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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | January 24, 2023 |
| **Purpose:** | **Board of Directors Meeting** | | |
| **Location:** | Degennaro’s | **Time** | 5:00 PM |
| **Attendees:** | Rachel Augustus  Nick Bunts  Shannon Gallo | Rachel Klosko  Robert Schmidt  Maryann Serbonich | |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | M. Serbonich called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the November meeting * On Google drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | * Upcoming dates and events   + February 21, 2023 – Emily Gibson (UHS resident) “New Heart Failure Medication Classification and Guidelines”   + March 21, 2023 – Kathleen Hanrahan (Guthrie resident) Urinary Tract Infection   + April 18, 2023 – Guthrie resident   + May 16, 2023 – Cameron Bogicevic (UHS resident)   + June 6, 2023 – Guthrie resident   + Additional speaker volunteers     - Emily Leppien – pain     - Erin Pauling – ambulatory care |
| 4 | Treasurer Report (Rachel) | * Current balance: ~$10,900 * Two sponsors already secured for February |
| 5 | NYSCHP Membership Committee (vacant) | * No new updates |
| 6 | SSHP Update  (Shannon) | * First E-board meeting planned for January 25th * This semester’s plan is one event that collaborates with NYSCHP Southern Tier chapter and one speaker event |
| 7 | Committee Updates | * **Communications Committee**: Z. Martin   + Added as a Facebook administration, email NYSCHP office to post upcoming events on social media * **Continuing Competency Committee:** M. Serbonich   + Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts * **Finance Committee:** N. Bunts, R. Klosko   + Create a budget and financial policy, review finances regularly * **Industrial Relations Committee**: N. Bunts, M. Serbonich   + Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list * **Membership Committee**: R. Augustus * **Elections Committee**: vacant   + Start brainstorming people that would be a good fit to be a board member, elections are approaching! * **Organizational Affairs Committee:** M. Serbonich   + Running item on agenda for board meetings * **Grassroots Advocacy Committee:** vacant   + At the next BU department meeting Rachel K will attempt to recruit faculty |
| 8 | Open Forum | * Scholarship planning to start before next meeting in February – planning to offer two scholarships again this year * Rachel K and Nick B will be attending the 2023 House of Delegates * Collab with Southern Tier and BU College of Pharmacy continues to be a work in progress   + Firehouse says they have availability either Sept or October   + BU will sponsor the venue, NYSCHP will sponsor the food   + Rachel K to set up viewing of Firehouse Stage to assess size |
| 9 | Next Meeting | * Next BOD February 21, 2023 at 5:00 PM |

Minutes respectfully submitted by: Rachel Augustus