

Southern Tier Society of Health-System Pharmacists Meeting Minutes

Meeting Name:	Southern Tier Society of Health-System Pharmacists	Date:	April 18, 2023
Purpose:	Board of Directors Meeting		
Location:	Joey's	Time	5:00 PM
Attendees:	Rachel Augustus Nick Bunts Valerie Butash Rachel Klosko	Abigail Lopienski Zoé Martin Robert Schmidt Maryann Serbonich Ewa Sulicz	

#	Item	Discussion
1	Call to Order	M. Serbonich called the meeting to order at 5:00 PM
2	Review and Approval of Meeting Minutes	<ul style="list-style-type: none"> • Motion to approve minutes from the March meeting • On Google drive and NYSCHP website
3	Upcoming Dates and CE Events	<ul style="list-style-type: none"> • Upcoming dates and events <ul style="list-style-type: none"> ○ May 16, 2023 – Cameron Bogicevic (UHS resident) “Tuberculosis: CDC Update on Treatment of Active and Latent Pulmonary Infection” ○ June 6, 2023 – Brian Kam (Guthrie resident) “It’s Just Culture” (CE credit will count towards medication safety) • Additional speaker volunteers <ul style="list-style-type: none"> ○ Emily Leppien – pain ○ Erin Pauling – ambulatory care
4	Treasurer Report (R. Klosko)	<ul style="list-style-type: none"> • Current balance: ~\$9176 in account + \$200 cash
5	NYSCHP Membership Committee (N. Bunts)	<ul style="list-style-type: none"> • No new updates
6	SSHP Update (Ewa)	<ul style="list-style-type: none"> • Top 100 drug spelling bee happening today • E-board elections to happen soon
7	Committee Updates	<ul style="list-style-type: none"> • Communications Committee: Z. Martin

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- Added as a Facebook administration, email NYSCHP office to post upcoming events on social media
- Please go and follow/like our new Facebook page and Instagram page!
 - Instagram handle is stshp_
- **Continuing Competency Committee:** M. Serbonich
 - Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts
 - CE codes already secured for our last two meetings
- **Finance Committee:** N. Bunts, R. Klosko
 - Create a budget and financial policy, review finances regularly
 - Projected to only be \$300 net negative this fiscal year
- **Industrial Relations Committee:** N. Bunts, M. Serbonich
 - Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list
 - One sponsor secured for May meeting, still looking for sponsors for June meeting
- **Membership Committee:** N. Bunts
 - A big welcome to our two new board members, Valerie Butash and Abigail Lopienski!
- **Elections Committee:** M. Serbonich, N. Bunts, R. Klosko
 - James Felice elected secretary
 - President-elect vacant
- **Organizational Affairs Committee:** M. Serbonich

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		<ul style="list-style-type: none"> ○ Running item on agenda for board meetings ● Grassroots Advocacy Committee: R. Klosko <ul style="list-style-type: none"> ○ No advocacy “week” occurred this year, but still had advocacy events including writing letters to legislature and a mock House of Delegates
8	Open Forum	<ul style="list-style-type: none"> ● Scholarship – three applicants, board has submitted rubrics for grading <ul style="list-style-type: none"> ○ Winners are Karyssa Hurd and Melinda Lee ● Annual Assembly – Nick and Rachel K to attend ● Collab with Southern Tier and BU College of Pharmacy continues to be a work in progress <ul style="list-style-type: none"> ○ Plan for event to be in place of regularly scheduled October meeting ○ Potential presenter – Jennifer Sheahan PharmD, BSCSP would present on compounding ○ BU will sponsor the venue, NYSCHP will sponsor the food <ul style="list-style-type: none"> ▪ Rachel K and Rachel A went to Firehouse to assess size – definitely large enough to accommodate event ▪ Need to further investigate what permit entails if we want to do food trucks ● Proposed meeting dates for 2023-2024: <ul style="list-style-type: none"> ○ September 19, 2023 ○ October 24, 2023 – (4th Tuesday, Binghamton University has fall break during the week of Oct 17th) ○ November 28, 2023 – (4th Tuesday, week of Thanksgiving lands on the 3rd Tuesday and likely students will be gone) ○ January 16, 2024 ○ February 20, 2024 ○ March 19, 2024

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		<ul style="list-style-type: none"> ○ April 16, 2024 (Annual Assembly) ○ May 21, 2024 ○ June 4, 2024
9	Next Meeting	<ul style="list-style-type: none"> ● Next BOD May 16, 2023 at 5:00 PM

Minutes respectfully submitted by: Rachel Augustus