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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | May 17, 2022 |
| **Purpose:** | **Board of Directors Meeting** | | |
| **Location:** | Joey’s | **Time** | 5:00 PM |
| **Attendees:** | Rachel Augustus  Nick Bunts  Matt Jennings | Michael Judd  Amanda Moghul  Robert Schmidt  Maryann Serbonich | |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | A. Mogul called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the March meeting * On Google drive and NYSCHP website |
| 3 | Upcoming Dates and CE Events | * Upcoming dates and events   + - June 7, 2022     - Zoe to present C. difficile via zoom that was originally cancelled due to snow storm   + June 21, 2022 – Rachel Klosko     - Surpassing Statins: Advances in Lipid Lowering Medications     - Plan is to be free for members, $10 for non-members   + Future CE dates     - UHS will have 4 residents in the upcoming year and Guthrie will have 3 residents!     - UHS Residency Director would prefer that each resident gets their own dedicated CE   + Additional speaker volunteers     - Emily Leppien – pain     - Erin Pauling – ambulatory care     - William Eggleston – APAP overdose changes     - Bennett Doughty – pharmacogenetics or adaptation of psych consults |
| 4 | Treasurer Report (Nick) | * Current balance: $8,845 * Waiting on a payment from Novo Nordisk |
| 5 | NYSCHP Membership Committee (Maryann) | * No new updates |
| 6 | SSHP Update  (Joe D’Antonio) | * + No new updates |
| 7 | Committee Updates | * **Communications Committee**: A. Mogul   + Added as a Facebook administration, email NYSCHP office to post upcoming events on social media * **Continuing Competency Committee:** A. Mogul, M. Judd, W. Kufel   + Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts * **Finance Committee:** N. Bunts, , R. Schmidt, M. Jennings   + Create a budget and financial policy, review finances regularly * **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt   + Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list * **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts * **Elections Committee**: W. Kufel, M. Judd   + For the upcoming 2022-2023 year we will need to fill the positions of Treasurer     - * President – Maryann Serbonich       * President-elect – Nick Bunts       * Secretary – Rachel Augustus       * Treasurer – Zoe Martin vs. Rachel Klosko         + Email will be sent that will include a blurb from both candidates as to why they want the position and a link to vote will be provided * **Organizational Affairs Committee:** A. Mogul   + Running item on agenda for board meetings * **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich |
| 8 | Open Forum | 2022-2023 Meeting Dates   * August 16, 2022 – classes don’t start until 8/23 * Sept 20, 2022 * Oct 18, 2022 * Nov 15, 2022 * January 17, 2023 – classes start 1/17, hold until 1/24? * Feb 21, 2023 * March 21, 2023 * April 18, 2023 – annual assembly? * May 16, 2023 * June 20, 2023 |
| 9 | Next Meeting | * Next BOD June 21, 2022 at 5:00 PM |

Minutes respectfully submitted by: Rachel Augustus