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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | June 21, 2022 |
| **Purpose:** | **Board of Directors Meeting** | | |
| **Location:** | Joey’s Pizzeria | **Time** | 5:00 PM |
| **Attendees:** | Rachel Augustus  Nick Bunts  Michael Judd  Maryann Serbonich |  | |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | M. Serbonich called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the May meeting * On Google drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | * Potential dates and events   + August 16, 2022 (classes at BU do not start until 8/23)   + September 20, 2022   + October 18, 2022   + November 15, 2022   + January 17, 2023 (classes start at BU 1/17)   + February 21, 2023   + March 21, 2023   + April 18, 2023 (annual assembly?)   + May 16, 2023   + June 20, 2023 * Additional speaker volunteers   + UHS – 4 residents   + Guthrie – 3 residents   + Emily Leppien – pain (eleppien@binghamton.edu)   + Erin Pauling – ambulatory care (epauling@binghamton.edu)   + William Eggleston – APAP overdose changes (wegglest@binghamton.edu)   + Bennett Doughty – pharmacogenetics or adaptation of psych consults (bdoughty@binghamton.edu) * Will likely hold off on August meeting, anticipate low turnout * Residents will have to split CE slots since there are so many of them now * Residency director Caitlyn at UHS thinking that two residents can do one slot, each resident could do a clinical pearl * Do not consider scheduling residents until October meeting (UHS not available for October meeting) |
| 4 | Treasurer Report (Nick) | * Overspent by 2K this fiscal year |
| 5 | NYSCHP Membership Committee (Maryann) | * No new updates |
| 6 | SSHP Update | * Upcoming officers:   + President – Shannon Gallo   + President-elect – Ewa Suliez   + Vice President – Alison Van Dyke |
| 7 | Committee Updates | * **Communications Committee**: A. Mogul   + Added as a Facebook administration, email NYSCHP office to post upcoming events on social media * **Continuing Competency Committee:** A. Mogul, M. Judd, W. Kufel   + Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts * **Finance Committee:** N. Bunts, , R. Schmidt, M. Jennings   + Create a budget and financial policy, review finances regularly * **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt   + Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list * **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts * **Elections Committee**: W. Kufel, M. Judd   + For the upcoming 2022-2023 year we will need to fill the positions of Treasurer     - * President – Maryann Serbonich       * President-elect – Nick Bunts       * Secretary – Rachel Augustus       * Treasurer –Rachel Klosko * **Organizational Affairs Committee:** A. Mogul   + Running item on agenda for board meetings * **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich |
| 8 | Open Forum | * Still planning on July and August board meeting, date and time TBD * Consider late August for Director’s meeting? * Officer transition meeting planned for July 6 |
| 9 | Next Meeting | * TBD |

Minutes respectfully submitted by: Rachel Augustus