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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | | **Date:** | **January 19th, 2021** |
| **Purpose:** | **Board of Directors Meeting** | | | |
| **Location:** | **Zoom Meeting** | | **Time** | **5:00 PM** |
| **Attendees:** | Mike Judd  Amanda Mogul  Maryann Serbonich  Nick Bunts | Matthew Jennings  Brent Carlson  Wes Kufel  Tony Feng (BU student) | Brian Kam (BU student)  Robert Schmidt  Leigh Briscoe-Dwyer | |

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| **#** | **Item** | **Discussion** |
| 1 | Call to Order | M. Judd called the meeting to order at 5:00 pm. |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from November meeting   + On Google Drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | * January 19th 2021 via Zoom   + UHS Resident PGY1 Veronica Arceri - Respiratory Inhalers in Asthma   and COPD   * + February 16th 2021 via Zoom   + Guthrie Resident PGY1 Alec Romanowski –Navigating Patients on Immune Checkpoint Inhibtors   + All documents received and CE codes processed |
| 4 | Treasurers Report (Nick) | * Review budget: Current balance $11,451.92   + Expenses report: We are still awaiting one vendor payment from out November meetng * Finances update: More to be done with Star Chapter going forward |
| 5 | NYSCHP Membership Committee (Maryann) | * Maryann, Matt and Jenna reached out to members with expiring   Membership   * Maryann and Jenna worked on the e-mail list that Ryan had for Star Chapter and filled in as many names and organizations as possible * Membership levels are improving on a state level and we will continue to work towards our goals with new initiatives. A new drive was set up for document storage. Talked about Advocacy Week and Annual Assembly coming up in the near future. * We had set a goal of 5 new members at the end of the year. Maryann will look into this goal as well as more specifics about our membership trend chapter wise. * We will be utilizing Start Chapter to monitor membership |
| 6 | SSHP Update | * Brian Kam reported * SSHP has advocacy week coming up |
|  | Committee Updates | * **Communications Committee**: Amanda will post the monthly CE event on Facebook, and the state posts it on Twitter. We will be getting Star Chapter involved in managing communications * **Continuing Competency Committee**: M. Judd, W. Kufel, A. Mogul   -continuing with virtual platform and will continue to submit/assure submission of CE paperwork to NYSCHP, we now have all of the months set, including April   * **Finance Committee:** B. Carlson, R. Schmidt, M. Jennings, N. Bunts * **Industrial Relations Committee**: A. Mogul, N. Bunts, M. Judd-   Set till April   * **Membership Committee:** M. Serbonich, M. Jennings * **Elections Committee**: A. Mogul * **Organizational Affairs Committee:** M. Judd * **Grassroots Advocacy Committee:** A. Mogul – Advocacy Week starts February 8th. We have meetings scheduled with Assemblywomen Donna Lupardo, Senator Fred Akshar, and Senator Rachel May. There is a Prep session that must be attended on zoom prior to the meetings and information/resources are available on the state website. Please let A. Mogul know if you are interested in getting involved. |
|  | Open Forum | * Star Chapter Update: We have identified Starchapter’s payment portal as the most economical means to begin receipt of payments if/when we decide to start charging for our programs * House of Delegates: Brent Carlson and Maryann Serbonich will be serving as delegates * Elections for Board Officers: We will now be taking nominations for open board positions. President Elect and Secretary Wes nominated Maryann for President Elect and she accepted the nomination. * Scholarship: Amanda will send out past scholarship information. $500 for 2 scholarships was done in the past. We will continue to discuss criteria for the scholarships * Future meeting dates (3rd Tuesday of every month scheduled)   + February 16th, 2021 - Guthrie Resident   + March 9th, 2021 - Guthrie Resident-moved from March 16th   + April 20th, 2021 – ASHP presented by UHS   + May 18th, 2021 - UHS Resident   + June 15th, 2021 -BU * Future meeting locations   + Virtual for the unforeseeable future and will table venues for now |
| 9 | Next Meeting | * **Next BOD via Zoom February 16th, 2021** |

Minutes respectfully submitted by: Maryann Serbonich