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| **Meeting Name:** | **Southern Tier Society of Health-System Pharmacists** | **Date:** | May 17, 2022 |
| **Purpose:** | **Board of Directors Meeting** |
| **Location:** | Joey’s | **Time** | 5:00 PM |
| **Attendees:** | Rachel AugustusNick BuntsMatt Jennings | Michael JuddAmanda Moghul Robert SchmidtMaryann Serbonich |

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| # | **Item** | **Discussion** |
| 1 | Call to Order | A. Mogul called the meeting to order at 5:00 PM |
| 2 | Review and Approval of Meeting Minutes | * Motion to approve minutes from the March meeting
* On Google drive and NYSCHP website
 |
| 3 | Upcoming Dates and CE Events | * Upcoming dates and events
	+ - June 7, 2022
		- Zoe to present C. difficile via zoom that was originally cancelled due to snow storm
	+ June 21, 2022 – Rachel Klosko
		- Surpassing Statins: Advances in Lipid Lowering Medications
		- Plan is to be free for members, $10 for non-members
	+ Future CE dates
		- UHS will have 4 residents in the upcoming year and Guthrie will have 3 residents!
		- UHS Residency Director would prefer that each resident gets their own dedicated CE
	+ Additional speaker volunteers
		- Emily Leppien – pain
		- Erin Pauling – ambulatory care
		- William Eggleston – APAP overdose changes
		- Bennett Doughty – pharmacogenetics or adaptation of psych consults
 |
| 4 | Treasurer Report (Nick) | * Current balance: $8,845
* Waiting on a payment from Novo Nordisk
 |
| 5 | NYSCHP Membership Committee (Maryann) | * No new updates
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| 6 | SSHP Update(Joe D’Antonio) | * + No new updates
 |
| 7 | Committee Updates | * **Communications Committee**: A. Mogul
	+ Added as a Facebook administration, email NYSCHP office to post upcoming events on social media
* **Continuing Competency Committee:** A. Mogul, M. Judd, W. Kufel
	+ Submit/assure submission of CE paperwork to NYSCHP, coordinate with venue (menu/head count), manage RSVPs, create sign-in sheets, submit attendees to NYSCHP office, manage CE codes and handouts
* **Finance Committee:** N. Bunts, , R. Schmidt, M. Jennings
	+ Create a budget and financial policy, review finances regularly
* **Industrial Relations Committee**: A. Mogul, W. Kufel, R. Schmidt
	+ Send out letter requesting sponsorship, maintain list of sponsors (payment received/not received), send reminders to sponsors approx. 6 weeks in advance, maintain sponsor email list
* **Membership Committee**: M. Serbonich, M. Jennings, R. De Caro, N. Bunts
* **Elections Committee**: W. Kufel, M. Judd
	+ For the upcoming 2022-2023 year we will need to fill the positions of Treasurer
		- * President – Maryann Serbonich
			* President-elect – Nick Bunts
			* Secretary – Rachel Augustus
			* Treasurer – Zoe Martin vs. Rachel Klosko
				+ Email will be sent that will include a blurb from both candidates as to why they want the position and a link to vote will be provided
* **Organizational Affairs Committee:** A. Mogul
	+ Running item on agenda for board meetings
* **Grassroots Advocacy Committee:** A. Mogul, J. Dantonio, M. Serbonich
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| 8 | Open Forum | 2022-2023 Meeting Dates* August 16, 2022 – classes don’t start until 8/23
* Sept 20, 2022
* Oct 18, 2022
* Nov 15, 2022
* January 17, 2023 – classes start 1/17, hold until 1/24?
* Feb 21, 2023
* March 21, 2023
* April 18, 2023 – annual assembly?
* May 16, 2023
* June 20, 2023
 |
| 9 | Next Meeting | * Next BOD June 21, 2022 at 5:00 PM
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Minutes respectfully submitted by: Rachel Augustus