting

	● CE: "From Dependence to Navigating Benzodiazepine Tapering and Alternatives," by Timothy Amin, Wed 9/9 at Fushimi ● Fall social: Mets game 9/16 at Citi Field ● Next BOD meeting: 10/7 ● October CE: "Stay Basic, Controversy Surrounding Sodium Bicarbonate Use in Acidotic States," by Anna Wu, Wed 10/21 at Mito ● November CE 11/18: Student Clinical Pearls of Wisdom, by 3 confirmed student speakers, Wed 11/18	
6. Treasurer Report/Updates	S. Duja ● See appendix B ● Opened new Chase business checking account and high-interest CD (3.25%, 4-month term, renewable) ● Transferred ~half of funds from Citibank to Chase, remaining transfer in progress. ● Signed up for QuickBooks (~\$4/mo first 3 months, then ~\$38/mo). ● Citibank checking account opening balance is \$49,625.76. Closing balance is \$43,204.35 ● Chase checking account opening balance is \$0. Closing balance is \$19,818.56 ● Money market account closing balance is \$1,874.76 ● Chase CD opening balance is \$0. Closing balance is \$20,000	S. Duja to provide updates at the next BOD meeting
7. Old Business	● The proposal to create an event planning committee was discussed ○ The specific responsibilities of this committee chair(s) needs to be determined ○ Currently, events like installations, residency	J. Cerenzio and J. Son to provide updates at next meeting

	research conference is planned by the BOD • The proposal to create a pharmacy technician committee was discussed. ○ Proposed creating a "charter" offering a discounted technician membership (e.g., ~50% off, from \$50/yr) to boost involvement and recruitment ○ Plan to finalize discount percentage and have BOD members leverage hospital contacts/pharmacy managers to spread the word; flyers to be created.	
8. New Business	• Annual Residency Workshop ○ Will reuse the format from last year and is usually in November ○ Emails are being drafted to invite same participants as last year • 2026 Quad Initiative ○ Theme: Special Populations ○ NYC (pediatrics); LI (geriatrics), Westchester (TBD) ○ Proposed Royals focus is HIV ○ Members with relevant clinic experience are encouraged to reach out if interested in presenting a CE	• J. Cerenzio and J. Son to provide updates at next meeting • Reach out to J. Cerenzio and J. Son if interested in presenting a CE about HIV for the quad initiative
9. Adjournment	Adjourned at 6:38PM	

Respectfully submitted by,

Tina Zheng, PharmD, BCIDP

Secretary – Royal Counties Society of Health-System Pharmacists

John Cerenzio, PharmD, BCIDP

President – Royal Counties Society of Health-System Pharmacists

Appendix A: Members in Attendance

Aleksandra Agranovich

Ali Al Ali

John Cerenzio

Celina Chow

Henry Cohen

Lilia Davenport

Robert DiGregorio

Samira Duja

Nicholas Hwee

Pauletta Lazarevskiy

Folake Olaleye

Nardine Salgado

Joanne Son

Tina Zheng

Appendix B: Treasurer's Report

Citibank Checking Account Opening Balance as of (7/1/26)		\$49,625.76
Accounts Payable		
June 30th, 2026	Check 1063	\$675.00
June 30th, 2026	Uber	\$12.41
July 8th, 2026	Check 1065	\$5,563.00
July 13th, 2026	Check 1066	\$94.40
July 17th, 2026	Versa	\$94.40
July 20th, 2026	Constant Contact	\$72.00
August 10th, 2026	Check 1068 - Citibank Check for Chase Checking Deposit	\$20,000.00
August 10th, 2026	Check 1069 - Citibank Check for Chase CD Deposit	\$20,000.00
August 19th, 2026	Constant Contact	\$72.00
	TOTAL:	\$46,583.21
Accounts Receivable		
June 30th, 2026	Uber	\$12.41
August 10th, 2026	Transfer from Money Market	\$40,000.00
August 12th, 2026	Stripe	\$22.17
August 13th, 2026	Stripe	\$54.36
August 14th, 2026	Stripe	\$18.12
August 17th, 2027	Stripe	\$22.17
August 18th, 2026	Stripe	\$9.06
August 19th, 2026	Stripe	\$9.06
August 25th, 2026q	Stripe	\$13.43
August 26th, 2026	Stripe	\$13.43
	TOTAL:	\$40,161.80
CLOSING BALANCE (as of 8/31/26):		\$43,204.35

Royal Counties Financial Statement as of September 1st, 2026		
Chase Checking Account Opening Balance as of (8/10/26)		\$0.00
Accounts Payable		
August 14th, 2026	Ordered Chase Checks	\$186.37
August 31st, 2026	Intuit Quickbooks	\$4.13
	TOTAL:	\$190.50

Accounts Receivable		
August 10th, 2026	Check 1068 - Citibank Check for Chase Checking Deposit	\$20,000.00
August 31st, 2026	Stripe	\$9.06
	TOTAL:	\$20,009.06
	CLOSING BALANCE (as of 8/31/26):	\$19,818.56

Royal Counties Financial Statement as of June 30, 2026		
Money Market Account Opening Balance (as of 6/16/26):		\$41,867.76
Accounts Payable		
August 10th, 2026	Transfer to Checking	40000
	TOTAL	\$40,000.00
Accounts Receivable		
June 30th, 2026	Interest	\$3.44
Juy 31st, 2026	Interest	\$3.56
	TOTAL:	\$7.00
	CLOSING BALANCE (as of 6/16/26)	\$1,874.76

Royal Counties Financial Statement as of September 1st, 2026		
CD Account Opening Balance as of (8/10/26) - matures on December 8th, 2026		\$0.00
Accounts Payable		
	TOTAL:	\$0.00
Accounts Receivable		
August 10th, 2026	Check 1069 - Citibank Check for Chase CD Account	\$20,000.00
	TOTAL:	\$20,000.00
	CLOSING BALANCE (as of 8/31/26):	\$20,000.00

