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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | August 16, 2022 |
| **Purpose:** | **Board of Directors Meeting** |
| **Location:** | Zoom | **Time** | 5:00 PM |
| **Attendees:** | Rachel AugustusCameron BogicevicNick BuntsRachel Klosko | Zoé MartinAmanda Moghul Maryann Serbonich |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | M. Serbonich called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the June meeting
* On Google drive and NYSCHP website
 |
| 3 | Upcoming Dates and CE Events | * Upcoming dates and events
	+ September 20, 2022 – PsychU
	+ October 18, 2022 – vacant
	+ November 15, 2022 – UHS resident
	+ January 24, 2023 – UHS resident
	+ February 21, 2023 – UHS resident
	+ March 21, 2023 – Guthrie resident
	+ April 18, 2023 – Guthrie resident
	+ May 16, 2023 – UHS resident
	+ June 6, 2023 – Guthrie resident
	+ Additional speaker volunteers
		- Emily Leppien – pain
		- Erin Pauling – ambulatory care
		- William Eggleston – APAP overdose changes
		- Bennett Doughty – pharmacogenetics or adaptation of psych consults
 |
| 4 | Treasurer Report (Nick) | * Current balance: ~$8,000
* -$2,040.52 this fiscal year
 |
| 5 | NYSCHP Membership Committee (vacant) | * No new updates
 |
| 6 | SSHP Update | * No new updates
 |
| 7 | Committee Updates | * **Communications Committee**: Z. Martin
	+ Added as a Facebook administration, email NYSCHP office to post upcoming events on social media
* **Continuing Competency Committee:** M. Serbonich
	+ Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts
* **Finance Committee:** N. Bunts, R. Klosko
	+ Create a budget and financial policy, review finances regularly
* **Industrial Relations Committee**: N. Bunts, M. Serbonich
	+ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list
* **Membership Committee**: vacant
* **Elections Committee**: vacant
* **Organizational Affairs Committee:** M. Serbonich
	+ Running item on agenda for board meetings
* **Grassroots Advocacy Committee:** vacant
 |
| 8 | Open Forum | * Plan for live meeting in September, charge $10 for non-members, free for members
* Consider no charge for technicians for one meeting to improve attendance?
 |
| 9 | Next Meeting | * Next BOD September 20, 2022 at 5:00 PM
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Minutes respectfully submitted by: Rachel Augustus