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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | January 24, 2023 |
| **Purpose:** | **Board of Directors Meeting** |
| **Location:** | Degennaro’s | **Time** | 5:00 PM |
| **Attendees:** | Rachel AugustusNick BuntsShannon Gallo | Rachel KloskoRobert SchmidtMaryann Serbonich |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | M. Serbonich called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the November meeting
* On Google drive and NYSCHP website
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| 3 | Upcoming Dates and CE Events | * Upcoming dates and events
	+ February 21, 2023 – Emily Gibson (UHS resident) “New Heart Failure Medication Classification and Guidelines”
	+ March 21, 2023 – Kathleen Hanrahan (Guthrie resident) Urinary Tract Infection
	+ April 18, 2023 – Guthrie resident
	+ May 16, 2023 – Cameron Bogicevic (UHS resident)
	+ June 6, 2023 – Guthrie resident
	+ Additional speaker volunteers
		- Emily Leppien – pain
		- Erin Pauling – ambulatory care
 |
| 4 | Treasurer Report (Rachel) | * Current balance: ~$10,900
* Two sponsors already secured for February
 |
| 5 | NYSCHP Membership Committee (vacant) | * No new updates
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| 6 | SSHP Update(Shannon) | * First E-board meeting planned for January 25th
* This semester’s plan is one event that collaborates with NYSCHP Southern Tier chapter and one speaker event
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| 7 | Committee Updates | * **Communications Committee**: Z. Martin
	+ Added as a Facebook administration, email NYSCHP office to post upcoming events on social media
* **Continuing Competency Committee:** M. Serbonich
	+ Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts
* **Finance Committee:** N. Bunts, R. Klosko
	+ Create a budget and financial policy, review finances regularly
* **Industrial Relations Committee**: N. Bunts, M. Serbonich
	+ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list
* **Membership Committee**: R. Augustus
* **Elections Committee**: vacant
	+ Start brainstorming people that would be a good fit to be a board member, elections are approaching!
* **Organizational Affairs Committee:** M. Serbonich
	+ Running item on agenda for board meetings
* **Grassroots Advocacy Committee:** vacant
	+ At the next BU department meeting Rachel K will attempt to recruit faculty
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| 8 | Open Forum | * Scholarship planning to start before next meeting in February – planning to offer two scholarships again this year
* Rachel K and Nick B will be attending the 2023 House of Delegates
* Collab with Southern Tier and BU College of Pharmacy continues to be a work in progress
	+ Firehouse says they have availability either Sept or October
	+ BU will sponsor the venue, NYSCHP will sponsor the food
	+ Rachel K to set up viewing of Firehouse Stage to assess size
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| 9 | Next Meeting | * Next BOD February 21, 2023 at 5:00 PM
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Minutes respectfully submitted by: Rachel Augustus