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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | June 21, 2022 |
| **Purpose:** | **Board of Directors Meeting** |
| **Location:** | Joey’s Pizzeria  | **Time** | 5:00 PM |
| **Attendees:** | Rachel AugustusNick BuntsMichael JuddMaryann Serbonich |  |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | M. Serbonich called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the May meeting
* On Google drive and NYSCHP website
 |
| 3 | Upcoming Dates and CE Events | * Potential dates and events
	+ August 16, 2022 (classes at BU do not start until 8/23)
	+ September 20, 2022
	+ October 18, 2022
	+ November 15, 2022
	+ January 17, 2023 (classes start at BU 1/17)
	+ February 21, 2023
	+ March 21, 2023
	+ April 18, 2023 (annual assembly?)
	+ May 16, 2023
	+ June 20, 2023
* Additional speaker volunteers
	+ UHS – 4 residents
	+ Guthrie – 3 residents
	+ Emily Leppien – pain (eleppien@binghamton.edu)
	+ Erin Pauling – ambulatory care (epauling@binghamton.edu)
	+ William Eggleston – APAP overdose changes (wegglest@binghamton.edu)
	+ Bennett Doughty – pharmacogenetics or adaptation of psych consults (bdoughty@binghamton.edu)
* Will likely hold off on August meeting, anticipate low turnout
* Residents will have to split CE slots since there are so many of them now
* Residency director Caitlyn at UHS thinking that two residents can do one slot, each resident could do a clinical pearl
* Do not consider scheduling residents until October meeting (UHS not available for October meeting)
 |
| 4 | Treasurer Report (Nick) | * Overspent by 2K this fiscal year
 |
| 5 | NYSCHP Membership Committee (Maryann) | * No new updates
 |
| 6 | SSHP Update | * Upcoming officers:
	+ President – Shannon Gallo
	+ President-elect – Ewa Suliez
	+ Vice President – Alison Van Dyke
 |
| 7 | Committee Updates | * **Communications Committee**: A. Mogul
	+ Added as a Facebook administration, email NYSCHP office to post upcoming events on social media
* **Continuing Competency Committee:** A. Mogul, M. Judd, W. Kufel
	+ Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts
* **Finance Committee:** N. Bunts, , R. Schmidt, M. Jennings
	+ Create a budget and financial policy, review finances regularly
* **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt
	+ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list
* **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts
* **Elections Committee**: W. Kufel, M. Judd
	+ For the upcoming 2022-2023 year we will need to fill the positions of Treasurer
		- * President – Maryann Serbonich
			* President-elect – Nick Bunts
			* Secretary – Rachel Augustus
			* Treasurer –Rachel Klosko
* **Organizational Affairs Committee:** A. Mogul
	+ Running item on agenda for board meetings
* **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich
 |
| 8 | Open Forum | * Still planning on July and August board meeting, date and time TBD
* Consider late August for Director’s meeting?
* Officer transition meeting planned for July 6
 |
| 9 | Next Meeting | * TBD
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Minutes respectfully submitted by: Rachel Augustus