

Southern Tier Society of Health-System Pharmacists Meeting Minutes

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| Meeting Name: | Southern Tier Society of Health-System Pharmacists | Date: | March 28, 2023 |
| Purpose: | Board of Directors Meeting | | |
| Location: | Degennaro's | Time | 5:00 PM |
| Attendees: | Rachel Augustus Nick Bunts Angela Cheng-Lai Shannon Gallo | Rachel Klosko Zoé Martin Maryann Serbonich | |

| # | Item | Discussion |
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| 1 | Call to Order | M. Serbonich called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | <ul style="list-style-type: none"> ● Motion to approve minutes from the February meeting ● On Google drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | <ul style="list-style-type: none"> ● Upcoming dates and events <ul style="list-style-type: none"> ○ April 18, 2023 – Nicole Ink (Guthrie resident) “Pharmacogenomic Revenge of the Genes!” ○ May 16, 2023 – Cameron Bogicevic (UHS resident) “Tuberculosis: CDC Update on Treatment of Active and Latent Pulmonary Infection” ○ June 6, 2023 – Brian Kam (Guthrie resident) “It’s Just Culture” (medication safety) ○ Additional speaker volunteers <ul style="list-style-type: none"> ▪ Emily Leppien – pain ▪ Erin Pauling – ambulatory care ● Meeting dates for next year need to be solidified by June ● Plan to utilize PsychU for September meeting |
| 4 | Treasurer Report (R. Klosko) | <ul style="list-style-type: none"> ● Current balance: ~\$9801 in account + \$200 cash |
| 5 | NYSCHP Membership Committee (N. Bunts) | <ul style="list-style-type: none"> ● No new updates |
| 6 | SSHP Update (Shannon) | <ul style="list-style-type: none"> ● Hosted table event advertising E-board |

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| | | <ul style="list-style-type: none"> ● Maryann participated in speaker event ● Top 100 drug spelling bee currently scheduled for April 18 |
| 7 | Committee Updates | <ul style="list-style-type: none"> ● Communications Committee: Z. Martin <ul style="list-style-type: none"> ○ Added as a Facebook administration, email NYSCHP office to post upcoming events on social media ○ New Facebook page is up and running! ● Continuing Competency Committee: M. Serbonich <ul style="list-style-type: none"> ○ Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts ● Finance Committee: N. Bunts, R. Klosko <ul style="list-style-type: none"> ○ Create a budget and financial policy, review finances regularly ● Industrial Relations Committee: N. Bunts, M. Serbonich <ul style="list-style-type: none"> ○ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list ○ Unfortunately no sponsors available for today's meeting (March) ○ Two sponsors secured for April meeting, still looking for sponsors for May/June meeting ● Membership Committee: N. Bunts ● Elections Committee: M. Serbonich, N. Bunts, R. Klosko <ul style="list-style-type: none"> ○ Still no nominations for president-elect and secretary ○ Ballot to be sent out April 7th and returned within 21 days ○ Installation of officers will occur at June meeting ● Organizational Affairs Committee: M. Serbonich <ul style="list-style-type: none"> ○ Running item on agenda for board meetings |

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| | | <ul style="list-style-type: none"> ● Grassroots Advocacy Committee: R. Klosko <ul style="list-style-type: none"> ○ No advocacy “week” established ○ School planning on two different advocacy days ○ One day will be for choosing two different potential topics, one will be reaching out to local legislators ○ Will also have a day to review “how to advocate” |
| 8 | Open Forum | <ul style="list-style-type: none"> ● Scholarship opportunity will be announced at today’s presentation <ul style="list-style-type: none"> ○ Due by April 4th, currently have not received any applications <ul style="list-style-type: none"> ▪ Plan for removal of 3.5 GPA requirement, but GPA will still be included in weighted rubric ● Resolutions Committee April 13th from 3-5 PM <ul style="list-style-type: none"> ○ Nick to attend ● Collab with Southern Tier and BU College of Pharmacy continues to be a work in progress <ul style="list-style-type: none"> ○ Plan for fall, final date TBD ○ BU will sponsor the venue, NYSCHP will sponsor the food <ul style="list-style-type: none"> ▪ Rachel K and Rachel A went to Firehouse to assess size – definitely large enough to accommodate event ▪ Need to further investigate what permit entails if we want to do food trucks ● Annual Assembly – Nick and Rachel K to attend |
| 9 | Next Meeting | <ul style="list-style-type: none"> ● Next BOD April 18, 2023 at 5:00 PM |

Minutes respectfully submitted by: Rachel Augustus